

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., October 3, 2011 at the Millwood City Hall. Council members present were: Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Glenn Bailey was excused due to illness. Also present: Attorney Brian Werst, Public Works Supervisor Cleve McCoul, Treasurer Debbie Matkin and City Clerk/City Planner Tom Richardson, Assistant Planner Ray Oligher.

2. The Flag Salute was led by Girl Scout Troop #2436.

3. CONSENT AGENDA:

Approval of Minutes of the Regular Meeting held September 7, 2011; September Payroll \$46,546.88; September Claims \$67,010.15; Treasurer's Report for September, 2011. Council members received the September Claims Check Register, September Payroll Check Register, and a list of Claims to be paid October 3, 2011. Mr. Schoen moved to approve the Consent Agenda as presented; seconded by Mr. Ellingson. Motion carried.

5. PUBLIC COMMENTS: None.

6. PRESENTATION: VICKIE PORTER AND GIRL SCOUT TROOP #2436 -- Four girls from Cadet Girl Scout Troop #2436 from Millwood spoke to city council about their Silver Award project. The scouts were: Gina Hanson, Victoria Harding, Mariah Bechtel and Emma Porter. They said they are working toward earning the Silver Award which is the most honored award a girl scout can earn. They are on the rescue to save the Millwood wading pool. They will work to earn as much money as possible between November 1 and April 1, but asked the city council if the girls raise the money will the City maintain this landmark, how much money has already been raised. And who is the contractor? Mayor Mork said there had already been raised approximately \$3,700. Shirene Young clarified that the amount quoted by the mayor does not include IEP's one-to-one match. Mr. Schoen said that based on all the comments we have, the council most definitely has the intention to maintain the pool; the other council members concurred. The mayor thanked the scouts for their interest in the pool and for their hard work.

7. PRESENTATION – VALLEY FIRE DISTRICT ACCREDITATION -- Chief Mike Thompson introduced Captain Pat Schaffer who presented information about Valley Fire's successful four-year effort to receive accreditation from the Commission of Fire Accreditation International. Valley Fire is one of only 144 departments which have received this status, and only the second one in Washington State. He reviewed the recommendations from the accreditation process for continuous improvement of the department, including a revised community analysis based on density and population and a more formalized public education program (fire extinguisher training, CPR, etc.).

8. PRESENTATION – INLAND EMPIRE PAPER COMPANY CENTENNIAL -- Shirene Young thanked and acknowledged the city's and community's roles in IEP's 100 years of operation. She read a letter from Kevin Rasler, President and General Manager,

and presented a book entitled "Challenge & Change: Inland Empire Paper Company's First Century," authored by Joni Sensel, which commemorates IEP's one hundredth anniversary of operations. She said 140 community members toured the plant last weekend and more tours were scheduled for the next weekend. Mayor Mork commended the paper mill on being such a successful and generous member of the community.

9. PRESENTATION – PROJECT ACCESS -- Lee Taylor, executive director of Project Access, presented information about services provided to Millwood residents, and requested that the City increase its contribution to \$6,000 for 2012.

10. PUBLIC HEARING – 2012 TAX LEVY AND REVENUE SOURCES -- The mayor opened the hearing on the 2012 tax levy and next year's projected revenue sources at 7:35. Mr. Richardson presented preliminary information on the 2012 tax levy provided by the County Assessor. It shows a slight decline in tax revenues compared to 2011. Debbie Matkin showed the projections for General Fund and Street Fund revenues for next year. There was no public comment. The mayor closed the hearing at 7:45 p.m.

11. PRESENTATION: ANDY O'NEILL, RCAC -- Andy O'Neill explained the free services provided for small water utilities by the Rural Community Assistance Corporation under its contract with the Department of Health. His primary emphasis is working on the budget and making the water department financially stable. He will also look at our operations, asset management, planning and rates. He emphasized that although he will spend a lot of time working with the staff, he works for the council, not the staff. He wants to know what issues city council would like him to work on.

12. PUBLIC HEARING – MORATORIUM ON MEDICAL MARIJUANA COLLECTIVE GARDENS AND DISPENSARIES: The Mayor opened the hearing on the medical marijuana moratorium at 7:50 p.m. Mr. Werst explained the purpose of the public hearing which is being held following adoption of Ordinance 422 at the previous council meeting. In order to keep the moratorium in effect the council is required to conduct a public hearing and then adopt findings supporting the need for the moratorium. He said the legislature will very likely be adopting additional legislation at their next session beginning in January. Staff has a work plan that will be carried out during the six month moratorium. Mr. Richardson noted that numerous other cities in Washington have recently adopted moratoriums or interim zoning controls on this matter. Mr. Schoen asked about the one dispensary license that has been applied for. Mr. Richardson said there is a dispensary located on Trent Ave.; he spoke with the owner last week who indicated that the dispensary is still in operation. Mr. Werst said the new legislation adopted this year makes it very difficult for dispensaries to continue. The legislation allows cities to adopt local regulations for collective gardens. There were no public comments. The mayor closed the hearing at 7:56 p.m.

