

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., December 5, 2011 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Public Works Supervisor Cleve McCoul, Treasurer Debbie Matkin, and City Clerk/City Planner Tom Richardson.
2. FLAG SALUTE: The Flag Salute was led by Mr. Mork.
3. INVOCATION: There was no invocation.
4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held November 7, 2011 and Special Meeting held November 23, 2011; November Payroll \$43,013.00; November Claims \$94,135.97; and Treasurer's Report for November, 2011. Council members received the November Claims Check Register, November Payroll Check Register, and a list of Claims to be paid December 5, 2011. Mr. Bailey moved to approve the Consent Agenda as presented; seconded by Mr. Ellingson. Motion carried.
5. PUBLIC COMMENTS: Shirene Young, Inland Empire Paper Company, thanked everyone for the successful the Christmas Tree Lighting event on Friday, December 2. They counted 421 people there. The mayor said it was a very nice event.
6. ADOPTION OF 2011 BUDGET AMENDMENT – ORDINANCE 423: Mr. Richardson said the proposed ordinance is the same as first presented at the November 7 meeting. Mr. Freeman asked if we will need to amend the budget again if we approve the Inland Asphalt change order. Ms. Matkin said yes, we would. Mr. Freeman moved to approve Ordinance 423. Motion seconded by Mr. Ellingson. There were five aye votes, no nays. Motion carried unanimously.
7. CHANGE ORDER NO. 1 – INLAND ASPHALT PAVING CONTRACT: Mayor Mork explained the reason for the increase in quantities as explained by Matt Gillis, the city's engineer. Mr. Schoen asked why the unit price for the asphalt is different than for the alternate even though they have the same pay item and description. Mayor Mork said he would contact Mr. Gillis and get a more detailed explanation of the charges. The matter was deferred to the next meeting.
8. PUBLIC HEARING – 2011 CAPITAL FACILITIES PLAN: Mayor Mork opened the hearing on the 2011 Capital Facilities plan at 7:10 p.m. Mr. Richardson explained that this is a closed record hearing on the Planning Commission's recommendation, as required by the municipal code. He presented the list of projects for the Capital Facilities chapter of the Comprehensive Plan. There were no public comments. The mayor closed the hearing at 7:18 p.m.

9. ADOPTION OF 2011 CAPITAL FACILITIES PLAN – ORDINANCE 424: Mr. Bailey moved to adopt Ordinance 424 approving the 2011 Capital Facilities Plan as presented. Motion seconded by Mr. Ellingson. Motion carried.

10. PUBLIC HEARING – 2012 BUDGET: The mayor opened the public hearing on the 2012 budget at 7:20 p.m. Debbie Matkin reviewed changes made since the last hearing. The natural gas tax has been added, and the liquor profits have been added back in. Benefit costs have been revised although there are still discussions going on regarding the coverage and costs. Code enforcement cost has been cut in half. Mayor Mork said there are some changes being worked on with the employee benefits which will change the final numbers in the budget. Mr. Freeman asked for clarification on the budget impact of Initiative 1183 relating to liquor tax and profits. Ms. Matkin said that the city will continue to receive liquor profits, but the governor is proposing that the state take away the liquor taxes effective July 1. Mr. Culler asked if there was anything coming out of the special legislative session currently underway. Mr. Werst said there was nothing yet. There was no comment from the public. The mayor closed the hearing at 7:25 p.m.

11. ADOPTION OF 2012 BUDGET: The mayor asked that the adoption of the budget be deferred to a special meeting which will be scheduled later this month.

12. NATURAL GAS UTILITY TAX – ORDINANCE 426: Mr. Werst explained the need for the proposed 2% utility tax on natural gas, and how it relates to the tax on brokered natural gas that the city adopted in 1991. Mr. Bailey asked how this would affect Inland Empire Paper. Mr. Werst said the mill is already paying the brokered gas tax, and therefore would not be affected by the utility tax. Mr. Schoen moved for adoption of Ordinance 426. Mr. Bailey seconded the motion. There were five aye votes, no nays. The motion carried unanimously.

13. PUBLIC HEARING – WATER UTILIZATION EFFICIENCY PLAN: Mayor Mork opened the hearing at 7:30 p.m. Mr. Richardson said that the public hearing on the Water System Plan and Water Utilization Efficiency Plan in June did not adequately document the goals and proposed measures for the WUE. A new hearing was scheduled for this evening to be certain that the hearing would meet the Department of Health's expectations. He presented the goals and four efficiency measures that are required for a system of our size. Mr. Freeman asked if the water reduction goal of 1% per year was consistent with the projected conservation noted in section 9.8. Mr. Richardson said he would ask the engineer to address this issue when he attends the January council meeting. There was no public comment. The mayor closed the hearing at 7:45 p.m.

14. IDENTIFYING 2012 PROPERTY TAX INCREASE -- RESOLUTION 11-15: Mr. Richardson said the council should adopt a resolution stating the amount of property tax increase, in order to protect the city's ability to recover the unused or "banked" tax authority in future years. The mayor noted that we adopt a similar resolution each year. Mr. Freeman moved to adopt Resolution 11-15. Mr. Bailey seconded. Motion carried.

15. BOUNDARY LINE ADJUSTMENT – VISTA AND BESSIE ROADS – RESOLUTION 11-16: Mr. Werst presented the resolution which he negotiated with Spokane County to move the city boundary from the center line to the west line of Vista Road between Courtland and Liberty, and the center line to the west line of Bessie Road from Grace to Buckeye. Mr. Schoen moved to approve Resolution 11-16. Mr. Ellingson seconded. Motion carried.

16. INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES – RESOLUTION 11-17. Mr. Werst presented the interlocal agreement with Spokane County for law enforcement services provided by the Sheriff which replaces an agreement made in 2006. This agreement will automatically renew each year unless terminated by either party. Since the last council meeting he and Mr. Richardson met with the Sheriff's office to go over the formula for calculating the Cost of Service. Mr. Werst asked the county to make several changes to address inconsistencies in the agreement but they declined. He said there will be notes made for the file to clarify some of these issues. Mr. Bailey moved to approve Resolution 11-17 authorizing the interlocal agreement. Mr. Schoen seconded. Motion carried.

17. DESIGNATION OF MAYOR PRO TEM: Mr. Mork designated Richard Schoen as the mayor pro tem for the period of January 1 through June 30, 2012.

18. FIRE DEPARTMENT REPORT – Battalion Chief Brian Foster-Dow reported that the district is planning to move into its new administrative building in March.

19. TEEN ADVISORY COUNCIL: TAC Chairperson Mark Norman said the teen council members are wrapping up a lot of their fall school activities and now have more time to devote to the council. They are working on a tree decorating contest.

20. MAINTENANCE REPORT: Mr. McCoul said the leaf pickup program ended on November 17 due to the snowfall. Trucks have been prepared for sanding, de-icing and snowplowing. He said that the November water sample was positive for coliform, which resulted in a two-week chlorination treatment starting on Nov 23. This happened last year also. Letters were mailed to all water customers. The coliform is probably the result of customer's improperly blowing out their irrigation systems. Mr. Bailey asked Cleve if we have a good list of irrigation systems in the system; he said yes, we do. Council members suggested that we educate our customers in the fall next year on the proper way to blow out their irrigation lines. He will re-test after the chlorination treatment is done. Matt Erhahl has obtained his Commercial Driver License so he will be able to help with plowing this year.

15. CLERK/PLANNING REPORT: Mr. Richardson said the new playground equipment is scheduled to be delivered this week. The Shoreline Master Plan's draft goals and policies document has been sent out for public comment.

13. LEGAL REPORT: Mr. Werst reported on the status of the county railroad property and the Union Pacific beautification lease agreement. Mr. Freeman suggested that if we are going to pay \$1,000 for the lease we should get all the railroad property through Millwood included, not just the portion east of Argonne.

19. CORRESPONDENCE: Mayor Mork referred to the letter he put in the agenda packet from Linda Zertuche concerning the removal of the stop sign at the alley approaching Willow Rd between Buckeye and Trent. Mr. McCoul said he contacted the County's traffic planner who advised him that stop signs on alley approaches are not recommended by USDOT's Manual on Uniform Traffic Control Devices, so he removed the stop sign.

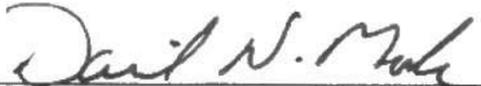
20. ANNOUNCEMENTS: The mayor announced the special council meeting on Saturday, December 10 at Ambrosia Bistro beginning at 6:30 p.m. for the council, commission members and staff. He said he would announce the special meeting for the budget when he has found an acceptable date. The January meeting will be on the 2nd.

21. COUNCIL COMMENTS: Mr. Freeman asked about the report that was handed out on the corridor safety project; Mr. Richardson said this is a fully grant-funded project administered by City of Spokane Valley at no cost to Millwood, which will replace the traffic signal controls. Mr. Richardson said he would be on the Valley-Millwood bike trail consultant selection committee which will be meeting next week; this is also a fully grant-funded design project administered by Spokane Valley. Mr. Schoen asked about the status of the animal control contract since the regional animal shelter proposal failed in the November election. The mayor said he would ask about it at the upcoming Northeast Mayor's meeting and about the regional solid waste proposal also.

22. PUBLIC COMMENTS: Bobbie Beese reminded the council that there are paved alleys in the blocks west of Argonne north of Euclid.

23. EXECUTIVE SESSION: None.

24. ADJOURNMENT: Mr. Freeman moved to adjourn. Mr. Culler seconded. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:27 p.m.



Daniel N. Mork, Mayor

Attest:



Thomas G. Richardson, City Clerk