

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., July 7, 2010 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, and Richard Schoen. Councilmembers Brian Ellingson and Kevin Freeman were excused. Also present: Attorney Brian Werst and City Clerk/City Planner Tom Richardson. The mayor noted that there was a revised agenda distributed to add the appointment of the mayor pro tem.

2. June King led the Flag Salute.

3. Invocation. None

4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held June 7, 2010; June Payroll \$28,816.00; June Claims \$79,699.43; Treasurer's Report for May was not available. Council members received the June Claims Warrant Register, June, 2010 Payroll Warrant Register and a list of Claims to be paid July 5, 2010. Mr. Bailey moved to approve the Consent Agenda, seconded by Mr. Schoen. The motion carried unanimously.

5. PUBLIC COMMENTS: Steve Peters, 2918 N Laura Rd, asked when the speed limit signs and the no-parking signs at the corners would be installed. He said this weekend there was an international baseball tournament in the area and he was asked by some of the coaches, where are your police? He said there were several near-accidents between cars and pedestrians. The mayor said the signs have been ordered but have not been delivered yet. He said the contract for extra traffic patrols has been signed but he has not seen the officers yet. He said he would check with Cleve tomorrow and get back to Mr. Peters.

Ray Gardner, 9312 E. Frederick, spoke on the parking proposal for Frederick Ave in front of his house. He is against prohibiting parking because he needs it for his vehicles.

6. APPOINTMENT OF MAYOR PRO TEM. Mayor Mork appointed Glenn Bailey as Mayor Pro Tem for July through December.

7. PARKING RESTRICTION – Ordinance No. 396. Mr. Richardson explained the parking restriction ordinance. The proposed ordinance would remove the no parking restriction on the east side of Laura and prohibit parking on the south side of Frederick from Stout to Locust. He said he received one response from a property owner on Frederick stating that the prohibition should be extended all the way to the end otherwise people who cannot park west of Locust will park east of locust.

June King, 3009 Stout Rd, said the city needs to claim its property between the pavement and the property line where people have planted trees and lawn and placed rocks. People could park there if the area was clear.

Joyce Kiphart, 9214 E. Frederick, agreed with June.

Sharon Palagonia, 9518 E. Frederick, said she was the one who submitted the comment about the parking east of Locust. She suggested that the area north of the park on the county right of way could be used for parking.

Ray Gardner, 9312 E. Frederick, said the three houses next to him have large maple trees and they would have to come out if the street was widened there for parking.

Mr. Culler moved to defer the item to the August 2 meeting. The motion was seconded by Mr. Schoen. Motion carried.

8. 2009 BUILDING CODE ADOPTION – Ordinance No. 400. Mr. Richardson explained that the City of Millwood is required to adopt the changes in the State Building Code. Mr. Bailey asked about the building official position. Mr. Richardson said the city planner serves as the building official. The mayor appointed Mr. Richardson as the building official. Mr. Schoen moved to approve Ordinance No. 400. The motion was seconded by Mr. Bailey. Motion carried unanimously.

9. SMALL WORKS AND CONSULTANTS ROSTERS – Resolution No. 10-09 moved to approve Ordinance 398. Seconded by Mr. Bailey. Motion carried unanimously. Mr. Bailey said he is concerned that local contractors who are not on the roster will not be able to bid on city projects and the limited amount of notice made for individual projects. He asked if he could see the list of contractors from Spokane County on the roster list. He was also concerned about the section which allows the city to waive performance bonds for the limited public works process. Mr. Bailey said he would like to delete that paragraph. Mr. Bailey moved to table the item until the next meeting. Seconded by Mr. Culler. Motion carried.

10. AMENDMENT OF UTILITY BILLING POLICIES – Resolution No. 10-10. Mr. Werst explained the changes in the city's utility billing policies which have been imposed by the state legislature, concerning accounts for rental tenants and delinquency notices. Mr. Schoen asked about the city's practice of billing for water and sewer even when the service has been turned off. Mr. Richardson said that the water and sewer ordinances require payment where there is a structure on the property, whether the service is turned on or not. Mr. Bailey asked if there were any changes in the Treasurer's role; he noted that there are some significant decisions for the Treasurer, for example the setting of deposit amounts. Mr. Werst said there were no changes. Mr. Culler moved to adopt Resolution 10-10. Seconded by Mr. Bailey. Motion carried unanimously.

11. CONTRACT: MRSC SMALL WORKS AND CONSULTANTS ROSTERS. Since Resolution No. 10-09 was not adopted, this item was deferred to the next meeting.

12. INSURANCE COVERAGE. Mr. Richardson said the decision to renew our coverage under CIAW for the policy year beginning September, 2011 would be on the next council agenda. The one-year notice requirement for non-renewal of our coverage is coming up September 1.

13. FIRE DEPARTMENT REPORT: None.

14. MAINTENANCE REPORT: The Mayor read the Public Works Supervisor's report. Water samples for the month were good. The pool opened on June 14. The arborvitaes at lift station #1 have been trimmed. The rock work at the Butler well has been completed and the painting is completed. The new radar speed sign has been delivered. Trees in the park have been sprayed. The six year street plan has been submitted to the state. Water meters have been read. A new computer has been ordered for the water telemetry system; the existing computer has been experiencing problems. Mr. Schoen mentioned funding for sidewalks that is available this summer. MR. Richardson said he has attended training on this and the staff is working on a project application. Mr. Schoen also noted the dog clean-up station at Liberty Lake's Pavilion Park. Mr. Richardson said he is working with Cleve McCoul on the scope of work for the update of the water system plan. He should have a contract for approval at the next council meeting.

15. CLERK/PLANNING REPORT: Mr. Richardson said Ray Oligher, planning intern, has been doing very well.

16. LEGAL REPORT: Mr. Werst said he is beginning to look at franchises which need to be renewed. He noted the Planning Commission's work on the historic preservation chapter is nearly complete and it should be ready for council perhaps in August. He said he is working with Patty Peterson and a group of young people on an ordinance creating the Millwood Youth Council. He asked for an executive session at the end of the meeting.

17. CORRESPONDENCE: None.

18. ANNOUNCEMENTS: The mayor said he attended the AWC conference in Vancouver which was probably the best one he has attended. He described information he received about photo-enforcement traffic safety programs in other cities. He asked if any council member would be interested in serving as liaison to the Youth Council.

19. COUNCIL COMMENTS: None.

20. PUBLIC COMMENTS: Steve Peters asked if there is a target date for the new signs. Mayor Mork said he would ask Mr. McCoul and call Mr. Peters this week.

The Mayor said the council would be going in to executive session for 20 minutes to discuss matters of litigation. Prior to the executive session, the mayor called a five-minute recess at 8:25 p.m.

21. EXECUTIVE SESSION: The Mayor called an executive session until 8:50 p.m. to review matters involving litigation under RCW 42.30.110(1)(i). The Mayor extended the session for 20 minutes until 9:20.

The council reconvened in open session at 9:23 p.m.

ADJOURNMENT: Mr. Culler moved to adjourn, seconded by Mr. Freeman. Motion carried unanimously. Mayor Mork adjourned the meeting at 9:24 p.m.

Daniel N. Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk