

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., February 7, 2011 at the City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Public Works Supervisor Cleve McCoul, Treasurer Debbie Matkin and City Clerk/City Planner Tom Richardson.

2. Cub Scouts from Pack #470 led the Flag Salute.

3. Invocation. None

4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held January 3, 2011; January Payroll \$37,414.39; January Claims \$90,760.36; and the Treasurer's Report for January. Council members received the Outstanding Vouchers Register including Payroll and Claims, and a list of Claims to be paid February 7, 2010. Mr. Freeman moved to approve the Consent Agenda, seconded by Mr. Bailey. The motion carried unanimously.

5. PROCLAMATIONS: Mayor Mork read two proclamations for Kiwanis' Children's Cancer Cure Month and recognizing the Vietnamese Freedom and Heritage Flag.

6. PUBLIC COMMENTS: June King, 3009 N. Stout, said the S.C.O.P.E. parade would be on June 4.

Connie Berland, 3112 N. Woodruff, submitted a letter questioning the closure of the wading pool, suggesting that the City ask pool users this summer for ideas on what should be done.

Bobbie Beese, 3610 N. Sargent, said she was surprised that the city is already getting bids for removal of the pool, and suggested that the city council hold a special meeting to take public comments before proceeding.

Ron Berland, 3113 N. Woodruff, said the wading pool is one of the things that sets Millwood apart from other communities and should be kept.

Mayor Mork said that the city council should consider this at its next meeting. Mr. Freeman asked staff to check on the insurance requirements for the pool.

7. PRESENTATION – SHERIFF OZZIE KNEZOVICH: The Sheriff and Heather Brown presented information on the new method for calculating Millwood's cost for sheriff services. The cost would be based on the actual services provided in the previous twelve months. For 2011 the cost would be \$235,436 which is less than 2010.

8. ADOPTION OF SPOKANE COUNTY EMERGENCY MANAGEMENT PLAN – RESOLUTION 11-01: Sheriff Knezovich and Lisa Jameson from Department of Emergency Services summarized the changes in the CEMP and asked for city council's

adoption of the plan. Mr. Bailey moved to approve Resolution 11-01. Motion seconded by Mr. Schoen. Motion carried unanimously.

9. SPOKANE COUNTY BUILDING SERVICES INTERLOCAL AGREEMENT – RESOLUTION 11-02: Mr. Richardson presented the contract for building services which was submitted by Spokane County Building, which changes the cost sharing arrangement in the existing contract, along with other revisions. Mr. Werst said he was concerned about the clause requiring the city to reimburse the county for the cost of the insurance required in the agreement. The matter was deferred to the next meeting to allow Mr. Werst time to contact the county on the insurance issue.

10. AMENDING PLANNING FEE SCHEDULE – RESOLUTION 11-03: The resolution amending planning fees was deferred to the next meeting.

11. RENEWAL OF S.C.R.A.P.S. CONTRACT – RESOLUTION 11-04: Mr. Richardson presented the revised agreement for animal control services which includes a change in submitting license fees to just one time per year. Mr. Bailey moved to approve Resolution 11-04. Motion seconded by Mr. Freeman. Motion carried unanimously.

12. COMPOSITION OF STA BOARD -- RESOLUTION 11-05: Mayor Mork said the mayor of Airway Heights had misunderstood his statement about Millwood's position on the makeup of the STA board, and asked city council to adopt Resolution 11-05 to state the city's support for the existing board composition. Mr. Freeman moved to approve the resolution. Motion seconded by Mr. Bailey. Motion carried unanimously.

13. WATER SYSTEM PLAN STATUS REPORT: Mr. Richardson said the engineer did not have a status report. He said not much work has been done but Ben Varela told him that there would be no trouble in getting the report done before the state's deadline in April. Mr. Richardson said portions of the report have been updated by staff and the technical portions being done by the engineer are all that remain to be done.

14. FRANCHISE RENEWALS FOR COMCAST AND ELECTRIC LIGHTWAVE: Mr. Werst said he would drafts for review of the Comcast and Electric Lightwave franchise ordinances at the March council meeting.

15. YOUTH ADVISORY COUNCIL REPORT: Jasmine Birch reported that the YAC is planning a carnival in the summer, and is working on an anti-smoking program.

16. 2010 END OF YEAR BUDGET REPORT: Ms. Matkin presented the end-of-year report for all funds. This was produced with the new accounting software that was installed last fall. She noted that the General Fund continued to draw down its cash reserves, and that the Sewer Fund had a very small cash reserve at year end.

17. FIRE DEPARTMENT REPORT: Chief Andy Hail gave annual statistics for 2010. Activity in general was down 9 ½%; decreases were seen in all areas except Advanced Life Support which saw an increase of 16%. Council requested a written report, and

Chief Hail said he would send one. The activity of January was minimal with just 12 calls. He said the Rating Bureau report should be available within the next two months.

18. MAINTENANCE REPORT: Mr. McCoul said the water system is still being chlorinated. City council expressed their intent to comply with the consumers' wishes to discontinue chlorination. Mr. Freeman suggested the city publish a statement that there were pros and cons to chlorination, and that the city would follow the consumers' wishes not to chlorinate unless required by the state. Mr. McCoul said arterials were plowed twice and they did storm clean up. The wooden climbing structure in the city park has been removed. Paul Allen is working on an update of the Emergency Response Plan.

19. CLERK/PLANNING REPORT: Mr. Richardson said the request for proposals for insurance has been sent out to the two insurance pools in Washington; responses are due back February 25, after which the city will interview the firms that submit proposals. It is hoped to have a recommendation by April's meeting.

20. LEGAL REPORT: Mr. Werst reported on the Solid Waste Summit, the PTBA conference meeting, the Planning Commission meeting. He said the county is still making progress on the transfer of the ownership of the abandoned railroad right of way; they are working on the issue of easements for the county's utilities on the property. Mr. Schoen asked about the status of the environmental review for the County's Bigelow Road project. Mr. Werst said he would check on it and report back.

19. CORRESPONDENCE: The mayor reminded members of the council of Governments meeting on Friday, February 25. He said there is an opening on the Health district board for a person with public health background. The county's Department of Emergency Management is looking for a small cities representative to the EMAC. Shaun Culler expressed interest. The Mayor reported on the Solid Waste Summit.

20. COUNCIL COMMENTS: Mr. Bailey asked about the vacancy on the Planning Commission and said he knew of someone who was interested. Mr. Ellingson asked if Public Works could take care of debris dumped along the railroad on Euclid.

21. PUBLIC COMMENTS: None.

22. EXECUTIVE SESSION: None.

23. ADJOURNMENT: Mr. Bailey moved to adjourn, seconded by Mr. Schoen. Motion carried unanimously. Mayor Mork adjourned the meeting at 9:10 p.m.

Daniel N. Mork, Mayor

Attest: _____
Thomas G. Richardson, City Clerk