

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., October 4, 2010 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Supervisor Cleve McCoul and City Clerk/City Planner Tom Richardson.
2. June King led the Flag Salute.
3. Invocation. None
4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held November 1, 2010; November Payroll \$34,162.74; November Claims \$129,630.52; Treasurer's Report for November. Council members received the November Claims Warrant Register, November Payroll Warrant Register, and a list of Claims to be paid December 6, 2010. Mr. Bailey moved to approve the Consent Agenda, seconded by Mr. Schoen. The motion carried unanimously.
5. PUBLIC COMMENTS: June King, 3009 N. Stout Rd, said the IEP's Christmas tree lighting was beautiful. Steve Peters, 2918 N Laura Rd thanked the Inland Empire Paper Co. for the outstanding tree lighting event. Shirene Young, Inland Empire Paper, said thank you to everyone for making it such a great event. She estimated attendance at 275 people.
6. WATER AND SEWER RATES – RESOLUTION NO. 10-15: Mr. Richardson presented a resolution which would increase water and sewer rates 18% effective with the January billing. The increase is necessary to meet current operating needs, capital needs, and revenue bond requirements. Mr. Freeman moved to approve Resolution No. 10-15. Motion seconded by Mr. Culler. Motion carried unanimously.
7. CLOSING CAPITAL SEWER RESERVE FUND 405 – ORDINANCE 405: Ms. Matkin explained that the state's audit rules have changed and the funds set aside in the separate capital reserve fund should be moved into the utility funds. The capital reserves would be put into a restricted cash account in each fund, 80% to Water and 20% to Sewer. Mr. Bailey moved to approve Ordinance 405. Motion seconded by Mr. Schoen. Motion carried unanimously.
8. CLOSING CLAIMS AND PAYROLL CLEARING FUNDS NO. 631 AND 632–ORDINANCE 408: Ms. Matkin explained that nearly all cities have stopped using clearing funds and they use regular checking instead. This change would simplify work in the office and the number of bank accounts to track. Mr. Culler moved to approve Ordinance 408. Motion seconded by Mr. Freeman. Motion carried unanimously.

9. PUBLIC HEARING - 2011 FINAL BUDGET: Mayor Mork opened the public hearing on the final budget for 2011. Mr. Richardson described changes made in the budget since the preliminary budget hearing in November. The initiative on the liquor tax and profits did not pass, so the projected revenue was restored and allocated to traffic calming projects. There was no public comment. The mayor closed the public hearing.

10. ADOPTION OF 2011 BUDGET - ORDINANCE 407: Mr. Richardson presented Ordinance 407 which adopts the 2011 annual budget. Mr. Bailey moved to approve Ordinance 407. Motion seconded by Mr. Freeman. Motion carried unanimously.

11. ADOPTION OF 2011 CAPITAL FACILITIES CHAPTER – ORDINANCE 406: Mr. Richardson presented the ordinance adopting the amendments in the Capital Facilities Chapter of the Comprehensive Plan which were presented at the November meeting. Mr. Schoen moved to approve Ordinance 406. Motion seconded by Mr. Ellingson. Motion carried unanimously.

12. S.C.R.A.P.S CONTRACT RENEWAL: Mr. Richardson described the proposal from Spokane County Animal Protection Service for the 2011 contract year. There were questions about including the payment of half of license fees to the County in the monthly payment due. Members stated the need for a simpler payment arrangement. Action on the proposal was deferred until the mayor has discussed the contract charges with the County.

13. AMENDING PET LICENSE FEES – ORDINANCE 404: Mr. Richardson explained the issue of collecting SCRAPS' \$4.00 spay/neuter fee in addition to the city's basic license fee. He asked for a clarification of Council's intent when the fees were changed in 2008, whether the spay/neuter fee was to be included in the basic license fee or added to it. The ordinance was tabled until the SCRAPS contract payment issue was decided.

14. YOUTH ADVISORY BOARD REPORT: None.

15. FIRE DEPARTMENT REPORT: Battalion Chief Andy Rorie said November was fairly quiet in Millwood. There was one small structure fire and numerous weather-related auto accidents.

16. MAINTENANCE REPORT: Mr. McCoul said water samples good. They hauled 74 loads of leaves. Standard Plumbing finished heating system repairs in city hall. He repaired broken cast iron drywell lids; he does not know why they broke. Two trees fell across roads during the wind storm. Snow plowing was done on three days. He is working with county utilities on sewer odor complaints on Empire. Jim Youngman, 10 E. Empire, said the odor is unbearable and there are eight residents who cannot enjoy their yards due to the smell. He said the odor started after the county connected to the city's sewer system two years ago at Butler and Empire. The odors are coming from the houses'

roof vents. Mr. Freeman asked if we could get the county to TV the line to check for obstructions. Mr. McCoul said he would check on it.

17. CLERK/PLANNING REPORT: Mr. Richardson reported on the County's new building permit fee schedule which is based on staff time rather than project valuation. Mr. Freemans suggested we check with the City of Spokane Valley to see how they calculate fees and if they would be interested in providing inspections for us. Mr. Richardson said he is working on a policy for messages put up on the new message center at city hall. He said the Planning Commission has approved a special sign permit for the church on Grace Ave.

18 LEGAL REPORT: Mr. Werst reviewed several ordinance and resolution drafts. He reported on the status of the transfer of the county right of way property. He reported on the hearing examiner's decision on an appeal on a code enforcement action which upheld the city's Notice and Order; he is working on a couple of other code enforcement actions that have been turned over to him.

19. CORRESPONDENCE: The Mayor said he was contacted by the mayor of Airway Heights concerning transfer of some water rights which Airway Heights is seeking.

20. ANNOUNCEMENTS: The mayor reminded council members of the special meeting on Thursday, December 9 at 6:30 p.m. at the Ambrosia Bistro.

21. COUNCIL COMMENTS: Mr. Bailey thanked the Public Works crew for doing such a good job on snow plowing. Millwood gets its streets cleared much sooner than other cities in the area.

22. PUBLIC COMMENTS: Steve Peters said he thought the new message center sign is very nice but would be more visible if it was raised higher. Mr. Richardson said the height was set by the special sign permit approved by the planning commission.

23. EXECUTIVE SESSION: None.

24. ADJOURNMENT: Mr. Bailey moved to adjourn, seconded by Mr. Schoen. Motion carried unanimously. Mayor Mork adjourned the meeting at 7:54 p.m.

Daniel N. Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk