

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:00 pm, October 14, 2014 at the Millwood City Hall. Council members present: Shaun Culler, Dan Sander, and Richard Schoen. Glenn Bailey and Brian Ellingson were excused. Also present: Attorney Brian Werst, Public Works Director Paul Allen, Treasurer Debbie Matkin and City Clerk/Planner Tom Richardson. The mayor announced a quorum was present.
2. PLEDGE OF ALLEGIANCE: Necia Maiani led the Flag Salute.
3. CONSENT AGENDA: Minutes of Regular Meeting Sept 9, 2014; Sept Payroll of \$40,932.20 and Claims of \$217,832.90; Treasurer's Report for Sept 2014, and the MRSC Rosters Contract Renewal. Council received the September Claims and Payroll Registers, and a list of Claims to be paid October 14, 2014. Mr. Sander moved to approve the Consent Agenda. Seconded by Mr. Schoen. Motion carried unanimously.
4. PUBLIC COMMENTS: Shirene Young, Better For Business group, invited everyone to the ribbon cutting at the Millwood Presbyterian Church's Community Center on October 22.
5. FIRE DEPARTMENT REPORT: Chief Andy Hail reported that calls are up 17% over last year, evenly split between advanced and basic life support. There has been an upward trend for the past three months. The district will hold an open house on Oct 18 at their training facility. The commissioners will hold a public hearing on the 2015 budget on Oct. 27.
6. BUCKEYE WATER LINE AND SIDEWALK PROJECT REPORT: Necia Maiani, Welch Comer Engineers, said the water line project is ready to close out. For the water line project she requested council's approval of change order no. 2 for setting a valve box, an extruded curb at the DSHS building, and a reduction for RPR time due to the contractor exceeding the substantial completion date by 11 days, for a total amount of \$2,596.10 including tax; a balancing change order no. 3 for adjusting for final quantities in the amount of \$-5,666.40; pay request no. 4 of \$10,090.92 which includes all final quantities excluding retainage; and pay request no. 5 of \$14,603.70 for retainage release which will be held until approval from the state is received. Mr. Sander moved to approve change orders nos. 2 and 3 and pay requests nos. 4 and 5 for Buddy's Backhoe contract. Seconded by Mr. Schoen. Motion carried unanimously.

For the sidewalk project, Ms. Maiani requested council approval of change order no. 1 for fine grading of \$6,119.82, and including \$288.00 for force account work for striping at the DSHS parking lot of which is not eligible under the TIB grant. She asked for approval of pay request no. 3 which includes all final quantities except the beacon and retainage of \$9,283.23, and pay request no. 4 for the force account work for the DSHS striping of \$273.60 which is not eligible for TIB grant reimbursement. Mr. Culler moved to approve pay requests nos. 3 and 4 and change order no. 1 for the sidewalk project. Seconded by Mr. Schoen. Motion carried unanimously. Ms. Maiani also reviewed the status of the project budget.

Ms. Maiani reported on the status of the sewer rate study. She would have her full report for the sewer rate workshop on Nov. 21.

7. PUBLIC HEARING: 2015 REVENUES: Mayor Freeman opened the hearing on the expected revenues and the proposed tax levy for 2015. Mr. Richardson presented the preliminary estimated tax levy for 2015 provided by the County Assessor in the amount of \$365,909, which is approximately 3% more than 2014. There were no public comments. The mayor closed the hearing. The resolution setting the levy will be on the council's agenda at its November meeting.

8. **SOLID WASTE TRANSFER AND DISPOSAL – INTERLOCAL AGREEMENT WITH SPOKANE COUNTY AND SUNSHINE DISPOSAL PROPOSAL:** Mayor Freeman reported on the negotiations with the County on the proposed interlocal agreement for transfer and disposal of solid waste. Mr. Werst compared the County’s proposal (the “public option”) and the Sunshine Disposal proposal (the “private option”). Due to its size Millwood does not have the resources to take on the administrative burden of managing the private option. He explained the key terms proposed in the County’s agreement to deal beefing up the authority of the Solid Waste Advisory Committee including terms about rate increases not recommended by the SWAC, and the exclusion of IEP’s industrial waste. Mr. Werst said the County will not consider any further changes in the language contained in the proposed agreement. He said Resolution #2014-07 would approve Millwood’s participation in the County’s transfer and disposal system for seven years with an option to leave after three years. The County system would then include unincorporated Spokane County, Deer Park, Cheney, Spokane and Millwood. Airway Heights involvement is still uncertain at this point. Spokane Valley and Liberty Lake are signing with Sunshine Disposal.

Mr. Sander said; he did not like the County’s original approach appreciates the willingness to work with us and address our concerns; the final draft is much better. He agrees that the administrative burden of the private option is too much. The existing system is not broken. Mr. Freeman said there are too many unknowns for a city of our size; the City has performed its due diligence on the agreement.

