

APRIL 5, 2010

The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., April 5, 2010 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Maintenance Supervisor Cleve McCoul, and City Planner Tom Richardson serving as Clerk.

Mayor Mork led the Flag Salute.

CONSENT AGENDA: Approval of Minutes of the Regular Meeting held March 1, 2010 and the Special Meeting held March 29, 2010; March Payroll \$27,318.25; March Claims \$129,640.15; Treasurer's Report for February; the March Treasurer's Report was not available. Council members received the March Claims Warrant Register, March, 2010 Payroll Warrant Register and a list of Claims to be paid April 5, 2010. Mr. Richardson said the staff has met with the city treasurer from Colville and things are going smoothly. Mr. Bailey moved to approve the Consent Agenda, seconded by Mr. Ellingson. The motion carried unanimously.

PUBLIC COMMENTS: Shirene Young, 8903 E. Liberty, said the Fire Department is scheduled to conduct its annual visit to the paper mill next week. She said that the 100th anniversary of the Inland Empire Paper mill will be in 2011 based on a determination by the Washington Secretary of State.

PUBLIC HEARING: VARIANCE 10-01 BOOTH

Mayor Mork opened the closed-record public hearing on the variance proposal by Josey and Cheryl Booth for 3910 E. South Riverway. Mr. Richardson explained the proposed variance and the Planning Commission's recommendation to approve the variance with conditions. Mr. Schoen pointed out a correction in section 2 of the Conclusions which was noted.

Mr. Schoen moved to approve the variance with the conditions recommended by the Planning Commission. Motion seconded by Mr. Freeman.

ORDINANCE 394 – CHANGING THE TERMS OF PLANNING COMMISSION MEMBERS:

Mr. Richardson explained the Mayor's desire to change the beginning of terms of office for the Planning Commission from the first Monday in February to January. He also asked if city council would support reducing the length of terms for the Planning Commission from six years to four years. The thought is that citizens might be more willing to serve if the commitment was only four years rather than six. He noted that commissioner Kelly Stravens recommends keeping the terms at six years. After discussion, the council deferred the matter to the next meeting, and asked staff to bring back an ordinance which leaves the term at six years.

APRIL 5, 2010

FIRE DEPARTMENT REPORT: Chief Andy Hale said March was a relatively active month in Millwood. There were 19 service calls, a little over were Advanced Life Support, five were Basic Life Support calls and two structure fires, one traffic accident and one car fire. Mr. Bailey asked how the OptiCom system was working. Chief Hale says it is working very well.

MAINTENANCE REPORT: Mr. McCoul reported that the water samples for the month were good. New street signs for the area south of the park have been ordered. He attended a cross-connection conference last month in Spokane. Trees in the park were sprayed. Avista Utilities conducted an energy audit on city hall and the maintenance building; results should be available soon; this could result in a list of recommended measures. He is getting bids for the handicap ramp in the sidewalk at Euclid and Argonne, the new city hall readerboard and the speed radar sign. Water in the park has been turned on for the season and the restrooms are open. A meter box was replaced on Woodruff. A pot hole was filled on Grace. He and Paul Allen have changed to a 4-10 work schedule, with Cleve off on Fridays and Paul off on Mondays. The Mayor asked about repainting the Butler wellhouse. Mr. McCoul said he was looking into siding or a masonry exterior. Mr. Bailey asked about painting the reservoir. Mr. McCoul said this would be looked at during the revision of the water master plan which we will be doing this year. Mr. Schoen asked about the status of the interconnections with Orchard Park Irrigation and Irvin water district. Mr. McCoul said the connections are normally closed and would be inspected before opening them when needed.

PLANNING REPORT: Mr. Richardson said the Planning Commission is still working its way through the annual comprehensive plan amendments. He said we have a graduate student in the EWU planning department is interested in doing an internship with Millwood. He said he submitted the annual population estimate. On the Clerk's side, he said we recently discovered that the contract for sheriff services has expired and we will be talking with the county about renewal. The Mayor said he has talked with Welch-Comer about grants for our downtown street lighting project, and possibly the intern could help with that.

LEGAL REPORT: Mr. Werst requested an executive session on litigation matters. He said he has been working on the master business license agreement prepared by Department of Licensing. He reported on the status of CIAW's funding plan which includes a re-assessment, and said he has asked CIAW to tell us what the amount will be. He said the discussions on the county property have made a little progress but is not moving forward due to other matters the commissioners have been dealing with. He has been working on code enforcement and planning issues. Also he reported on what he found regarding re-establishing the municipal court in Millwood; he said he would be contacting some of the other communities which have municipal courts.

APRIL 5, 2010

CORRESPONDENCE: None

ANNOUNCEMENTS: The Mayor reminded council members that the municipal code books are being updated.

COUNCIL COMMENTS: Mr. Bailey talked about the congestion on Grace Ave. due to parking on the narrow streets near the ball field, and is concerned that emergency vehicles could not get through. Mayor Mork said he has been working on parking issues and is planning on a public meeting to get public input on parking issues. Mr. McCoul asked which council members would like to join him when he rates the pavement prior to the Six Year Street Plan hearing in June.

PUBLIC COMMENTS: None

EXECUTIVE SESSION: The Mayor called an executive session at 7:45 p.m. for thirty minutes to review matters involving litigation under RCW 42.30.110(1)(i). At 8:15, the Mayor announced that the executive session would extend 15 minutes.

The council reconvened in open session at 8:30 p.m.

ADJOURNMENT: Mr. Schoen moved to adjourn, seconded by Mr. Culler. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:30 p.m.

DANIEL N. MORK, MAYOR

Attest:

THOMAS G. RICHARDSON, CITY CLERK