

1. CALL TO ORDER: The Special Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 6:00 p.m., Tuesday, April 22, 2014 at the Millwood City Hall. Council members present were: Shaun Culler, Brian Ellingson, Dan Sander and Richard Schoen. Glenn Bailey was excused due to illness. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Director Paul Allen and City Clerk/City Planner Tom Richardson. The mayor announced that a quorum was present.
2. PLEDGE OF ALLEGIANCE: Debbie Matkin led the Flag Salute.
3. CONSENT AGENDA: Approval of Minutes of the Regular Meeting held April 8, 2014. Renewal of Allied Fire & Security Contract. Mr. Ellingson moved to approve the Consent Agenda; seconded by Mr. Schoen. The motion carried unanimously.
4. PUBLIC COMMENTS: None.
5. SOLID WASTE PLAN: Brian Werst reviewed the status of the Request for Proposals which has been distributed by Millwood and three other small cities for transfer and disposal of solid waste and preparation of a comprehensive solid waste management plan. He said he was asked to respond to Waste Management's counsel regarding authority with respect to their WUTC G-Certificate. He also described several issues with the County's proposed Interlocal Agreement for Solid Waste. Mr. Richardson said the due date for RFP submittals has been pushed back one week to May 15, and that the County has agreed to push back its deadline for approving the interlocal agreement to May 15. Mr. Werst said he continues to be concerned about rates, flow control and how industrial solid waste may be subject to flow control in the future.
6. SPOKANE COUNTY NOXIOUS WEED CONTROL BOARD: Mr. Werst discussed the proposal by the County Noxious Weed Control Board to impose a county-wide fee. Mr. Richardson said the Board of County Commissioners would conduct a public hearing on this matter on May 21.
7. SPOKANE COUNTY CRIMINAL JUSTICE SERVICES – 2014 RATES: Mayor Freeman reviewed the proposed rate increase for County criminal justice services.
8. LEASE CONTRACT WITH COPIERS NORTHWEST FOR PHOTOCOPIER: Mr. Richardson presented the lease with Copiers Northwest for a scanning color photocopier. Mr. Werst said he was concerned about several terms dealing with warranties, indemnification and replacement of the unit if unworkable. Mr. Schoen moved to accept the lease agreement. Seconded by Mr. Sander. Motion carried unanimously.
9. BIAS SOFTWARE SERVICE AGREEMENT AMENDMENT FOR CREDIT CARD SERVICES: Ms. Matkin explained the quotation submitted by BIAS for on-line credit card payment system. The initial cost is \$2,500 for the BIAS software module and a few of hundred dollars for equipment; monthly cost would be approximately \$244 depending

on the amount of use. She said an agreement with Xpress BillPay, the third party administrator, has not been given to us yet. The BIAS proposal will integrate with our accounting system better than the Banner Bank proposal. Mr. Culler moved to approve the BIAS credit card services module and authorize the mayor to sign the agreements to set up the system. Seconded by Mr. Ellingson. Motion carried unanimously.

10. STAFF REPORT: Paul Allen reported on the status of the bidding for the Buckeye sidewalk and water line projects. He asked council what they want to do with the left-turn lane project at Argonne and Euclid/Empire which was discussed at the previous meeting. Council agreed with Mr. Culler's suggestion to wait until the public hearing on the Six Year Transportation Improvement Program at the May meeting.

Ms. Matkin said the first quarter financial report is done and shows revenues are better than expected. She is working on the annual report.

Mr. Richardson said he will have a janitorial agreement with ABM at the next meeting. He invited everyone to the Arbor Day tree planting ceremony on Saturday at 9:00 a.m. at City Park. New email addresses have been set up for all staff and elected officials.

Mayor Freeman said he sent a letter to STA asking them to move the bus layover on UPRR property since it is causing a problem with the City's effort to obtain a beautification lease from the railroad. He offered to continue to help STA in its effort to find a suitable location.

11. LEGAL REPORT: None.

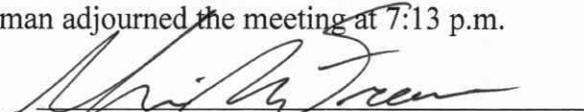
12. COUNCIL REPORTS: None.

13. ANNOUNCEMENTS: None.

14. PUBLIC COMMENTS: None.

15. EXECUTIVE SESSION: None.

16. ADJOURNMENT: Mr. Schoen moved to adjourn, seconded by Mr. Ellingson. Motion carried unanimously. Mayor Freeman adjourned the meeting at 7:13 p.m.


Kevin Freeman, Mayor

Attest:


Thomas G. Richardson, City Clerk