OATH OF OFFICE: Dan Sander recited the oath of office for council position no. 2.

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:00 p.m., January 14, 2014 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Dan Sander and Richard Schoen. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Director Paul Allen and City Clerk/Planner Tom Richardson. The mayor confirmed that a quorum was present.

2. FLAG SALUTE: Paul Allen led the Pledge of Allegiance.

3. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held December 10, 2013 and Special Meeting held December 21, 2013. December Claims Register of $73,408.35. December Payroll Register of $34,385.71. Treasurer's report for December, 2013. Council members received a list of Claims to be paid January 14, 2014. Mr. Bailey moved to approve the Consent Agenda as presented. Seconded by Mr. Ellingson. Motion carried unanimously.

4. PUBLIC COMMENTS: None.

5. INTERLOCAL AGREEMENT WITH SPOKANE COUNTY FOR ANIMAL CONTROL SERVICES – RESOLUTION #14-01: Mr. Werst explained the proposed interlocal agreement which would replace the existing SCRAPS contract. The new agreement is similar to the existing one but has a three year term with a fixed price during that period. The County has accepted the proposed service terms that the City requested. Mr. Bailey noted that the pet license fees would increase. Mr. Werst noted the City should commence renewal negotiations in early 2016 to allow for consideration of an advisory committee comprised of jurisdictions served by SCRAPS. Mr. Schoen moved to approve Resolution 14-01. Motion seconded by Mr. Bailey. The motion carried unanimously.

6. REVISION OF PET LICENSE FEES – ORDINANCE NO. 453: Mr. Werst explained that the new interlocal agreement with SCRAPS required the City to amend its pet license fees to match the fees set by the County. Mr. Culler moved to approve Ordinance No. 453. Motion seconded by Mr. Ellingson. There were five aye votes, no nays. The motion carried unanimously.

7. FIRE DEPARTMENT REPORT: No report.

8. STAFF REPORTS: Paul Allen reported that water samples came back good in December. The ATS at the Old Park well and booster station is getting closer to completion with the anticipated substantial completion date at the end of January and startup by February. The Millwood Presbyterian Church water relocation project is nearly

complete. The weather delayed the project for several weeks before the contractor could complete the installation. The fire line and water service will be installed in the spring. Welch-Comer is working on updating the water plan and plans for the Buckeye water project slated for 2014. There were several frozen meters during the cold snap in early December due to no snow cover.

There were no issues with the sewer this month.

The arterials have been plowed twice in the last month from the snow storms in late December and early January. We are continuing to use liquid deicer ahead of any snow predictions to prevent icy roads when there is not enough snow to plow.

McKinstry has been examining the City Hall in preparation for the grant application to upgrade the HVAC system. The grant deadline is at the end of January.

We are setting up training for 1st Aid, CPR and Blood Bourne Pathogens for the city staff. We are also setting up and implementing a schedule for monthly safety meetings and record keeping.

We need to be sure and thank Cleve McCoul for agreeing to help out the city while I was on vacation and Matt was out for a family emergency. There were several issues that came up and Cleve handled them even though he retired at the end of September.

Ms. Matkin said she has been working with BIAS on a problem related to the program changes made for 2014.

Tom Richardson requested a special meeting on January 28 to consider two land use issues. He said he had received some feedback from Department of Ecology on the draft Shoreline Management Plan; a minor technical change needs to be made relating to the jurisdiction of the river. DOE is continuing its review of the draft. The timeline for their approval is not known.

9. LEGAL REPORT: Mr. Werst said he had been working on code enforcement issues and the SCRAPS contract. He reported on the status of the recreational marijuana business licensing by Washington State Liquor Control Board, and legislative proposals relating to medical marijuana regulations.

10. CORRESPONDENCE: Mayor Freeman gave a status report on the Buckeye water main project provided by Welch-Comer. He mentioned training opportunities announced by WCIA. He reminded council members of the Council of Governments meeting set for February 28 at the Spokane County Fairgrounds.

11. ANNOUNCEMENTS: The mayor said there would be a special council meeting on January 28.

12. COUNCIL COMMENTS: Mr. Schoen said STA is planning to propose a ballot measure in 2015 for additional sales tax. STA's revenues are not meeting their operating needs.

13. PUBLIC COMMENTS: June King, 3009 Stout Rd, complained again about the employees parking on Stout. People are parking too close to the intersection. Mr. Richardson said it was a parking enforcement issue, not code enforcement. Shirene Young, speaking for the Better for Businesses group, said the women working at the salon have safety concerns walking to their cars at night. Mr. Schoen offered to speak to the business owner. Mr. Freeman said the council would look at this at the February council meeting.

14. EXECUTIVE SESSION: None.

15. ADJOURNMENT: Mr. Bailey moved to adjourn. The motion was seconded by Mr. Ellingson. The motion carried unanimously. Mayor Freeman adjourned the meeting at 7:47 p.m.

Kevin Freeman, Mayor

Attest:

Thomas G. Richardson, City Clerk