13. ADOPTION OF FINDINGS AND CONCLUSIONS ON MEDICAL MARIJUANA MORATORIUM: Mr. Freeman moved to approve Resolution No. 11-13 which adopts

the findings and work plan to keep the moratorium in effect. Motion seconded by Mr. Culler. Votes were four aye, no nay, no abstentions. Motion carried unanimously.

14. AWARD OF BID – TRAFFIC CALMING/LAURA-GRACE WIDENING PROJECT: Matt Gillis, Welch Comer Engineers presented the bid results for the traffic calming and Laura-Grace widening project. Mr. Richardson said the budget would have to be amended, or the Add Alternates could be pulled and put into next year's budget. The mayor said we should stay to the Street fund budget. Mr. Freeman said we have talked about these projects with the community so much we need to do something now; there is an issue there. We should try these measures to see how they work. Mr. Ellingson said we should reconsider the raised intersection proposal he said he would abstain from the voting since he is employed by the parent firm of Inland Asphalt. Mr. Freeman moved to award the bid for the Base Bid (Grace and Laura widening) and Add Alternate No. 2 (raised intersection at Empire/Fowler) for a total of \$40,532. Seconded by Mr. Schoen. Votes were three aye, no nay, one abstention. Motion carried. Mr. Richardson said this is the first time the city has used the MRSC Small Works Roster.

15. STATE PURCHASING COOPERATIVE INTERGOVERNMENTAL AGREEMENT: Mr. Richardson said the proposed agreement would permit the city to participate in the State's bid program for such things as playground equipment and lawnmowers. There is a \$400 cost for a two-year contract term. This will be recouped from less bidding costs, e.g. publication of legal notices. Mr. Culler moved to approve Resolution No. 11-12 authorizing the state purchasing cooperative agreement. Motion seconded by Mr. Ellingson. Votes were four aye, no nay, no abstention. Motion carried unanimously.

16. ACCEPTANCE OF DEPARTMENT OF ECOLOGY GRANT FOR SHORELINE MANAGEMENT PROGRAM UPDATE: Mr. Richardson said the proposed grant will provide \$50,000 for updating the city's shoreline management program which is required by the state. Mr. Oligher gave a status report on what has been accomplished to date. Mr. Schoen moved to approve the SMA grant agreement. Motion seconded by Mr. Ellingson. Votes were four aye, no nay, no abstention. Motion carried unanimously.

17. TEEN ADVISORY COUNCIL: Mark Norman reported that they now have five members and new officers have been elected. The council will meet tomorrow evening with a presentation by the mayor.

18. FIRE DEPARTMENT REPORT – Chief Andy Hail said the level of call activity is a bit above average. He said the district has begun its 2012 budget process. He said the new administration building would not be completed until late March or April of next year. The mayor remarked on his participation in the 9/11 ceremony at the new fire administration building.

19. MAINTENANCE REPORT: Mr. McCoul said water samples for the month were good. Standard Plumbing installed new controls on the city hall furnace. A power outage occurred which required Paul Allen to come in to start the back-up generator for

the water system. He worked on the budget request and on the comments received on the draft water system plan. A CPU was replaced at the Butler well by A.E.S. Water pumping has decreased so Old Park Well has been moved to lead pump. He has not heard from the eagle scout recently for the project on Euclid.

20. CLERK/PLANNING REPORT: Mr. Richardson reported that staff attended the new member orientation by Washington Cities Insurance Authority. This was required training for the two delegates, Mr. Richardson and Ms. Matkin. He will attend the fall board meeting later this month. He asked the council if they would be interested in accepting Commissioner Al French's offer to attend a council meeting to answer questions about the Solid Waste Alliance. He asked if council members would be interested in a joint meeting with the planning commission for training and discussion of goals and direction. Council members expressed the desire to have a joint meeting.

13. LEGAL REPORT: Mr. Werst said he has been working on the boundary adjustment agreement for Vista and Bessie with City of Spokane Valley, the solid waste alliance, the medical marijuana moratorium, reviewing process for utility billing issues, and a nuisance ordinance proposed by Bill Schultz, code enforcement officer. He also reported on the status of the county right of way acquisition and the proposal by Avista Utilities to obtain an easement for a transmission line on the right of way to improve service to the IEP plant. Mr. Schoen said he will contact STA regarding the future use of the right of way for a light rail corridor. Mayor Mork said he will call a special meeting to give council the opportunity to hear from Avista on this issue.

19. CORRESPONDENCE: None.

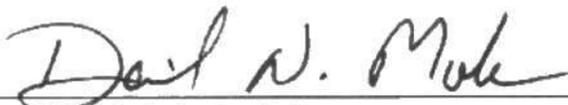
20. ANNOUNCEMENTS: None.

21. COUNCIL COMMENTS: None.

22. PUBLIC COMMENTS: Shirene Young reminded council members of the IEP plant tours this weekend, and said the annual tree lighting would be on December 2.

23. EXECUTIVE SESSION: None.

24. ADJOURNMENT: Mr. Culler moved to adjourn. Seconded by Mr. Schoen. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:57 p.m.

  
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Daniel N. Mork, Mayor

Attest:

  
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Thomas G. Richardson, City Clerk