

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:03 p.m., Tuesday, July 8, 2014 at the Millwood City Hall. Council members present were: Shaun Culler, Dan Sander, and Richard Schoen. Brian Ellingson was excused. Also present: Attorney Brian Werst, Treasurer Debbie Matkin, Public Works Director Paul Allen and City Clerk/City Planner Tom Richardson. The mayor announced that a quorum was present.

The mayor said that he would like to add a report on the Buckeye Water Line and Sidewalk projects from the city's engineer following the consent agenda.

2. PLEDGE OF ALLEGIANCE: Paul Allen led the Flag Salute.

3. CONSENT AGENDA: Regular Meeting June 10, 2014; June Payroll of \$40,570.94; June Claims of \$159,678.97; Treasurer's Report for June, 2014. Council members received the June Claims Register and June Payroll Register, and a list of Claims to be paid July 8, 2014. Mr. Sander moved to approve the Consent Agenda as presented. Seconded by Mr. Schoen. Motion carried unanimously.

3a BUCKEYE WATER LINE AND SIDEWALK PROJECT REPORT – NECIA MAIANI, WELCH COMER ENGINEERS: Necia Maiani said the water line has been installed and tested between Bessie and Argonne. The contractor will be doing the commercial service tie-ins tomorrow night. Cameron-Reilly will be starting the sidewalk project this coming Monday. She handed out a budget update sheet. The project is on schedule and under budget. There should be a surplus of loan funds of around \$24,600 plus some unused contingency money when the project is complete.

4. PUBLIC COMMENTS: Greg Mott said the Spokane Falls Community College Community Band is very grateful for the City being such a good partner for the free concert in city park yesterday. They hope to have the concert again next year.

Council member Glenn Bailey arrived at 7:13 p.m.

5. PRESENTATION - SHERIFF OZZIE KNEZOVICH: Sheriff Knezovich spoke on the sheriff's response to the recent rash of burglaries in Millwood. He said the Crime View program has helped to reduce burglaries, and noted that there have been no new reports since June 29. He emphasized the need for enough jail beds to meet the demand, and the need to renovate the jail building which is in disrepair. Several citizens asked for assistance in dealing with recent incidents. The sheriff said he would look into these incidents. He emphasized how important it is for citizens to report crimes.

6. PUBLIC HEARING – CPA 14-02 BUSINESSES SERVING ALCOHOL IN C-1 ZONE – ORD. NO. 463. The mayor opened the closed-record hearing on the proposal to amend the zoning code pertaining to businesses serving alcohol in the C-1 zone. Mr. Richardson said this issue was on the council's agenda previously, but the council sent it

back to the planning commission for additional comments and revisions. He said the commission heard from the superintendent of the West Valley School District, and amended its proposal to require notice to a church, school or park owner within 500 feet of such a business and a two-week comment period for such businesses. A public hearing was held by the planning commission on the revised proposal, and the planning commission has submitted its written recommendation. He reviewed the proposed amendments and the requirements for businesses within 500 feet of a school, church or park. The school district has indicated its support of the proposed amendments.

Mayor Freeman asked council members if they had any questions. There were none. The mayor closed the hearing.

Mr. Schoen moved to adopt Ordinance 463 as presented. Motion seconded by Mr. Bailey. Motion carried unanimously.

7. SOLID WASTE TRANSFER AND DISPOSAL: Mr. Werst updated the council on the status of the interlocal agreement with the county and the proposal from Sunshine Disposal for solid waste transfer and disposal. He said the county has reduced its proposed price to \$101/ton, which is still higher than the Sunshine proposal but includes more services. He said the county's utilities director said the county is still negotiating its transfer station operations contract and is still working on the rate study. He described the discussion between staff and the solid waste consultant being used by Spokane Valley. The consultant said the city should give careful consideration to the administrative and code enforcement issues with collections under a city franchise rather than the g-certificate; these may be greater than we expect. Mayor Freeman said the county's deadline for approving the interlocal agreement has been withdrawn. Mr. Sander asked about hazardous waste collection. The mayor said both proposals include hazardous waste collection, but not the education or enforcement programs.

8. HISTORIC PRESERVATION ORDINANCE – ORD. NO. 464 (first reading): Mr. Richardson said the planning commission has recommended that the city create a historic preservation commission in order to give property owners access to tax incentives for preserving historic structures. Mr. Werst reviewed the draft ordinance which is based on the state's model ordinance. The driver is to give the city the status of certified local government which will give participating property owners certain property tax benefits. He emphasized that this is a voluntary program for property owners. The ordinance would create a five-member historic preservation commission including persons with expertise in areas such as architecture and archaeology. Mr. Culler requested that the draft ordinance be sent to the planning commission. There was no action taken.

