

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., November 12, 2013 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Director Paul Allen and City Clerk/Planner Tom Richardson. The mayor confirmed that a quorum was present.

The mayor congratulated the newly elected candidates, mayor-elect Kevin Freeman and councilmembers-elect Richard Schoen and Dan Sander.

2. FLAG SALUTE: Council Member Culler led the Pledge of Allegiance.

Mayor Mork asked to add two items to the agenda, Resolution #2013-12 to revise the 2014 property tax levy and #2013-13 to revise the amount of increase in the 2014 property tax levy.

3. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held October 8, 2013 and Special Meeting held November 5, 2013. October Claims Register of \$423,083.89. Ms. Matkin added \$95.00 for reimbursement of the petty cash drawer to the claims register. October Payroll Register of \$32,935.62. Treasurer's report for October, 2013. Council members received a list of Claims to be paid November 12, 2013. Approval of the BIAS Software Agreement for next year. Mr. Schoen moved to approve the Consent Agenda as presented. Seconded by Mr. Ellingson. Motion carried unanimously.

4. PUBLIC COMMENTS: Patrick Elston, 8505 E. Liberty Ave, said there is a lot of speeding traffic on Liberty at all times, even the STA bus. He requested that a stop sign be installed on Liberty at Bessie. Mr. Mork said he would speak with the sheriff about enhanced traffic enforcement. He also suggested that the Public Works Department set up the radar speed sign on Liberty to warn speeders and to collect data.

5. PRESENTATION: SPOKANE VALLEY LIBRARY CAPITAL FACILITY AREA: Mr. Werst explained the purpose of the resolution which would provide the city's consent to the formation of the proposed library capital facility area for the valley area by the county commissioners. Mr. Freeman asked what type of financing would be used. Mr. Werst said it would be a vote to bond debt. The mayor asked about the list of projects to be constructed. The list includes several projects including expansion of the Argonne branch.

6. SPOKANE VALLEY LIBRARY CAPITAL FACILITY AREA – RESOLUTION #2013-11: Mr. Freeman moved to approve the resolution #2013-11. Motion seconded by Mr. Bailey. There were five aye votes, no nays. The motion carried unanimously.

7. PRESENTATION: S.C.R.A.P.S., NANCY HILL, DIRECTOR: Nancy Hill gave an update on the regional animal shelter project, and explained what the regional program means for Millwood. She cited the benefits of a permanent, county-wide license, the single animal shelter for the county, stronger enforcement capability. Field services will not change. The building will include a community room. The contract will be for three years and the price will not change during that period. She said SCRAPS would issue all licenses. Millwood can be a license vendor if we want. Mr. Werst asked Ms. Hill to send the City an agreement to review.

8. FIRE DISTRICT MONUMENT SIGN: Assistant Chief Larry Rider presented the plan for a new monument sign in front of the Millwood fire station, and reviewed the history of the fire department in Millwood. He said the sign would help to identify the station as a Valley Fire station, although it will continue to be called Millwood Fire Station. He presented a Challenge coin to the mayor and thanked him for his support for the fire department over the years.

9. PRELIMINARY 2014 BUDGET: Ms. Matkin presented the council with the preliminary budget for 2014. Mr. Freeman asked about the street bond payment. Ms. Matkin said part of the bond payment would be paid from the bond reserve. It will be paid off in 2015. The mayor opened the hearing for public comments and questions. There were none. He closed the hearing. There was no council action.

10. SALARY ORDINANCE – ORDINANCE NO. 448: The mayor said the proposed salary ordinance would increase the compensation for the Public Works Superintendent and remove the position of Assistant Public Works Superintendent effective October 1, 2013 when Cleve McCoul retired. The salary schedule is being done separately from the budget ordinance to make it simpler to adjust the salary schedule. Mr. Freeman moved to approve Ordinance No. 448. Motion seconded by Mr. Schoen. There were five aye votes, no nays. The motion carried unanimously.

11. COMBINING WATER AND SEWER FUNDS – ORDINANCE NO. 449: Ms. Matkin said the proposed ordinance would simplify financial reporting by combining the Water and Sewer funds along with their associated capital reserve funds into one Joint Utility Fund. The two utilities would still be accounted for separately within the new fund. Mr. Freeman moved to approve Ordinance No. 449 with the ordinance being effective on January 1, 2014. Motion seconded by Mr. Schoen. There were five aye votes, no nays. The motion carried unanimously.

12. AMENDING 2014 TAX LEVY – RESOLUTION #2013-12: Mr. Richardson said that after the last meeting when city council set the property tax levy for next year the county assessor sent updated numbers which increase the amount of tax the city could collect next year. Mr. Culler moved to approve Resolution #2013-12 setting the property tax levy at \$358,000. The motion was seconded by Mr. Ellingson. There were five aye votes, no nays. The motion carried unanimously.

13. AMENDING INCREASE OF LEVY FOR 2014 – RESOLUTION 2013-13: Mr. Freeman moved to approve Resolution #2013-13 revising the amount of tax increase for 2014 to \$7,330.24. The motion was seconded by Mr. Schoen. There were five aye votes, no nays. The motion carried unanimously.

14. STAFF REPORTS: Paul Allen said the leaf season started October 21 and will continue until November 25. They have hauled over 80 loads so far. Usually the work would only be about half way done by now but the colder temperatures and high winds caused the leaves to come down earlier than normal. Kyle Schiewe was hired to help with the leaf pick up this year and he is doing a great job. Kyle is a citizen of Millwood and has his CDL endorsement. He would be a great resource in the event one of the crew is unable to plow this winter.

As reported at the November 5 special meeting the city had a bad coliform sample taken at the lift station #3 sampling site. A retest upstream was taken and downstream and at the source; every sample came back good with the exception of the L.S. #3 site which is a frost free yard hydrant exposed to the elements. After talking to DOH it was determined that it was an isolated case; DOH gave us a waiver and will remove the lift station from our sampling sites. We are still required to collect five samples this month. The Automatic Transfer Switch at the Old Park well and booster station is getting closer to completion. The doors and frames for the pump houses have been installed bringing it into compliance with the code. The anticipated substantial completion date for the project is the end of November.

We have had no issues with the sewer this month. Everything seems to be working fine after replacing the cable weight on the lag float at L.S. #3.

The parks and irrigation areas have all been winterized and we are continuing to pick up our own leaves in between picking up everyone else's leaves. Paul and Matt attended a tree class put on by Garth Davis at the Spokane Conservation District regarding tree placement and tree trimming.

Mr. Freeman asked about the Argonne traffic signal timing issue that was brought up at the previous meeting. Mr. Allen said he had talked with the county traffic control manager who agreed to look into it.

Mr. Freeman suggested the city include the cost of two more radar traffic signs in the 2014 budget, in response to the issue of speeding traffic brought up by Mr. Elston. Mr. Culler said we could buy a couple of signs for the cost of extra sheriff traffic patrols. Mr. Freeman said writing tickets costs the city more in court costs.

Tom Richardson reported on the WCIA board meeting he attended last week.

14. LEGAL REPORT: Mr. Werst requested an executive session at the end of the meeting. He reported that the planning commission would be holding the public hearing on the proposed recreational marijuana regulations on Nov. 25. He expected the regulations to be on the council's agenda on December 10. He said the Liquor Control Board has issued proposed rules on medical marijuana.

15. CORRESPONDENCE: Mayor Mork said he received complaints about the foot massage spa business on Trent and other law enforcement complaints.

16. ANNOUNCEMENTS: The mayor said the historical society had put up a display in the end of the hallway. He said the tree lighting event will be on Dec. 6 at 6:00 p.m.

Fire Department: Spokane Valley Fire Chief Andy Hail said calls are down 25% from last year. He said the district has posted its five-year strategic plan on the district website. He said an open house was held at the fire training facility in October.

17. COUNCIL COMMENTS: None.

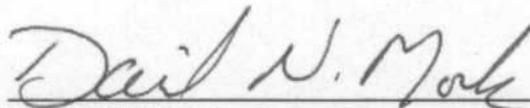
18. PUBLIC COMMENTS: None.

19. EXECUTIVE SESSION: The mayor recessed the regular meeting at 8:20 and announced that the council would go into executive session to discuss matters of litigation pertaining to litigation or potential litigation under RCW 42.30.110(1)(i) for approximately 15 minutes beginning at 8:22 p.m. He said the council would not be asked to take an action on the matter following the executive session.

The mayor reconvened the regular meeting of the council at 8:43 p.m.

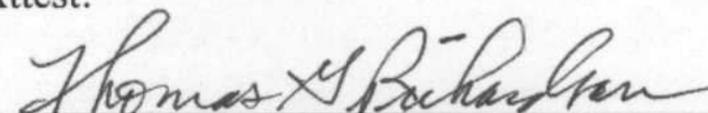
Council discussed recreational marijuana licensing and fees, and the SCRAPs contract.

20. ADJOURNMENT: Mr. Freeman moved to adjourn. The motion was seconded by Mr. Culler. The motion carried unanimously. Mayor Mork adjourned the meeting at 9:02 p.m.



Daniel Mork, Mayor

Attest:



Thomas G. Richardson, City Clerk