

1. **CALL TO ORDER:** The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., July 9, 2013 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Superintendent Cleve McCoul, and City Clerk/Planner Tom Richardson. The mayor confirmed that a quorum was present.
2. **FLAG SALUTE:** Blake Robertson led the Pledge of Allegiance.
3. **CONSENT AGENDA:**
 - Approval of Minutes of the Regular Meeting held June 11, 2013.
 - June Claims Register of \$59,097.16; additional June Claims Register of \$16,952.51.
 - June Payroll Register of \$39,561.59.
 - Treasurer's report for June, 2013.
 - Approval of Small Public Works contract with Inland Asphalt for asphalt patching in the amount of \$2,700 excluding sales tax.
 - Council members received a list of Claims to be paid July 9, 2013.
 - Mr. Bailey moved to approve the Consent Agenda as presented. The motion was seconded by Mr. Ellingson. The motion carried unanimously.
4. **PUBLIC COMMENTS:** June King submitted a petition signed by her neighbors requesting parking restrictions on Stout Rd for parking by employees of Argonne businesses.
5. **PRESENTATION: SPOKANE REGIONAL TRANSPORTATION COUNCIL:** Kevin Wallace, executive director of SRTC, said the SRTC's small cities representative position will be vacated at the end of the year, and requested that the small cities designate a new representative. He described SRTC's on-going planning efforts.
6. **PRESENTATION: McKINSTRY INC:** Jayson Schmidt of McKinstry Inc presented information on potential energy savings and grant opportunities for the HVAC systems at city hall and the maintenance building. He described the services provided by McKinstry which is an energy services company (ESCO) and the process to follow to acquire ESCO services, beginning with selection of an ESCO for Millwood. Mr. Freeman moved to authorize the mayor to begin the process for solicitation of an energy services company (ESCO). The motion was seconded by Mr. Bailey. Motion carried unanimously.
7. **PRESENTATION: INIATIVE 502 IMPLEMENTATION:** Blake Robertson, a law intern with K-L Gates, described the status of the implementation of Initiative 502 which was passed in November to authorize the production, processing and sale of marijuana. Mr. Bailey said he would like to receive a copy of the regulations. Mr. Robertson said he would provide it.

8. POTENTIAL TIB GRANT APPLICATION: Matt Gillis, Welch Comer Engineers, presented ideas for an application to the Transportation Improvement Board for this year's grant cycle. He discussed the pros and cons of chip sealing versus repaving.

9. AWARD OF BID – AUTOMATIC TRANSFER SWITCH: Mr. Richardson asked the council to award the bid for the Automatic Transfer Switch to the low bidder, Intermountain Electric Inc., in the amount of \$111,747.00 plus sales tax. This amount is less than the engineer's estimate. Mr. Schoen moved to award the bid to Intermountain Electric for the bid amount submitted. Motion seconded by Mr. Freeman. Motion carried unanimously.

10. BUDGET AMENDMENT – ORDINANCE No. 444: Mr. Richardson presented the budget amendment ordinance which was first presented at the council's meeting on June 11th. Mr. Freeman moved to approve Ordinance No. 444. Mr. Schoen seconded. There were four aye votes, no nays, no abstentions. The motion carried unanimously.

11. FIRE DEPARTMENT REPORT: Chief Andy Hail had to leave the meeting, so his report was given by Shirene Young. She said calls are about the same as last month.

17. STAFF REPORTS: Debbie Matkin described the second quarter financial report.

Mr. McCoul reported that water samples for the month were good. The consumer confidence report has been sent out to all customers as required by state regulations. Painting of stripes and bike path emblems on Empire has been completed. The county will do the cross walks, stop bars, etc. The sprinkler system on Dalton Ave is done. The curb replacement at Argonne and Buckeye is done. Asphalt patching for both projects will be done after the 15th. A water service was installed for Paul's Barns on Trent. The wading pool is open and running smoothly. The paint contractor from last year's pool recoating project will be looking at some possible warranty issues with the pool job last year.

Mr. Richardson said he is getting quotes for security cameras at city hall. Mr. Freeman said we should look at the exterior doors to make sure they are secure.

18. LEGAL REPORT: Mr. Werst said he is pleased with how the bid tabulation procedure which was recently approved by council has been working. He said the city has sent a letter to the Millwood Presbyterian Church rescinding the Memorandum of Agreement for the water main in the alley. He has been discussing code amendments with staff. He prepared temporary construction easements for the Buckeye project. He was impressed with the presentation at the AWC conference on utility rate setting, and said he would send the handouts to council members.

19. CORRESPONDENCE: None.

20. ANNOUNCEMENTS: None.

21. COUNCIL COMMENTS: Mr. Bailey asked about parking problems on Frederick along the park. Mr. Freeman said we should look at parking enforcement there as well as on Stout Rd. Mr. Ellingson said have been receiving complaints about excessive traffic speeds on Empire Ave. and the city needs an emphasis patrol there again.

22. PUBLIC COMMENTS: Shirene Young representing the Better for Business group said parking for businesses is a city-wide issue.

23. EXECUTIVE SESSION: None.

24. ADJOURNMENT: Mr. Schoen moved to adjourn. The motion was seconded by Mr. Bailey. The motion carried unanimously.

Mayor Mork adjourned the meeting at 9:10 p.m.

Daniel Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk