

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Pro Tem Richard Schoen at 6:00 p.m. at the Millwood City Hall. Council members present were: Shaun Culler, Brian Ellingson, and Kevin Freeman. Mayor Dan Mork and Councilmember Glenn Bailey were excused. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Supervisor Cleve McCoul and City Clerk/City Planner Tom Richardson.
2. Sheriff Ozzie Knezovich led the Flag Salute.
3. Invocation. None
4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held on March 5, 2012; March Payroll \$45,340.89; March Claims \$59,002.18; Treasurer's Report for March. Council members received the March Claims Warrant Register, March Payroll Warrant Register, and a list of Claims to be paid April 2, 2012. Mr. Freeman moved to approve the Consent Agenda, seconded by Mr. Ellingson. The motion carried unanimously.
5. PUBLIC COMMENTS:

Bobbie Beese reminded council that the First Friday event 5:00 to 7:00 p.m. this coming Friday would benefit the wading pool fund raising effort. Contributions have been coming in well.

6. PRESENTATION: LAW ENFORCEMENT SERVICE AGREEMENT -- SHERIFF OZZIE KNEZOVICH. Sheriff Knezovich addressed the council as one of the two semi-annual reports under the interlocal law enforcement service agreement. He distributed a crime report. He said there has been a 10% reduction in crime in Millwood, however his officers have been reduced and he is concerned about the resources available for property crime and traffic enforcement. He is concerned about the lack of manpower. The ratio of officers to population in the unincorporated area has fallen to .65 officers per 1000 people, which is down from 1.1/1000 which is about the lowest in the state. The number 1 concern of citizens is traffic enforcement. He emphasized the importance of public safety in sustainable communities. Mr. Ellingson asked about people going through recycling bins on garbage collection day. The sheriff said it is not a crime for someone to take materials from recycle bins, although he is concerned about people stealing personal information which could lead to identify theft. He recommends people shred personal information. Mr. Richardson asked about the status of boating enforcement. The sheriff said their water enforcement team is active but is stretched thin. Mr. Freeman asked about the success of Spokane Valley's panhandling ordinance. The sheriff said he has heard comments from both sides of the issue. The sheriff added that this month they will have had 10,000 traffic offenders attend the county's six-hour traffic school. He is willing to offer this program for Millwood residents as well; this would require an additional

agreement. Mr. Ellingson asked for suggestions on traffic calming. The sheriff said some of these, particularly roundabouts, have been very successful. Mr. Werst asked about the new jail facility. Mr. Knezovich said a third Essential Public Facility process will be initiated now that the airport board has decided to make a site available.

7. PRESENTATION: SHORELINE MASTER PROGRAM UPDATE – RAY OLIGHER. Ray Oligher, Assistant Planner, explained the progress made on the update of the Shoreline Master Program under a grant from Department of Ecology. The Citizens Advisory Committee met with the Ecology representative in March. The next step is to send out the draft Shoreline Master Plan to the interested agencies and the general public. The program is planned to be complete by the end of the year. Mr. Freeman asked if Avista is on our contact list. Mr. Oligher said he would add them.

8. CHANGE OF REGULAR CITY COUNCIL MEETING DAY – ORDINANCE 430. Mr. Werst said that the proposed ordinance would move the regular meeting day from the first Monday to the second Tuesday of each month. Mr. Richardson explained that the change would give the staff time to prepare monthly financial reports and give the council better access to financial information before taking action on them at the council meeting. Mr. Culler moved to approve Ordinance 430. The motion was seconded by Mr. Freeman. Motion carried unanimously. Mr. Richardson noted that the next regular meeting will be Tuesday, May 8.

9. COMPUTER USE POLICY – RESOLUTION 12-03. Mr. Richardson presented the draft policy on computer and technology use policy prepared by the mayor. Mr. Freeman asked about including records retention and access policies. Mr. Culler suggested we contact WCIA for a template that we can use. Mr. Richardson said Councilmember Glenn Bailey called today to make a comment about who is responsible for determining what is reasonable private use; it is not clear in the draft. No action was taken. The matter was deferred.

10. FIRE DEPARTMENT REPORT: Captain John Sprague was present but did not give a report.

11. YOUTH ADVISORY BOARD REPORT: None.

12. MAINTENANCE REPORT: Mr. McCoul said the two water samples for the month were good. Arterial streets were plowed on March 1. Water lines were located in city park for Avista. He has been checking on prices for purchase or rental of a crack sealer for the street department. Best Way sprayed the park trees. American Leak Detection did a leak survey on the old pipes in the water system, and found two leaks, one large one. AAA cleaned area #2 sewer lines and the one in Empire Ave. He described an issue he has with the city paying for cleaning the sewer line serving the Vandervert mall. All three public works personnel attended the Washington Operators Workshop in Spokane; they earned C.E.U.s by attending ten or eleven one-hour classes.

13. CLERK/PLANNING REPORT: Mr. Richardson said he attended the Solid Waste Alliance meeting last week. It looks like City of Spokane is going to come back into the alliance to make it truly regional. A consultant is going to be tasked with developing cost estimates for the different alternatives. Their next meeting is May 3. He will be attending the WCIA board meeting on April 25 in Yakima. Arbor Day tree planting is on Saturday April 21 at 9:00 a.m., followed by the Clean Up Day at 10:00. Coupons for Clean Up Day will be mailed out with the utility bills next week. There will be several planning matters on the next agenda.

14. LEGAL REPORT: Mr. Werst updated on the status of the transfer of the county railroad property to the city. He is looking at bond restrictions which could affect the DWSR loan; it appears that there will not be a conflict. He will be attending a required WCIA legal training session this month. He is working on the moratorium on medical marijuana from a business license model, and on collection of delinquent sewer accounts.

15. CORRESPONDENCE: None.

16. ANNOUNCEMENTS: None.

17. COUNCIL COMMENTS: None.

18. PUBLIC COMMENTS: None.

19. EXECUTIVE SESSION: None.

20. ADJOURNMENT: Mr. Culler moved to adjourn, seconded by Mr. Freeman. Motion carried unanimously. Mr. Schoen adjourned the meeting at 8:15 p.m.

Daniel N. Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk