

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., October 4, 2010 at the Millwood City Hall. Council members present were: Glenn Bailey, Brian Ellingson, Shaun Culler and Richard Schoen. Kevin Freeman was excused. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Supervisor Cleve McCoul and City Clerk/City Planner Tom Richardson.

2. Mayor Mork led the Flag Salute.

3. Invocation. None

4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held September 7, 2010 and the Special Meeting held September 22, 2010; September Payroll \$30,263.21; September Claims \$93,602.07; Treasurer's Reports for September. Council members received the September Claims Warrant Register, September Payroll Warrant Register, and a list of Claims to be paid October 4, 2010. Mr. Bailey moved to approve the Consent Agenda, seconded by Mr. Ellingson. The motion carried unanimously.

5. PUBLIC COMMENTS: Steve Peters, 2918 N Laura Rd thanked Cleve McCoul and his staff for the speed limit signs on Laura and Grace. He said they have made a huge difference in reducing traffic speeds.

Tom Leiker, 2923 N. Stout, complained about the large number of cars parked at the corner of Stout and Frederick. Mr. Richardson gave him a citizen complaint form. June King, 3009 N. Stout, agreed with Mr. Leiker; the cars never move and at least one has a flat tire.

6. PRESENTATION: JOHN DRISCOLL, EXECUTIVE DIRECTOR, PROJECT ACCESS. John Driscoll reported on the services provided by Project Access since last year and asked city council to renew its financial support in the 2011 budget. Council expressed support for Project Access and said they intended to continue support next year.

7. TRAFFIC CALMING REPORT AND TRAFFIC COMPLAINT PROCESS – MATT GILLIS, WELCH COMER ENGINEERS Mr. Gillis presented project ideas for the Empire/Fowler intersection, South Riverway and Bridgeport. He recommends a raised intersection at Empire/Fowler with warning signs at a cost of \$8,000. On South Riverway and Bridgeport he recommended two sets of speed humps at a cost of \$5,000 each. He said it would difficult to get this bid out and done before winter arrives. We would get better prices if we bid in the winter for work to be done when the asphalt plants open in the spring. Mayor Mork said he would put these projects on the list for the budget hearing at the November meeting. Mr. Gillis also explained the recommended procedure for handling traffic complaints.

Mr. Bailey moved to adopt the traffic complaint process as presented this evening. Seconded by Ellingson. Motion carried unanimously.

8. PUBLIC HEARING – 2011 REVENUES AND TAX LEVY Mr. Richardson presented the estimated 2011 revenues along with the proposed tax levy for next year.

Steve Peters asked how much of the state's B&O taxes come back to the city. Ms. Matkin said that it is included in the sales tax figures.

Tom Leiker asked about the effect on public safety if the liquor tax initiatives pass in November. He said his experience with this problem in California makes him very concerned.

9. 2010 BUDGET AMENDMENT. Mr. Richardson presented Ordinance 402 which amends certain portions of the 2010 budget. The biggest item is the repayment of the \$500,000 loan from the Current Expense fund to the Street fund, which should have been done before the beginning of the year. Also, there is an increase for insurance premium to include both the 2009 and the 2010 premiums; the 2009 premium was not paid during 2009 due to an oversight. State law requires a five-day period between the first presentation of a budget amendment and its adoption. The ordinance was deferred to the next agenda following the five-day waiting period.

10. CPA 10-01 HISTORIC PRESERVATION – ORDINANCE 403. Mr. Richardson presented Ordinance 403 which adopts the new chapter of the Comprehensive Plan on historic preservation. Mr. Bailey moved to approve Ordinance 403. Motion seconded by Mr. Ellingson. Motion carried unanimously.

11. SRTC INTERLOCAL AGREEMENT – RESOLUTION NO. 10-11. Mr. Richardson presented a revision of the current agreement for Millwood's membership in the Spokane Regional Transportation Council. Mr. Schoen moved to approve Resolution No. 10-11 authorizing the agreement. Motion seconded by Mr. Culler. Motion carried unanimously.

12. PURCHASE OF BIAS FINANCIAL SOFTWARE. Mr. Richardson and Ms. Matkin presented two contracts with BIAS Software of Spokane for financial software license and maintenance. Mr. Richardson said BIAS was the only system that is fully in compliance with the state's BARS system. He also said it is the system used by a vast majority of smaller cities in eastern Washington. Ms. Matkin said the other leading system, Vision, does not have a utilities module which is essential for us. She said BIAS has CPAs on staff, and makes a great effort to attend all the financial conferences to stay on top of changes coming from the auditor's office. Mr. Schoen moved to approve the agreements. Motion seconded by Mr. Bailey. The motion carried unanimously.

13. YOUTH ADVISORY COUNCIL REPORT: None.

10. FIRE DEPARTMENT REPORT: Chief Andy Hale said the past month has been uneventful in Millwood. We had only 12 calls: 6 Basic Life Support, 2 Advanced Life Support, 3 traffic accidents and one fire call. The district's budget process is underway and public comments are encouraged. Their budget includes neither new general fund programs nor significant cuts. He said they expect to end this year at 3% under budget. Mr. Bailey asked about the burning ban that was lifted last month.

11. MAINTENANCE REPORT: Mr. McCoul said water samples were good. We also tested for volatile organic compounds (VOCs) which were also within state limits. We have sent an updated water system map to the engineer working on the Water System Plan update. Asphalt patching and sidewalk grinding has been done. The leaf vacuum is ready for the leaf pick up program. The radar sign has been set up at two different locations on Argonne, and is now being recharged. Triple A has completed street sweeping. The railroad crossings at Marguerite and Vista have been improved by the railroad. He had a big repair bill for the mower just before the end of the season. Paul Allen attended a traffic solutions workshop in Spokane. Mr. Ellingson asked about the ending date for the leaf clean up. Mr. McCoul said that would be around November 20.

12. CLERK/PLANNING REPORT: Mr. Richardson reported that he attended a City of Spokane Valley bike and pedestrian plan public meeting; he is on their technical committee for the study. He.

13. LEGAL REPORT: Mr. Werst said he has been working on numerous small issues. He met with the mayor and the city clerk about ways to use staff to reduce the amount of time the attorney has to spend on city issues.

14. CORRESPONDENCE: The Mayor discussed letters he received about traffic and panhandling. Mr. Werst explained the constitutional issues involved in panhandling regulations and the need for establishing a strong record supporting the decision. Mr. Bailey asked if we can prohibit homeless people sleeping in the park. Mr. Werst said the park is closed at dark and so we already prohibit people sleeping there overnight.

17. ANNOUNCEMENTS: The mayor reminded council members of the Emergency Management meeting for elected officials on November 17 and 18.

18. COUNCIL COMMENTS: Mr. Ellingson said a citizen told him he was very pleased with the new blue street name signs.

19. PUBLIC COMMENTS: June King asked if SCOPE would be allowed to have food in the council chambers for their annual meeting. The mayor said yes, since SCOPE is a tenant in the building. Bobbie Beese said having the planning intern has helped tremendously since Mr. Richardson has picked up more tasks as the city clerk.

20. EXECUTIVE SESSION: None.

21. ADJOURNMENT: Mr. Ellingson moved to adjourn, seconded by Mr. Schoen. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:47 p.m.

Daniel N. Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk