

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:00 p.m., Tuesday, April 8, 2014 at the Millwood City Hall. Council members present were: Shaun Culler, Brian Ellingson, and Richard Schoen. Glenn Bailey and Dan Sander were excused. Also present: Attorney Brian Werst, Maintenance Operator Matt Erdahl, Planning Assistant Ray Oligher and City Clerk/City Planner Tom Richardson. The mayor announced that a quorum was present.

2. PLEDGE OF ALLEGIANCE: Spencer McIntire of Troop #119 led the Flag Salute.

3. CONSENT AGENDA: Approval of Minutes of the Regular Meeting of March 11, 2014; March Payroll of \$37,363.44; March Claims of \$79,324.86; Treasurer's Report for March, 2014. Council members received the March Claims Register and March Payroll Register, and a list of Claims to be paid April 8, 2014. Mr. Ellingson moved to approve the Consent Agenda as presented. Seconded by Mr. Schoen. Motion carried unanimously.

4. PUBLIC COMMENTS: Shirene Young, 8903 E Liberty, said there will be a Young Life Dessert Banquet on April 25 at the Hutton Settlement.

5. PRESENTATION: STREET GRANT OPPORTUNITIES – MATT GILLIS, WELCH COMER ENGINEERS. Matt Gillis presented a schematic of a possible grant-funded project to install left-turn pockets on Argonne Rd at the Empire and Euclid intersection. He said before the application could be turned in we would need to do a traffic study, meet with utility companies, and with the Union Pacific Railroad. Council indicated a desire to start preliminary work but not to submit an application this year.

6. BETTER FOR BUSINESS MEMORANDUM OF UNDERSTANDING Mr. Richardson explained the draft MOU with the Millwood Better For Business group for construction of a city entrance sign at the corner of Trent and Argonne. He said the city would construct the sign base and do the site work, own the sign and would contract with the artist for the art work. Better For Business would raise funds for the art work and would develop community involvement. Mr. Richardson said this would be a budget item for next year's budget. Mr. Culler moved to approve the memorandum of understanding, subject to the 2015 budget. Seconded by Mr. Schoen. Motion carried unanimously.

7. SHORELINE MANAGEMENT PROGRAM Mr. Richardson explained the list of required and recommended changes which resulted from Department of Ecology's review of Millwood's draft Shoreline Master Program. He said the changes had been shared with Inland Empire Paper, but we have not received any comments from them. Brian Werst said the proposed changes do not go beyond what the law requires. There were no public comments. Mr. Schoen moved to approve Resolution 2014-03 which accepts the proposed changes. Seconded by Mr. Culler. Motion carried unanimously.

8. SOLID WASTE MANAGEMENT PLAN Mr. Richardson explained the Request for Proposals issued by Millwood and three other small cities in the county for solid waste

transfer and disposal services and for preparation of a comprehensive solid waste management plan. He said the RFPs are due by May 8 and he would have a preliminary report at the May meeting. Mr. Schoen said he understood this to be an effort for due diligence on the city's part.

Mr. Werst reviewed the changes in the recently revised Interlocal Agreement submitted by Spokane County last week. He said he could not recommend approval of the agreement in its current form. He said the agreement refers to the County's CSWMP which has not been started yet. He said the cities would be meeting on April 9 to discuss the Interlocal Agreement. The County has given a deadline of April 30 to accept the Interlocal Agreement. The mayor said he would call a special council meeting on Tuesday, April 22 to report back on what is discussed at cities' meeting.

9. ZAYO FIBER FRANCHISE – ORDINANCE 459 Mr. Werst said the Zayo Fiber franchise, which was transferred from Avista Fiber, will expire this spring. The proposed ordinance would renew the franchise with terms similar to those of other recent franchises. He is still discussing a few items with Zayo and will have the final details included in the ordinance when it is presented for adoption at the May meeting.

10. SPOKANE COUNTY HOUSING AND COMMUNITY DEVELOPMENT CONSORTIUM Mr. Richardson said the city has been asked to renew its participation in the CDBG consortium for Spokane County. Mr. Culler moved to authorize the mayor to notify Spokane County that the City intends to participate in the consortium for the 2015-2017 period. Seconded by Mr. Schoen. Motion carried unanimously.

11. PUBLIC HEARING: CPA 14-05 JESSICAL HOLDINGS LLC The mayor opened the hearing on the application to rezone the parcel at 3106 N. Argonne from C-2 and PR-1 to C-1. Mr. Richardson explained the Planning Commission's recommendation to deny the application. There was no public comment. The mayor closed the hearing. Mr. Schoen moved to accept the Planning Commission's recommendation to deny the application. Seconded by Mr. Ellingson. Motion carried unanimously.

12. FIRE DEPARTMENT REPORT: Chief Andy Hail said the department is working on the table-top exercise scheduled for May 19. He said the department is supporting the incident command team for Fairchild AFB's SkyFest this summer. He described the effort to establish an auto-aid agreement with District 8, and said the department continues to review the results of the active shooter exercise.

13. STAFF REPORT Matt Erdahl reviewed the written report submitted by Paul Allen. Water samples came back good in March. The E. coli incident at Pasadena Park Irrigation caused concern for several Millwood customers. Patty Peterson was able to field the calls and assure them our water was safe. We have replaced several nonworking meters in the field and installed a new water service at 8911 E S. Riverway. Pump records have been updated and we have submitted information to SAJB for our Potential

Contaminant Source Inventory report. Councilman Dan Sander was kind enough to review our records and inspect our pumping facilities to help us prepare for our upcoming sanitary survey this year. We had the sewer lines and lift stations cleaned as part of our annual maintenance and we inspected a new sewer service at 8911 E S. Riverway. We had the streets swept and have hauled the sweepings to the landfill. We also cleaned up some street sweepings that were stockpiled along Empire. We have ordered new stop signs and started installing them bringing us into compliance with the new retro-reflectivity rules. We have contacted Spokane County to let them know we are ready for street striping and cross walks. The A/C filters have been changed in the building and in the rooftop units. We have been doing some spring cleaning in the shop and reorganizing. We have also been doing some spring cleanup in the park and other green areas.

Tom Richardson said the draft report from the Wellhead Protection Planning Coordinating Committee which will soon be submitted to agencies for review. He said he would have a contract for the lease of a new copier at the next meeting.

11. LEGAL REPORT: Mr. Werst said he has been working on the Land Use Liability Survey for WCIA and working with Debbie Matkin on an internal financial controls policy. He said there was not much to report on the legislature's recent session.

12. CORRESPONDENCE: Kevin Freeman referred to the flyer describing the Small City Connector meetings coming up in May.

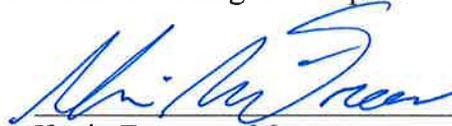
13. ANNOUNCEMENTS: None.

14. COUNCIL COMMENTS: None.

15. PUBLIC COMMENTS: Andy Hail speaking as a citizen said he is a customer of Pasadena Park Irrigation and was upset that he had not received notice of the boil-water order. He said he hoped that the city would have a better communication plan in the event that this kind of thing happens here.

16. EXECUTIVE SESSION: None.

17. ADJOURNMENT: Mr. Schoen moved to adjourn, seconded by Mr. Culler. Motion carried unanimously. Mayor Freeman adjourned the meeting at 8:35 p.m.


Kevin Freeman, Mayor

Attest:


Thomas G. Richardson, City Clerk