

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., November 7, 2011 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Public Works Supervisor Cleve McCoul, Treasurer Debbie Matkin, City Clerk/City Planner Tom Richardson, and Assistant Planner Ray Oligher.

2. The Flag Salute was led by Mr. Mork, with a moment of silence to honor our veterans.

3. CONSENT AGENDA:

Approval of Minutes of the Regular Meeting held October 3, 2011 and Special Meeting held November 2, 2011; October Payroll \$46,385.71; October Claims \$372,779.29; and Treasurer's Report for October, 2011. Council members received the October Claims Check Register, October Payroll Check Register, and a list of Claims to be paid November 7, 2011. Mr. Schoen moved to approve the Consent Agenda as presented; seconded by Mr. Freeman. Motion carried.

5. PUBLIC COMMENTS: Richard Gardner, 10114 E Dalton Ave, asked why leaf pickup has not been happening. Mr. McCoul said they have already picked up 46 dump truck loads of leaves. Mr. Gardner asked about the reaction to the four way stop at Empire. He thinks people are more aware of the stop signs now.

Everett Allen, 9619 E. Fairview Ct, asked if the transmission poles proposed on the county right of way by Avista Utilities would replace existing poles near his property. The mayor said the new poles would be in addition to the existing transmission lines, and are intended to increase reliability and capacity, primarily for the paper mill.

Shirene Young, Inland Empire Paper Company, said the Christmas Tree Lighting event would be on Friday, December 2 at 6:00 p.m.

6. PRESENTATION: JAIME SHORT, DEPT OF ECOLOGY -- Jaime Short, shoreline planner for Department of Ecology, presented information to the council concerning the need and the process for the Shoreline Master Plan update which is underway.

7. PRESENTATION -- DOUG STUMBOUGH, SPOKANE COUNTY LIBRARY DISTRICT -- Doug Stumbough, branch service manager for Spokane County Library District, gave a history of library services in Millwood, reported on increased usage of the North Argonne branch, and the proposed expansion of the Argonne branch which is included in their proposed capital plan some time after 2013. Michael Wirt, who has been the director for 30 years, is retiring next year, and the district has begun the process of selecting his replacement.

8. PUBLIC HEARING -- 2012 BUDGET -- The mayor opened the public hearing on the 2012 budget. Ms. Matkin described changes in the budget. She noted deficits in the

General and Water Funds. There is no water rate increase included since the rate study will not be ready until after the first of the year. She said the rest of the budget is the same as last year. We still do not know if we will lose the liquor revenues, which would mean the loss of approximately \$19,000. There were no public comments. The mayor closed the public hearing. The mayor said he would call a special meeting in the next two weeks to work on the budget.

9. 2011 BUDGET AMENDMENT -- Ms. Matkin presented amendments for the current budget for the paving program, benefit changes imposed by the State of Washington, additional insurance premium due to the change in insurance provider, and increasing sewage treatment costs. The ordinance was deferred to the next agenda.

10. CERTIFICATION OF 2012 TAX LEVY – Mr. Richardson said the proposed tax levy was very close to what was presented during the public hearing at the previous meeting. It is a little less than the original number based on estimates submitted by the County Assessor's office. Mr. Freeman moved to approve Resolution 11-14 setting the tax levy. Motion seconded by Mr. Bailey. Motion carried unanimously.

11. INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES. Mr. Richardson said the proposed agreement is a major re-write of the previous contract and recommends that the agreement be deferred to the next meeting to allow staff to meet with the County to discuss the fee calculation. Mr. Werst agreed, and suggested that the annual report called for in the report should be increased to at least quarterly. Mayor Mork would like to see a provision for requesting additional services. Mr. Bailey moved to table the interlocal agreement. Motion seconded by Mr. Ellingson. Motion carried.

12. TEEN ADVISORY COUNCIL: Mr. Richardson said the Council is meeting in Liberty Lake this evening. The mayor said its event at city hall last month was lots of fun.

13. FIRE DEPARTMENT REPORT – Chief Andy Hail said the level of call activity was above average for the past two months. He said the district will hold its first budget hearing on Nov 14 at 4:00 at Station 8, with the second hearing on Nov 21. He said the district is working on an automatic aid agreement with the City of Spokane, which is better than the mutual aid agreements that have been used in the past. Mr. Bailey thanked the district for the quick response to a heart attack incident in Spokane Valley involving a member of his family which saved his life.

14. MAINTENANCE REPORT: Mr. McCoul said water samples for the month were good. The crew has picked up 48 loads of leaves so far. Leaf pick up will end on Nov. 21. The two paving projects are done. Matt Erdahl received his CDL last week. The City received a proposed lease from Union Pacific Railroad for the area along Empire, which would require an annual lease payment of \$1,000.

15. CLERK/PLANNING REPORT: Mr. Richardson reported on SCRAPS' estimate for Animal Control services for next year which is a little less than 2011. He reported on

the WCIA board meeting in SeaTac on Oct. 21. He also referred to the list of capital projects which will be heard at a public hearing on Dec. 5; it has been through a public hearing by the Planning Commission. He asked City Council to think about priorities for projects in the Short Term time frame. He reviewed the list of comprehensive plan amendments on the docket for next year; the application deadline was Nov. 1. He invited council members to attend the shoreline visioning meeting on Nov. 8.

13. LEGAL REPORT: Mr. Werst talked about the Avista transmission line easement issue. He has been working on the Vista and Bessie city boundary issue. The City received a payment on a lien filed for code enforcement; the ordinance passed in 2008 is working well. He said he is ready to present to a joint meeting of city council and other commissions on legal issues. He said it is Millwood's turn to provide a small cities' representative to the STA board. Richard Schoen said he is willing to serve again. Mr. Culler agreed to serve as the City's representative on the County's CDBG advisory committee.

19. CORRESPONDENCE: The mayor referred to the letter from Brian Werst concerning limitations on elected officials during elections. He said the Sheriff's Accountability Report is excellent and is available on-line. He said he was developing a response to the complaint he received about removal of the stop sign on Lilac Lane at Willow Rd.

20. ANNOUNCEMENTS: The mayor reminded everyone of the Tree Lighting on December 2, and reminded everyone to vote. He reminded everyone about the burn ban that was issued today by Spokane Regional Clean Air.

21. COUNCIL COMMENTS: None.

22. PUBLIC COMMENTS: None.

23. EXECUTIVE SESSION: None.

24. ADJOURNMENT: Mr. Bailey moved to adjourn. Seconded by Mr. Schoen. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:55 p.m.



Daniel N. Mork, Mayor

Attest:



Thomas G. Richardson, City Clerk