Mr. Schoen moved to approve Resolution #2014-07 authorizing the Mayor to execute the interlocal agreement with Spokane County for solid waste transfer and disposal. Seconded by Mr. Sander. Motion carried unanimously. The council did not take action on the Sunshine proposal.

9. **APPOINTMENTS:** Mayor Freeman requested council approval of the following appointments: Dr. Annie T. Oakes and Bobbie Beese to the Historic Preservation Commission for four-year terms ending October 1, 2018; Vikkie Naccarato to the Historic Preservation Commission for a three-year term ending October 1, 2017; Bobbie Beese to the Planning Commission for a six-year term ending January 6, 2020. Mr. Culler moved to confirm the appointments as presented. Seconded by Mr. Schoen. Motion carried unanimously.

10. **STAFF REPORT:** Paul Allen said that water samples came back good. He has been working with Patty to get all of our backflow records entered into our data base. Patty has been very instrumental in getting this long overdue project completed. He said we have worked with a couple of residents along the Buckeye project that expressed concerns on a few items; I believe they have all been resolved to the satisfaction of the residents and the city. He has been working with Welch-Comer to determine the best way to go on repainting the water tower. A new water service to one of the buildings along Argonne and a temporary service which was installed due to a leak from a failing service line was permanently replaced In the Sewer Department, we have been working with Welch-Comer to restructure our sewer rates. In Streets, he contacted Inland Asphalt to repair broken asphalt on Grace and do some grading along the school fence line. He ordered more new street signs to complete the replacements in area 2. The old radar sign was sent in for repairs and upgrades, and he ordered two new solar powered radar signs to be permanently mounted at each end of Argonne. He has been working with the Community Garden across the river to create a place to take some of our leaves and reduce our travel time and fuel costs. Cameron-Reilly hydroseeded the swales and we are still waiting for the solar powered signs to be installed on Buckeye by the schools. The leaf season is getting ready to start; the leaf vac and trucks are ready to go. In the Park, the tennis courts have been patched and restriped in the areas

that were patched. For Buildings, we have been working on plans to remodel the upstairs to make more efficient use of the space. The public works department has been cleaning and organizing the office and maintenance buildings. Also, we are working on budget numbers for 2015 projects and annual budget.

Debbie Matkin said that the preliminary budget is done. The Xpress BillPay system is now in service; feedback from customers has been very positive.

Tom Richardson said he would be attending the WCIA board meeting on Oct 17 in Tukwila. The State Insurance Manager has given them a clean audit. He distributed their annual audit and training objectives for 2015 which would be voted on at the meeting. He also attended a public records disaster prevention and response workshop in Cheney. He recommended everyone sign up for the Alert Spokane system to be alerted of emergencies. He mentioned the SCRAPS and SCOPE activity reports.

Mr. Schoen asked if the graffiti problem is still continuing. The mayor said he has not received any new reports. Heather Crawford said that foot and bike traffic on Lilac Lane has increased a lot in the past month and a half; there have been a lot of prowling and bike theft incidents.

11. LEGAL REPORT: Mr. Werst reported that there have several lien payoffs recently. He said we need to revisit our account billing procedures and red flag policies due to the new online and credit payment system. He has been working with the mayor on the UPRR lease. He attended the WSMA conference. He attended the WCIA legal training at the conference which fulfilled one of our COMPACT requirements. He said WCIA's land use liability training emphasized that quasi-judicial land use decisions should be handled by the hearing examiner.

12. COUNCIL COMMENTS: None.

13. ANNOUNCEMENTS: The mayor announced the GSI STEM Roundtable this month. He called a special council for the rate study workshop, which would be on Tuesday, October 21 at 6:00 p.m. Mr. Sander he would be attending remotely. And he repeated the invitation to the Millwood Community Center ribbon-cutting ceremony.

14. PUBLIC COMMENTS: Heather Crawford, 2806 N. Maple Rd, said she has been hearing a lot of complaints from businesses on Trent about Millwood's sign regulations. Mr. Richardson said he has been working with the Planning Commission and Better For Business group in the past and is planning to restarting this work. Mr. Werst spoke of the history of sign regulation in Millwood and in other local jurisdictions. Ms. Crawford also requested that stop signs be put back up on Lilac Lane and at the corner of Grace and Maple. She is concerned about children waiting for the school bus. Mr. Allen said he would look into the matter with the school district.

15. EXECUTIVE SESSION: None.

16. ADJOURNMENT Mr. Schoen moved to adjourn. Seconded by Mr. Culler. Motion carried unanimously. The meeting was adjourned at 8:17 p.m.



Kevin Freeman, Mayor

Attest:



Thomas G. Richardson, City Clerk