

1. The Regular Meeting of the Millwood City Council was called to order by Mayor Pro Tem Richard Schoen at 7:00 p.m. at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Mayor Dan Mork was excused. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Supervisor Cleve McCoul and City Clerk/City Planner Tom Richardson.
2. Brian Werst led the flag salute.
3. Pastor Craig Goodwin of the Millwood Community Presbyterian Church gave the invocation.
4. CONSENT AGENDA: Approval of Minutes of the Regular Meeting May 8, 2012 and Special Meeting May 30, 2012; May Payroll \$45,006.78; May Claims \$52,721.61; Treasurer's Report for May. Council members received the May Claims Warrant Register, May Payroll Warrant Register, and a list of Claims to be paid June 12, 2012. Mr. Freeman asked to have the "Ms." changed to "Mr. in the discussion of the water rates in the minutes for May 30. Mr. Ellingson moved to approve the Consent Agenda as amended, seconded by Mr. Bailey. The motion carried unanimously.
5. PUBLIC COMMENTS: Shirene Young, 8903 E. Liberty Ave., said the buses turning the corner at Marguerite and Liberty have been damaging the pavement, and asked if STA would be asked to pay to repair it as they did for Bridgeport. Mr. McCoul said he would look at it.

Jim Youngman, 10423 E. Empire Ave., said the new water rates adopted by city council do not take into account the large parcels in the east area of the city along Empire Ave. He said the rate should be based on the size of the parcel. Originally this area was platted for truck farms. He has ordered blueberry plants to replace the bluegrass on his property. He said he thinks the high overage rate will result in people cutting back on their water use to save money and the appearance of their lawns will suffer. He installed a separate irrigation service for his property. He asked to be notified of any meetings when this is discussed.

Scott Palmer, 10427 E. Empire Ave., said that he has planted a lot of trees which require a lot of water to get established. He said the overage rate should be kept at 20 cents per hundred. He is already doing his best to conserve water.

Karen Windsper, 10420 E. Empire Ave., said the 1000 cu ft included in the base charge might be enough for a household of two people, but it is not enough for families with children. She raises goats and uses more water than that. She said the notice of the rate increase was not adequate. The newsletter only said that a rate increase may be

considered, but the public was not notified of the special meeting when the rate change was approved.

Mr. Freeman said we need to come up with a way to differentiate between customers who use water for agricultural production from those who use it for other uses like over-irrigating or swimming pools.

Mr. Schoen said that council could look at a commercial/agricultural water use the same way we have for the school district.

6. PRESENTATION: Luke Tolley, Sustainable Works, gave a presentation on the Department of Energy's Community Energy Efficiency Pilot program they are bringing to Millwood over the next six months. The cost of energy audits are being reduced thru a grant administered through the WSU Energy Extension Program along with low-cost financing for energy retrofits through the Department of Commerce. They have been working for several years in the City of Spokane and other cities, and are now able to extend into other parts of the county. Sustainable Works asks for the city's support and permission to use the city logo on its promotional material. Mr. Freeman said he would like a formal resolution prepared for their approval. Mr. Werst said he will prepare one for the next meeting. There was no action.

7. PUBLIC HEARING: Six-Year Transportation Improvement Program. Mr. Schoen opened the public hearing on the TIP for 2013-2018. Mr. Richardson described the projects listed in the TIP. Mr. Youngman said the bike path on Empire needs to be marked on both sides; he received a warning from a sheriff deputy about riding the wrong way on the bike path which is on only the north side. Mr. Freeman moved to approve Resolution 12-09. Motion was seconded by Mr. Culler. The motion carried unanimously.

8. PUBLIC HEARING: Alley Vacation. Mr. Schoen opened the hearing on the vacation of a portion of the alley in Block 6 of Millwood adjoining the Millwood Presbyterian Church. Mr. Goodwin asked if the \$1,000 charge could be reduced in consideration of the church's offer to allow the community to use the new multipurpose facility. There was no other testimony. Mr. Schoen closed the hearing. Mr. Culler moved to approve Ordinance 435, with the stipulation that the ordinance will not be published until the city has obtained an agreement with the church on the engineering details of the water main. The motion was seconded by Mr. Bailey. The motion carried unanimously.

9. PUBLIC HEARING: CPA 11-03 Maximum Lot Coverage. Mr. Schoen re-opened the hearing on the proposed changes in the comprehensive plan and zoning ordinance relating to maximum lot coverage. Mr. Richardson reviewed the amendments proposed by Mr. Freeman which were included in the agenda packet. Mr. Bailey moved to approve Ordinance 431 including the amendments proposed by Mr. Freeman and Mr. Culler. The motion was seconded by Mr. Ellingson. The motion carried unanimously.

The agenda was modified to move items 16 and 17 to this point in the agenda.

16. FIRE DEPARTMENT REPORT: None.

17. YOUTH ADVISORY BOARD REPORT: Austin Tressel said the board was active in the West Valley SCOPE Parade and Carnival, and is still working on the Youth Art Fest this summer.

10. SELECTION OF ELECTRICAL ENGINEER: Mr. Richardson said that the city has received two statements of qualifications for electrical engineering services. He said the mayor is going to appoint an interview committee, which will recommend a selection for the next council meeting. No action was taken.

11. SELECTION OF CIVIL ENGINEER FOR WATER SYSTEM: Mr. Richardson said that the city has received six statements of qualifications for civil engineering services for the Water Department. He said the mayor is also going to appoint an interview committee to review these firms, which will recommend a selection for the next council meeting. No action was taken.

12. AWARD OF BID: Mr. McCoul presented the bids received on the Bridgeport Curb Project which consists of 150 l.f. of Type A curb. He said he would not like to proceed with the curb project because it is not necessary to protect the pavement repair. He said he has not received a call back from STA on our request to increase the STA reimbursement from 80% to 90%. Council expressed concern about an 8 in. tall curb in front of the house next door in an area where there are no other curbs. Mr. Richardson said he was contacted by STA concerning a bus layover facility on UPRR property at Euclid and Argonne. No action was taken.

13. BUDGET AMENDMENT: ORDINANCE NO. 434 Mr. Richardson presented the proposed budget amendments for first reading. These amendments would provide funds and authorization of expenditures for the wading pool re-coating project, Old Park Well automatic transfer switch; and show the increased revenues from the recent water rate increase, as well as a wage adjustment for the Assistant Planner. The matter was deferred to the next meeting for the required five-day time period between its introduction and adoption.

14. GENERAL FUND CASH DRAWER – RESOLUTION #12-10. Ms. Matkin requested that the cash drawer at the front counter be increased from \$50.00 to \$100.00. Mr. Bailey asked if \$100.00 was enough. Mr. Bailey moved to amend Resolution #12-10 to increase the amount from \$100.00 to \$250.00, and to approve the Resolution as amended. Motion seconded by Mr. Freeman. Motion carried unanimously.

15. DESIGNATION OF MAYOR PRO TEM: Mayor Pro Tem Schoen said that Mayor Mork has designated Councilmember Freeman as the mayor pro tem for the July–

December period. Mr. Culler moved to confirm the appointment of Mr. Freeman. Motion seconded by Mr. Bailey. Motion carried unanimously.

18. MAINTENANCE REPORT: Cleve McCoul reported that the water samples taken in May were good. The park has been sprayed for weeds and trees sprayed for bugs. The green space on Dalton and Batson Arboretum have been fertilized. The new playground equipment in city park was installed. A new valve was installed in the Millwood Elementary ball field to isolate the leak in the main that crosses the park; the leak is estimated at 60 to 90 gal. per min. This month there was a car show and the West Valley SCOPE parade and carnival in the park. The work on the automatic pre-lubes for the city well pumps has been completed as per the WUE plan. A broken fire hydrant on Euclid has been fixed.

19. CLERK/PLANNING REPORT: Tom Richardson said Patty has asked that the council members bring their code books in for updating. The on-line has been updated. The Planning Commission has begun its review of the SMP and will continue through the summer. Our annual training with WCIA is set for June 13; council members are welcome to attend.

Ms. Matkin reported that the annual report is done and she is waiting for the auditor to schedule the audit.

20. LEGAL REPORT: Brian Werst reported that the collection effort on overdue sewer accounts has been very successful; we have not had to file any liens yet.

21. CORRESPONDENCE: Mr. Richardson distributed a flyer on the Annual Night Out neighborhood security event coming up in August.

22. ANNOUNCEMENTS: None.

23. COUNCIL COMMENTS: Mr. Freeman asked when the wading pool would open. Mr. McCoul said it should be open by the end of June. The hours will be 11:00 to 5:00 Wednesday through Sunday. Mr. Bailey asked about repainting the water tower.

24. PUBLIC COMMENTS: Bobbie Beese asked if Sustainable Works would be aware of Millwood's concerns for our historic properties, that Sustainable Works will pay attention to historically sensitive options when it is doing its consultations with homeowners. Vic... Craig Goodwin asked if the \$1000 charge for the vacated alley would include the other costs such as legal notices. Mr. Richardson said the \$1000 would include the legal notice costs. Mr. Youngman suggested the city sell advertising space on the water tower. Mr. Palmer said that we could save money by not fertilizing the park grass. He also suggested that the city charge for admission to the wading pool. He said the last newsletter said we may be facing a "slight water increase," and that it was not accurate; this is not a slight increase. He suggested that the overage rate be kept at 20

cents per 100 cu ft. He asked if the city would look at his last bill which seemed too high. He says we don't want Millwood to look like the Puget Sound where people do no water their lawns. Karen Winsper asked if non-irrigators will also be looked at along with agricultural irrigation users, and is the 1000 sq ft amount set in stone which is half as much as other water utilities in the valley? Ms. Matkin said she was probably referring to Vera Water and Power which has very low rates compared to other water utilities in the area. Mr. Freeman said the council will look at the overage rates again; we have to raise rates to balance the budget as required by the Department of Health. Mr. Werst asked if Andy O'Neill of RCAC is still available to consult with us. Mr. Freeman asked staff to look at some ideas for agricultural irrigation; he can't say what that will lead us to.

25. EXECUTIVE SESSION: None.

26. ADJOURNMENT: Mr. Bailey moved to adjourn, seconded by Mr. Freeman. Motion carried unanimously. Mayor Pro Tem Schoen adjourned the meeting at 9:15 p.m.

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Richard Schoen, Mayor Pro Tem

Attest:

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Thomas G. Richardson, City Clerk