

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 6:00 p.m., Monday, March 7, 2011 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Supervisor Cleve McCoul and City Clerk/City Planner Tom Richardson.

2. Mayor Mork led the Flag Salute.

3. Invocation. None

4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held February 7, 2011; February Payroll \$39,988.75; February Claims \$87,302.01; Treasurer's Report for January. Council members received the January Claims Warrant Register and a list of Claims to be paid March 7, 2011. Mr. Bailey moved to approve the Consent Agenda, seconded by Mr. Schoen. The motion carried unanimously.

5. PUBLIC COMMENTS:

Connie Berland, 3112 N. Woodruff, asked if the council would form a citizens committee to review the options for the wading pool. Council members agreed that the pool needed more study. Mr. Freeman moved to have the mayor create an ad hoc committee to study options for the Millwood wading pool, consisting of not less than three and not more than seven members, the mayor to advertise a request for members from the community at large, and have a report on the formation of the committee at the next council meeting. Motion seconded by Mr. Schoen. Motion carried unanimously.

June King, 3009 N. Stout Rd, said a users fee should be set for the pool, since most of the people who use it are not Millwood residents.

Richard Gardner, 10114 E. Dalton Ave, asked about the schedule for the new street signs. Mr. McCoul said he has ordered signs for this year, which will be for the northeast quarter of the city. Mr. Gardner complained about how de-icer is being applied on the Fowler approach to Trent. He asked if the new gazebo is being used as promised. Mayor Mork said there are frequent users.

6. SPOKANE COUNTY BUILDING SERVICES AGREEMENT – Resolution 11-02. Mr. Richardson said the section on insurance was revised to reflect our concerns. Mr. Schoen moved to approve Resolution 11-02. Motion seconded by Mr. Bailey. Motion carried unanimously.

7. AMENDING PLANNING FEES – Resolution 11-03. Mr. Richardson said the resolution adds a fee for site plan reviews for building permits, which is needed since the new County building services agreement has changed our sharing of the permit fees, and

a fee for temporary use permits, and for reinstatement of a previously platted lot line. Mr. Freeman moved to approve Resolution 11-03. Motion seconded by Mr. Ellingson. Motion carried unanimously.

8. BUSINESS EXPENSES POLICY (NON-TRAVEL) – Resolution 11-07. Mayor Mork presented a policy for paying for business expenses not related to travel. This is based on the City of Spokane's policy. Mr. Bailey moved to approve Resolution 11-07. Motion seconded by Mr. Ellingson. Motion carried unanimously.

9. YOUTH ADVISORY BOARD REPORT. Jasmine Birch introduced Mark Norton, reported that the YAC has been recruiting new members for next year, is working on the ordinance banning e-cigarettes for minors, is working a health day for anti-smoking, anti-violence and healthy image at the high school, and on a carnival for the Boys/Girls Club. Mr. Werst said he is working with the group on the e-cigarette ordinance and expects it to be ready for the next meeting.

10. FIRE DEPARTMENT REPORT. Chief Andy Hail introduced Commissioner Bill Anderson who has been involved in the Fire District for 40 years, 30 years as a firefighter and battalion chief, and then ten years as fire district commissioner. Chief Hail presented a report showing fire and emergency medical services in Millwood for 2010. He said they are expecting an announcement very soon that the fire rating for Millwood will be lowered from a 4 to a 3, which will save commercial property owners on their insurance premiums. He said he would be willing to bring Mako, the new accelerant-detection dog, to a future council meeting.

11. MAINTENANCE REPORT. Mr. McCoul reported that water sample tests came were good. Plowed arterials streets on Feb. 24th. Attended water training classes on Feb 23rd. He met with the City's water engineer for the water system plan update. The Mayor asked that the engineer give a status report to let council know his progress. Mr. McCoul said he has ordered the new street name signs. Chlorination is still going on, he plans to use up the rest of the chlorine which should be used up soon. He installed vinyl tiles in the restroom in the shop and his office in the city hall basement. He is trying to get at least one more quotation on resurfacing the pool. Generators have been serviced. Mr. Freeman asked about the recent court decision on municipal water rights, whether our water rights have been perfected. Mr. Werst said each of the City's water rights have certificates, but he will check with the engineer.

12. CLERK/PLANNING REPORT. Mr. Richardson said that capital facilities plan hearing would be moved up to the June meeting so that it coincides with the Six Year Transportation Plan. He submitted a grant application for a new play structure for the park. Letters have been sent out to businesses associated with Millwood in Department of Licensing's database. He explained the new email accounts for elected officials and staff. He and Ray Oligher have been working on the annual comprehensive plan

amendments. He said we have one person interested in serving on the planning commission, and there is still one other vacant position in need of an appointment.

13. LEGAL REPORT. Mr. Werst reported on the status of the environmental analysis for the County’s Bigelow Road project. He said he would have the Electric Lightwave franchise ordinance for the next meeting. He said the Comcast franchise would take more time. Council agreed to move ahead with the Electric Lightwave franchise without waiting for Comcast. He has been reviewing the two insurance proposals received. There was discussion as to whether a proposal from a commercial (not a risk pool) provider should be obtained. He discussed legislative issues relating to public disclosure. Mr. Werst requested an executive session to discuss matters under RCW 42.30.110(i).

14. CORRESPONDENCE. The Mayor mentioned correspondence he distributed to council members from Jeanne Batson and Bobbie Beese related to the wading pool.

15. ANNOUNCEMENTS. The Mayor described what was discussed at last week’s Northeast Mayors’ meeting. The Arbor Day ceremony will be deferred to a later date to be announced due to scheduling difficulties.

16. COUNCIL COMMENTS. None.

17. PUBLIC COMMENTS. Bobbie Beese said there is a now a website at www.millwoodfriends.org relating to the wading pool issue.

18. EXECUTIVE SESSION. The Mayor called an executive session at 7:57 p.m. for ten minutes to discuss matters of litigation. The regular meeting was reconvened at 8:10.

Mr. Richardson asked if the proposed committee for reviewing insurance proposals was satisfactory (mayor, finance committee, attorney, clerk and treasurer). Council asked that Mr. Richardson obtain a third proposal. Mr. Freeman asked for a clarification that the pool would not be demolished until a decision is made by council. The mayor said that was correct. Mr. Bailey suggested that the pool committee have a clear agenda as to what is expected of it.

19. ADJOURNMENT: Mr. Freeman moved to adjourn, seconded by Mr. Schoen. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:20 p.m.

Daniel N. Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk