

1. **CALL TO ORDER:** The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., September 10, 2013 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Assistant Public Works Superintendent Paul Allen and City Clerk/Planner Tom Richardson. The mayor confirmed that a quorum was present.
2. **FLAG SALUTE:** Brian Ellingson led the Pledge of Allegiance.
3. **CONSENT AGENDA:** Approval of Minutes of the Regular Meeting held August 13, 2013. August Claims Register of \$99,127.55. August Payroll Register of \$41,478.75. Treasurer's report for August, 2013. Council members received a list of Claims to be paid August 13, 2013. HRA/VEBA Employer Adoption Agreement. Mr. Bailey moved to approve the Consent Agenda as presented. The motion was seconded by Mr. Freeman. The motion carried unanimously.
4. **PUBLIC COMMENTS:** Shirene Young, Inland Empire Paper Company, thanked the City personnel for their support for Millwood Daze. The street cleaning and other work were appreciated very much.
5. **PRESENTATION: PETE HARTMAN, SPOKANE COUNTY EMERGENCY MANAGEMENT.** Pete Hartman of Spokane Emergency Management gave a presentation on disaster preparedness at home, at work and in the community. Sheriff Ozzie Knezovich was unable to attend the meeting.
6. **UPDATE ON WSLCB'S MARIJUANA FINAL RULEMAKING AND FEDERAL ENFORCEMENT POLICY:** Brian Werst reported on the final rulemaking of the Liquor Control Board for the implementation of Initiative 502 legalizing marijuana production, processing and retail in the State of Washington. He also explained the federal government's enforcement and banking policies which were recently released.
7. **PUBLIC HEARING: MORATORIUM ON MARIJUANA USES UNDER I-502:** The mayor opened the hearing on the moratorium on marijuana uses at 7:40 p.m. He asked council members and those in attendance if there were any conflicts of interest to be declared. There were none.

Mr. Werst explained the findings contained in the draft resolution. He said the timeline for the work plan described in the resolution fits in well with the WSLCB's timeline for approving licenses in April or May. He said the city has no intent to "drag our feet" and hopes to have appropriate regulations in place before the moratorium ends and before the WSLCB issues licenses.

Mr. Richardson presented a map showing the locations of protected land uses including schools and other uses listed in the WSLCB's regulations. Mr. Freeman asked if The

Crossing operated by Millwood Presbyterian Church would qualify as a recreation center under the WSLCB's proposed regulations. Mr. Richardson said he would check on it.

The mayor asked for public comment. There being none, he closed the hearing at 7:55 p.m.

Mr. Freeman moved to approve Resolution 2013-07 adopting findings in support of the moratorium. The motion was seconded by Mr. Bailey. Motion carried unanimously.

8. ACCEPTANCE OF DRINKING WATER STATE REVOLVING LOAN AGREEMENT: Mr. Richardson presented the loan agreement offered by the Washington State Public Works Board for a Drinking Water State Revolving Loan for the Buckeye Water Main Project. Necia Maiani from Welch Comer Engineers answered councilmembers' questions about the loan terms and the impact on water rates. There was concern about the city's ability to comply with the 12.5% operating reserve and the capital reserve requirements contained in the Water System Plan. It was decided to defer action on the loan agreement to give Ms. Maiani the opportunity to contact Department of Health to clarify these terms.

9. SELECTION OF ENERGY SERVICES COMPANY: Mr. Richardson said only one firm responded to the solicitation of energy service companies, McKinstry Company. He said an interview was conducted and the staff has recommended that McKinstry be designated as the city's energy services company. He said McKinstry will next conduct a preliminary analysis and bring a proposed project to council for approval at the next meeting along with an Investment Grade Audit Agreement which will be required for a state grant. Mr. Freeman moved to approve the selection of McKinstry for the city's energy service company. Seconded by Mr. Ellingson. Motion carried unanimously.

10. SHORELINE MASTER PROGRAM: RESPONSE TO DOE: Mr. Werst and Mr. Richardson described the written response to comments submitted to DOE by Futurewise on Millwood's draft Shoreline Master Program. Council indicated its support for the comments. There was no action taken.

11. CHANGE ORDERS NOS 1 AND 2 – OLD PARK WELL AUTOMATIC TRANSFER SWITCH PROJECT: Mr. Allen explained the two change orders which total \$1,639.40. Motion seconded by Mr. Schoen. Motion carried unanimously.

12. FIRE DEPARTMENT REPORT: None.

13. STAFF REPORTS: Tom Richardson said that he attended the Council of Governments meeting last Friday. The county has decided to put an item on the ballot to raise the tax levy lid 6 cents per thousand to pay for purchase and relocation of a mobile home park in Fairchild AFB's ACZ 2 zone. This is part of the county's effort to improve Fairchild's chances to be the next base selected for the new refueling aircraft and to

protect the base from closure in the future. The county may ask the council to endorse the ballot issue. Transportation funding and GSI's effort to promote Fairchild AFB for the new refueling aircraft were also discussed.

Debbie Matkin said she has prepared a preliminary budget draft. Departments must submit requests by September 23.

Paul Allen said the crossing signals at all three signaled intersections on Argonne have been replaced with the new countdown type under the City Safety grant program. The crew spent a week trimming trees on Dalton Ave. He has scheduled repair of the asphalt on Argonne just north of Trent. The discharge valve at New Park well has been repaired. Intermountain Electric has started installing the new panels and has put in a lot of conduit at Old Park Well. The crew had to install a new door at the well house for the chlorine room. The wading pool is closed; the paint contractor will be in soon to fix some areas. He conducted a walk-through of city hall with McKinstry today. Cleve McCoul has announced his retirement effective at the end of September.

14. LEGAL REPORT: Brian Werst reported on code enforcement activity, and commended Bill Schultz for success in getting Argonne Cycle to clean up its parking lot.

15. CORRESPONDENCE: None.

16. ANNOUNCEMENTS: The mayor reminded everyone of the Disaster Preparedness public meeting on Sept. 11 at 6:00 p.m. He said there would be training for elected officials in December. The AWC Regional Meeting will be in Spokane on Oct. 17.

17. COUNCIL COMMENTS: None.

18. PUBLIC COMMENTS: None.

19. EXECUTIVE SESSION: None.

20. ADJOURNMENT: Mr. Culler moved to adjourn. The motion was seconded by Mr. Bailey. The motion carried unanimously. Mayor Mork adjourned the meeting at 8:46 p.m.

Daniel Mork, Mayor

Attest:

Thomas G. Richardson, City Clerk