

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m. at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Kevin Freeman and Richard Schoen. Councilmember Brian Ellingson was excused. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Supervisor Cleve McCoul and City Clerk/City Planner Tom Richardson.
2. Girl Scout Troop #2436 led the flag salute.
3. Pastor Craig Goodwin of the Millwood Community Presbyterian Church gave the invocation.
4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held on April 2, 2012; April Payroll \$43,839.67; April Claims \$127,547.33; Treasurer's Report for April. Council members received the April Claims Warrant Register, April Payroll Warrant Register, and a list of Claims to be paid May 8, 2012. Mr. Schoen moved to approve the Consent Agenda, seconded by Mr. Bailey. The motion carried unanimously.
5. PUBLIC COMMENTS: June King, SCOPE, reminded council of the West Valley SCOPE Parade and Carnival which will occur on June 2. Shirene Young reported on the plans for Millwood Daze on August 25. Craig Goodwin said the Millwood Farmers Market would begin in two weeks from tomorrow, and will be open 3:00 to 7:00 p.m. on Wednesdays through the summer.
6. PRESENTATION: Girl Scout Troop #2436 gave a presentation on funds raised for renovating the city wading pool. Their estimate for funds raised is \$11,253. This included money donated by the Girl Scouts, West Valley SPICE program, West Valley PTO, Inland Empire Paper and other members of the community. Bobbie Beese asked, what is the next step to get the project done? Council authorized the mayor to obtain competitive quotations in anticipation of a budget amendment to be considered at the next meeting, so that the work can be completed before the summer swimming season begins.
7. PUBLIC HEARING: CUP 12-01 Millwood Presbyterian Multipurpose Building. The mayor opened the hearing at 7:15 p.m. He asked if anyone on council had an appearance of fairness or ex parte communication to report. There was none. He asked the audience if anyone wished to challenge any council member's participation in the hearing. There was none.

Tom Richardson introduced the proposal, and explained the seven conditions of approval included in the planning commission's recommendation to approve the conditional use permit for the church's multipurpose building on Euclid Ave. Pastor Craig Goodwin made the presentation which he had given previously at the open record hearing. No one in the audience gave testimony. The mayor closed the hearing at 7:35 p.m.

Mr. Freeman moved to approve the conditional use permit with the conditions stated in the planning commission's written recommendation. Motion seconded by Mr. Culler. Motion carried unanimously.

9. ALLEY VACATION: Mr. Richardson said that the Millwood Presbyterian church has requested that the city vacate the south portion of the alley in their block to allow for construction of the new building. Mr. McCoul said he had worked with the applicant and the city's engineer, and has approved the proposed plan to replace the water main in the alley with a main in a steel sleeve. Mr. Werst explained that the vacation would have to go to a public hearing before it could be approved. He is also working on what price if any the city might require for the vacation. Mr. Schoen moved to approve Resolution 12-04 setting a date for a hearing on the proposed vacation on June 12. Motion seconded by Mr. Bailey. Motion carried unanimously.

10. PUBLIC HEARING: CPA 11-03 Maximum Lot Coverage. Mr. Richardson presented the proposal approved by the Planning Commission to amend the zoning code with respect to maximum amounts of impervious surfaces in the various zones. Mr. Freeman questioned the effect of the amendment in the Comprehensive Plan referring to sources of pollution and dry wells. There was no testimony from the audience. After discussion, Mr. Freeman moved to continue the hearing to June 12. Motion seconded by Mr. Culler. Motion carried unanimously.

11. PUBLIC HEARING: CPA 11-02 C-2 Zone Amendments. Mr. Richardson presented the proposal approved by the Planning Commission to amend the zoning code for the C-2 zone. There was no testimony from the audience. Mr. Freeman asked if the business community had commented on it. Mr. Richardson said the staff had met with the Better For Business group on several occasions and had taken their comments into consideration. Mr. Freeman moved to approve the Planning Commission's recommendation and to adopt Ordinance 432. Motion seconded by Mr. Bailey. Motion carried unanimously.

12. PUBLIC HEARING: CPA 12-01 Change of Land Use Designation 3JT LLC Rezone. Mr. Richardson presented the application by 3JT LLC to amend the land use designation in the Comprehensive Plan and the zoning map for the northern portion of their property at 8615 E. Trent Ave, so that the entire parcel is in the same zone classification, C-1. There was no testimony from the audience. Mr. Bailey moved to accept the Planning Commission's recommendation and to adopt Ordinance 433. Motion seconded by Mr. Schoen. Motion carried unanimously.