9. SHORELINE MANAGEMENT REGULATIONS – ORD. NO. 462: Mr. Richardson explained the ordinance which codifies the regulations contained in the recently approved Shoreline Master Program. Mr. Culler moved to adopt Ordinance 462 as presented. Seconded by Mr. Bailey. Motion carried unanimously.

10. REVENUE CONTROL AND MANAGEMENT POLICY: Ms. Matkin presented a policy on internal control procedures for receipting, billing and related issues which is required by GFOA. Mr. Bailey moved to adopt the policy. Seconded by Mr. Sander. Motion carried unanimously.

11. SEMI-ANNUAL BUDGET REPORT: Ms. Matkin presented the mid-year financial report. Revenues and expenditures in all funds look good so far this year. There was discussion of the tax revenues and potential expenditures related to retail marijuana sales.

12. SEWER RATE STUDY: Ms. Matkin said that in anticipation of when the revenue bonds are paid off next year the city should hire a consultant to prepare a sewer rate study. Mayor Freeman said he would bring a proposal to council for approval.

13. FIRE DEPARTMENT REPORT: None.

14. STAFF REPORTS: Mr. Allen reported that water samples were good. The Buckeye water project has been underway since June 11th keeping us busy with minimal problems. There was an issue with a utility easement behind the DSHS building and an issue with the Bessie road portion of the project with Orchard Avenue Irrigation District that was resolved. The city is working in conjunction with OAID to provide new mains for each party in the Bessie right of way. The Consumer Confidence Report is now available on the city website instead of being mailed out with utility bills, reducing our printing and postage costs. Hard copies are still available at the city hall. This will be announced in the newsletter also. We had a major power outage on June 18th. The new transfer switch worked perfectly; all generators were up and running for about 90 minutes with no disruption in water or sewer service. We received our report from DOH regarding the sanitary survey and have been addressing items on the list to satisfy DOH. We have 45 days to complete the items listed. All lift stations are working properly after pulling a pump at L.S. #3 due to a rag caught in the impeller. The Bridgeport asphalt replacement is scheduled to start July 7th. The county has striped the cross walks and stop bars. He contacted them to stripe Empire and Euclid as well as the bike lane. We have a contractor lined up to replace a 16 foot section of side walk on Marguerite that has been lifted by tree roots and will be using our new scarifier to grind off raised edges in other areas. The pool was repainted and opened on June 16th along with the spray pad. We have been repairing and repainting picnic tables. The Spokane County Parks Foundation contacted us about money they have been holding for us and stated we need to apply for the funds by the end of July or forfeit them to the foundation. We are planning to purchase two low-maintenance picnic tables.

The mayor noted that the DOH sanitary survey was very complimentary, and he wanted to thank Paul Allen and council member Dan Sander for all their work on this.

Debbie Matkin said the city is being audited by the Department of Revenue for excise and sales taxes.

Tom Richardson said the planning commission has requested that their regular meeting time be changed to last Wednesday; they said Monday is a tough day for meeting. Wednesday would give commissioners more time to review agenda items and would be less likely to conflict with weekend travel and holidays. This would be on the next council agenda. Also he reported that following the last council meeting he coordinated a meeting with citizens concerned about public safety. He said we had our annual audit meeting with our WCIA representative. He said he has moved the old photocopier downstairs to the SCOPE office until he is able to find a buyer. This will need to be declared surplus.

The mayor gave a status report on the UPRR easement on Euclid, and reviewed the letter sent to the Liquor Control Board stating our opposition to the second marijuana store. He said it is likely that LCB will approve the second store anyway.

15. LEGAL REPORT: None.

16. CORRESPONDENCE: The mayor referred to the SCRAPS monthly report and the National Night Out coming up in August.

17. ANNOUNCEMENTS: None.

18. COUNCIL COMMENTS: Mr. Sander said he attended the AWC Conference in June in Spokane. Mr. Bailey said he hopes the city keeps on top of the marijuana retail stores. He is concerned about the consequences of clustering if more stores come here.

19. PUBLIC COMMENTS: None.

20. EXECUTIVE SESSION: None.

21. ADJOURNMENT Mr. Bailey moved to adjourn. Seconded by Mr. Schoen. Motion carried unanimously. The meeting was adjourned at 9:15 p.m.



Kevin Freeman, Mayor

Attest:



Thomas G. Richardson, City Clerk