

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., August 1, 2011 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, and Richard Schoen. Kevin Freeman was excused. Also present: Attorney Brian Werst, Public Works Supervisor Cleve McCoul, City Treasurer Debbie Matkin and City Clerk/City Planner Tom Richardson.

2. Mayor Mork led the Flag Salute.

3. Invocation. None

4. CONSENT AGENDA:

A. Approval of Minutes: Regular Meeting July 5, 2011; Special Meeting July 8, 2011; Special Meeting July 14, 2011

B. Approval of Vouchers: July Claims of \$58,207.30; Payroll of \$43,299.72

C. Treasurer's Report: July, 2011

Council members received the July Claims Check Register, July Payroll Check Register, and a list of Claims to be paid August 1, 2011. Mr. Schoen moved to approve the Consent Agenda. Motion seconded by Mr. Ellingson. The motion carried unanimously.

5. PUBLIC COMMENTS: June King, 3009 N Stout Rd, reminded the council that National Night Out event, a national crime prevention event, would occur on Tuesday, August 2.

Shirene Young, Inland Empire Paper Company, reminded the council of the Millwood Daze festivities planned for August 27.

Greg Mott, 3301 N Argonne, said there would be a band concert by SFCC Community Band on Monday, August 8 at 7:00 p.m. in the city park.

Connie Berland, 3112 N Woodruff, thanked the council for getting the wading pool opened.

Bobbie Beese, 3610 N. Sargent, also said thank you for opening the wading pool.

6. INTERLOCAL AGREEMENT WITH WASHINGTON CITIES INSURANCE AUTHORITY FOR INSURANCE SERVICES. Mr. Werst said Resolution 11-10 would authorize WCIA to be the city's insurer effective September 1. There was discussion of the delegate and alternate delegate to represent the city on the full board. Mr. Bailey moved to approve Resolution 11-10 authorizing the interlocal agreement for membership in WCIA. Motion seconded by Mr. Schoen. Motion carried unanimously.

7. INTERLOCAL AGREEMENT WITH SPOKANE COUNTY FOR SEWAGE PRETREATMENT. Mr. Werst explained issues he has been working on with County Utilities on requested changes in the terms in the interlocal agreement for pretreatment. There was no action.

8. ACCEPTANCE OF DEPARTMENT OF ECOLOGY GRANT FOR SHORELINE MASTER PROGRAM. Mr. Richardson explained the scope of work for the proposed update of the Shoreline Master Program which is required by state law. DOE has offered a \$50,000 grant to assist in completion of the work. Ray Oligher, Planning Intern who recently received his master's degree, will be hired to carry out the grant program three days per week over the next 18 months. He distributed a draft public participation plan for the update project which includes a citizen advisory committee to be appointed by the mayor. Mr. Bailey moved to accept the grant and authorize the mayor to sign the grant agreement. Seconded by Mr. Schoen. Motion passed unanimously.

9. TASK ORDER NO. 2 WITH WELCH COMER ENGINEERS FOR GRACE/LAURA STREET WIDENING. Matt Gillis from Welch Comer said the Task Order would provide for Design (\$2,400) , Bidding (\$1,200) and Construction phases (for actual hourly services, not to exceed \$2,500), for the road widening work on Grace and Laura along the ball field. Mr. Schoen moved to approve Task Order No. 11-02. Motion seconded by Mr. Bailey. Motion carried unanimously.

10. REAL ESTATE EXCISE TAX. Mr. Richardson described the need for additional revenues for the City's capital facilities plan. He reviewed the list of projects contained in the capital plan for the General Fund and Street Fund. He estimated that the two REET taxes would produce approximately \$15,000 to \$30,000 per year for capital improvements. The ordinance would adopt the first .25 percent and the second .25 percent, and create separate funds for each tax. Mr. Culler moved to adopt Ordinance 421. Motion seconded by Mr. Ellingson. Votes were 4 aye, 0 nay. Motion carried unanimously.

11. UTILITY SERVICE FEE SCHEDULE. Ms. Matkin reviewed the proposed fees for account service changes, service calls, meter tampering and connection fees. These are based on the actual cost to the department of providing these services. Mr. Werst referred to a sentence he added to the resolution providing for payment, collection and enforcement. Mr. Culler moved to approve the amended Resolution 11-09. Motion seconded by Mr. Schoen. Motion carried unanimously.

12. PLANNING COMMISSION APPOINTMENT. Mayor Mork asked the council to confirm his appointment of Josey Booth to fill the Planning Commission position which became vacant when John Newman resigned earlier this year. Mr. Booth would complete Mr. Newman's term which will expire in November, and be appointed to a full six-year term to expire January 2, 2018. Mr. Bailey moved to confirm the appointment. Motion seconded by Mr. Ellingson. Motion carried unanimously.

13. YOUTH ADVISORY COUNCIL REPORT: Mr. Richardson said the youth carnival planned for August 16 has been cancelled. The Youth Council is recruiting members for the coming school year.

14. FIRE DEPARTMENT REPORT: Chief Andy Hail reported that Millwood's call volumes are continuing to remain lower than last year, about 9% less. Their swift water unit has been busy due to the high water levels in the river, but not incidents in Millwood. The district has received its national accreditation. He said fire danger is rising rapidly due to the higher temperatures and asked everyone to be careful.

15. MAINTENANCE REPORT: Mr. McCoul said water samples for the month were good. The mower is broken again and he is waiting for parts. Air ducts at city hall were cleaned. The wading pool opened on July 19 and will close August 20. Twelve water meters have been repaired. He investigated several low-water-pressure complaints but did not find any problem with the system pressure.

16. CLERK/PLANNING REPORT: Mr. Richardson said that there is no building permit activity going on. He is working with Paul Allen on a TIB grant application for Buckeye Ave. and a City Safety Program grant for traffic signal controls along Argonne. Mr. Schoen asked if funding would be available for sidewalks on Buckeye. Ms. Matkin reported that the Department of Health may offer the City a grant for a water rate study this fall.

17. LEGAL REPORT: Mr. Werst said he has been working on the pretreatment interlocal agreement, the REET ordinance, the Regional Solid Waste Agreement. He said he has questions about whether Millwood would be responsible for the costs of landfill closing.

18. CORRESPONDENCE: The Mayor said he was contacted by residents on Willow about crime including confrontation on the street and break ins; he contacted the sheriff and SCOPE.

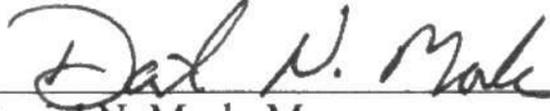
19. ANNOUNCEMENTS: The mayor reminded everyone of Millwood Daze on the 27th. He said the next council meeting would be on Tuesday, September 6 because of the Labor Day holiday.

20. COUNCIL COMMENTS: None.

21. PUBLIC COMMENTS: None.

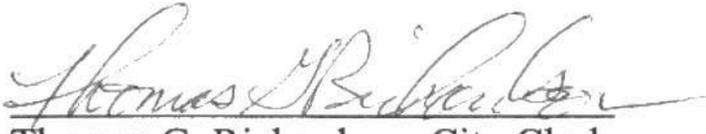
22. EXECUTIVE SESSION: None.

23. ADJOURNMENT: Mr. Schoen moved to adjourn. Seconded by Mr. Culler.
Motion carried unanimously. Mayor Mork adjourned the meeting at 7:58 p.m.



Daniel N. Mork, Mayor

Attest:



Thomas G. Richardson, City Clerk