

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., August 13, 2013 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Superintendent Cleve McCoul, Assistant Public Works Superintendent Paul Allen and City Clerk/Planner Tom Richardson. The mayor confirmed that a quorum was present.

2. FLAG SALUTE: Mayor Mork led the Pledge of Allegiance.

3. CONSENT AGENDA:

Approval of Minutes of the Regular Meeting held July 9, 2013. July Claims Register of \$71,572.30. July Payroll Register of \$42,205.89. Treasurer's report for July, 2013. Council members received a list of Claims to be paid August 13, 2013. Mr. Freeman moved to approve the Consent Agenda as presented. The motion was seconded by Mr. Bailey. The motion carried unanimously.

4. PUBLIC COMMENTS: None.

4.A. REVIEW OF BIDS FOR BUCKEYE SIDEWALK PROJECT: Melissa Cleveland of Welch Comer Engineers presented the bid results for the Buckeye Sidewalk Project funded by TIB. The bids were substantially higher than the engineer's estimate. She suggested two alternative approaches, the first to request additional money from TIB, the second to reject all bids and combine the sidewalk project with the water line replacement project next year. She recommended the second alternative, since it would save money and cause less disruption to the neighborhood.

Mr. Freeman moved to reject all bids and to combine the sidewalk and water main projects in 2014. Motion seconded by Mr. Schoen. Motion carried unanimously.

5. 2013 COMPREHENSIVE PLAN AMENDMENTS: Mayor Mork opened the public hearing on the two comprehensive plan amendments submitted by the planning commission. Mr. Richardson said this is a closed-record hearing as per MMC Chapter 14.04. He explained the two amendments which were both submitted by staff. The first would increase the maximum lot coverage for structures and other impervious surfaces from 60% to 75%. The second would establish an Airport Compatibility Zone on the official zoning map and add a section to the zoning code regulation uses in the ACZ.

There were no comments from the public.

The mayor closed the hearing. Mr. Culler moved to adopt Ordinance 446 and Ordinance 447 as submitted by the planning commission. Motion seconded by Mr. Ellingson. Motion carried unanimously. Ordinance 446 and Ordinance 447 were adopted.

6. DESIGNATION OF OFFICIAL NEWSPAPER: Mr. Richardson presented price quotations from three newspapers for publication of legal notices, ordinances, etc. He said the Valley News Herald's prices are much lower than the Spokesman-Review, and designating the Valley News Herald as the official newspaper would save the city approximately \$4,000 per year. He said the circulation of the Herald is much less, but the city has other means to notify the public including the city's web page and perhaps social media.

Mr. Freeman moved to approve Resolution #13-06 which designates the Valley News Herald as the official city newspaper. Motion seconded by Mr. Culler. Motion carried unanimously. Resolution #13-06 was approved.

7. MORATORIUM ORDINANCE – ORDINANCE 445: Mr. Werst presented an ordinance which would establish a six-month moratorium on marijuana businesses under Initiative 502 to allow the city time to develop appropriate regulations before the state licenses such businesses. He said the required public hearing on the moratorium would be held at the next council meeting on September 10, 2013.

Mr. Bailey moved to approve Ordinance 445. Motion seconded by Mr. Freeman. Motion carried unanimously. Ordinance 445 was adopted.

8. ACCEPTANCE OF WATER MAIN EASEMENT – MILLWOOD PRESBYTERIAN CHURCH: Mr. Richardson presented the utility easement for the water main being relocated in the alley behind the church. Mr. McCoul said he would prefer the easement be 20 feet wide.

Mr. Freeman moved to approve the easement, with the description changed to read "A 20 foot utility easement...said easement being 10 feet on either side of centerline description..." Motion seconded by Mr. Schoen. Motion carried unanimously. The easement was approved as amended.

9. FIRE DEPARTMENT REPORT: Chief Andy Hail reported that activity in Millwood is 20% less than last year. He said the district this week is doing a strategic planning retreat; he will send the results to the city. The budget process is starting.

10. STAFF REPORTS: Debbie Matkin said the financial report for the second quarter looks good.

Mr. McCoul reported that water samples for the month were good. He had 29 stumps ground along Empire Ave. He said he has been working with the contractor who recoated the wading pool last year about some warranty issues. The contractor said he would take care of them after the pool closes after Labor Day. The Consumer Confidence Reports (CCRs) were mailed out. The curb repair work at Buckeye and Argonne is complete. The county's signal control crew is working on the signal lights on Argonne this week;

the county asked the city to pay for a couple of new fixtures at Grace Ave which we agreed to. Tree trimming on Dalton has been done. Stop bars and cross walks have been painted. The tennis courts have been recoated and are looking great. There has been a lot of general maintenance in the park. The third and final car show in the park was last weekend. An electrical storm last week caused a power outage at one pump house and one sewer lift station which required him to come in afterhours. A new door opener has been installed at the Maintenance Shop.

Mr. Richardson said the City received one set of comments from Department of Ecology which had been submitted by Futurewise. He said staff would develop a response and present it at the next council meeting. He said he published an RFQ for Energy Service Company (ESCO) services, and asked if any council members would be interested in reviewing the submittals with him prior to the next council meeting. He attended the Millwood Daze planning meeting today.

11. LEGAL REPORT: None.

12. CORRESPONDENCE: Mayor Mork said he received an invitation for the grand opening of the Spokane Valley Tech Center on August 27. He said that he received a letter from Kevin Cooke of Spokane County Utilities regarding another meeting on the city's interlocal sewage treatment agreement. Council agreed that a meeting should be arranged. Mayor Mork said he would set it up.

13. ANNOUNCEMENTS: None.

14. COUNCIL COMMENTS: Mr. Ellingson described a stop sign he saw in Florence, OR that used solar-powered LEDs and could be scheduled to operate at certain hours.

15. PUBLIC COMMENTS: Shirene Young reported on the upcoming Millwood Daze celebration.

16. EXECUTIVE SESSION: None.

17. ADJOURNMENT: Mr. Schoen moved to adjourn. The motion was seconded by Mr. Bailey. The motion carried unanimously. Mayor Mork adjourned the meeting at 8:05 p.m.

Daniel Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk