

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Pro Tem Shaun Culler at 7:00 p.m., January 8, 2013 at the Millwood City Hall. Council members present were: Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Mayor Dan Mork and Council member Glenn Bailey were excused. Also present: Attorney Brian Werst, Public Works Supervisor Cleve McCoul and City Clerk/City Planner Tom Richardson.

2. FLAG SALUTE: Brian Ellingson led the Pledge of Allegiance.

On the request by Mr. Culler, the Council agreed to add “Shoreline Master Program Update” as an agenda item following item no. 6.

3. CONSENT AGENDA: Approval of Minutes of the Special Meeting held December 4, 2012; December Payroll of \$45,411.69; December Claims of \$86,381.70; Treasurer’s Report for December, 2012. Council members received the December Claims Warrant Register, December Payroll Warrant Register, and a list of Claims to be paid January 8, 2013. Mr. Ellingson moved to approve the Consent Agenda. Seconded by Mr. Schoen. The motion carried unanimously.

4. PUBLIC COMMENTS: Shirene Young said the Better For Business group will be meeting at city hall at noon on January 23.

5. TASK ORDER FOR BUCKEYE SIDEWALK PROJECT – WELCH COMER ENGINEERS
Mr. Richardson presented the task order for the engineering services for the Buckeye Sidewalk Project. This task order would be added to their standing professional services agreement. The estimated cost of the work matches what was proposed in the TIB grant application. Melissa Cleveland from Welch Comer asked if she could answer any questions. Mr. Schoen moved to approve the task order. Motion seconded by Mr. Ellingson. Motion carried unanimously.

6. SPOKANE COUNTY IMAGERY LICENSE AGREEMENT Mr. Richardson said the proposed license agreement would replace the aerial photos we have been licensing from Avista. Mr. Freeman moved to approve the license agreement. Motion seconded by Mr. Ellingson. Motion carried unanimously.

6a. SHORELINE MASTER PROGRAM UPDATE Mr. Werst suggested that this matter be added to the agenda so that it would not appear that it had “fallen off the radar.” He said the Mayor is still planning to meet with DOE representatives concerning the public access issue. Council members agreed that a meeting with DOE would be good before the matter is brought back to the council for final action. No action was taken.

7. FIRE DEPARTMENT REPORT Chief Any Hail summarized the annual report, saying calls are up 35%, and no significant loss of structures occurred in Millwood. The district has adopted a “hold the line” budget for 2013. He invited council members to attend a reception for fire chief candidates in the evening on January 21. Mr. Richardson noted that Chief Thompson has invited a Millwood representative to sit on the interview panel for the six finalists on January 22.

8. MAINTENANCE REPORT: Mr. McCoul said water samples for the month were good. He did a walk-through of the sidewalk project with Welch Comer engineering. He also did a walk-through with Pendell Consulting for the Old Park Well and booster station automatic transfer switch work. Six new batteries were installed in the two snow plows. Minor electrical problems at #1 sewer lift station have been fixed. The arterial streets have already been plowed once. He had the County core more holes on the islands on Argonne at Trent for the candlestick delineators. He handed out the shut-off valve tags that they made up in cooperation with American Leak Detectors.

9. CLERK/PLANNING REPORT: Mr. Richardson said he would be attending the WCIA annual membership meeting in Seattle and the Dept of Commerce Planners Forum in Moses Lake this month. He said he has been going through old records and destroying the ones that do not need to be retained. Some records have been sent to Regional Archives in Cheney.

21. TREASURER REPORT: None.

22. LEGAL REPORT: None.

23. CORRESPONDENCE: Mr. Culler noted that we have received an invitation to the City of Spokane Valley's 10th birthday celebration on March 16.

24. ANNOUNCEMENTS: Mr. Schoen said STA is working on plans for a park-and-ride lot in the vicinity of Argonne and the freeway.

25. COUNCIL COMMENTS: Mr. Ellingson said we should keep up the paint markings on the raised intersection at Empire and Fowler. Mr. McCoul said he would add it to the list that we give to the county's paint crew.

26. PUBLIC COMMENTS: None.

27. EXECUTIVE SESSION: None.

28. ADJOURNMENT: Mr. Schoen moved to adjourn. Seconded by Mr. Ellingson. The motion carried unanimously. Mayor Pro Tem Culler adjourned the meeting at 7:24 p.m.

Shaun Culler, Mayor Pro Tem

Attest:

Thomas G. Richardson, City Clerk