13. COMPUTER USE POLICY: Mr. Werst explained the changes made in the draft policy on Information Use and Management of Information Facilities since the last meeting. Mr. Bailey moved to approve Resolution 12-03. Motion seconded by Mr. Freeman. Motion carried unanimously.

14. **WATER RATES:** Ms. Matkin presented the proposed water rate structure developed by the Finance Committee. This would result in a 14% increase plus increased revenue from summertime overages which cannot be determined at this time due to lack of good summer meter reading data. This revenue will balance the 2012 Water Fund budget as required by Washington State Department of Health in Millwood's recently adopted Water System Plan. Mr. Bailey said he is concerned that Millwood will look bad if people cut back on watering due to the rate increase. Mr. McCoul noted that the new revenues would still not be enough to pay for capital projects. The budget does not include any of the major projects in the six-year construction work plan. Mr. Freeman suggested that a special meeting be called for further discussion. The mayor said he would schedule a meeting in May before the next regular council meeting.

15. **FIRE DEPARTMENT REPORT:** Battalion Chief Ken Capaul said the administration has moved into its new offices at 2120 N Wilber Ave. He said the incident report for April was average. The district was allowed to use the church's Christian Education Building for training last month.

16. **YOUTH ADVISORY BOARD REPORT:** Austin Tressel said the Youth Board is working on the Youth Art Fest at the High School. He has requested \$300 from the city to pay for the costs of using the school facilities. The mayor thanked Austin for working at the Clean Up Day.

17. **MAINTENANCE REPORT:** Cleve McCoul reported that the water samples taken in April were good. The sewer lines in Area #2 and in Empire Ave and the lift stations were cleaned. Leak detection survey was completed and located two leaks, one significant one in the elementary school field north of Buckeye, and the other at the end of Frederick which has been repaired. The large leak in the school field has been isolated and he is reviewing whether the line needs to be replaced or if it could be abandoned. Avista installed the underground power cable in the park as recently approved by council. The new mower was delivered. A new sprinkler system timer has been installed in the park. Clean Up Day on April 21 went well. AAA Sweeping completed sweeping the streets. He asked about the status of the UPRR lease agreement. The City is working with Varela on an estimate and bid document for the church alley water main and the Old Park well automatic switch. Mr. Richardson said engineer selection could be done under the MRSC Roster program that Millwood has joined which includes contractors and consultants. Both Varela and Welch Comer are on the MRSC consultant list.

18. **CLERK/PLANNING REPORT:** Tom Richardson said the Planning Commission has requested the Council clarify the Commission's role in the Shoreline Management Program update. Council members agreed that the Planning Commission should hold the required public hearing and submits its recommendation to City Council for final approval. Mr. Freeman said that whatever we do has to be done within the guidelines established by the Department of Ecology. Mayor Mork said he is concerned that the

Commission may not be able to submit its recommendation in time. Mr. Richardson suggested that the Commission be asked to submit its recommendation by November 1 so that Council can approve it before the grant expires at the end of the year.

14. LEGAL REPORT: Brian Werst reported on lien enforcement for delinquent sewer accounts, and said that the State Supreme Court has dismissed Gunderson's appeal. He also referred to the recent decision by the Court of Appeals on the Coyote Rocks docks issue. He has reviewed the interlocal agreement with County Department of Emergency Services which will be on the next agenda.

15. CORRESPONDENCE: The mayor mentioned a letter he received from Varela & Associates which requested an increase in their contract for the Water System Plan caused by additional requests from Department of Health. Council members said the request should have been made before the additional work was completed. The mayor said he would call Ben Varela to discuss it.

16. ANNOUNCEMENTS: None.

17. COUNCIL COMMENTS: None.

18. PUBLIC COMMENTS: Doug Mattson, West Valley School District Deputy Superintendent, asked for a copy of the water rate proposal, and asked that the council consider the school's unique situation because of the amount of sprinkling they do.

Austin Tressel said the Spokane Valley High School will hold its annual plant sale on May 11.

19. EXECUTIVE SESSION: None.

20. ADJOURNMENT: Mr. Culler moved to adjourn, seconded by Mr. Schoen. Motion carried unanimously. Mayor Mork adjourned the meeting at 9:21 p.m.

Daniel N. Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk