

1. CALL TO ORDER: The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:00 pm, January 12, 2016 at the Millwood City Hall. Council members present: Brian Ellingson, Dan Sander, Richard Schoen, Shaun Culler and Andy Van Hees. Also present: Brian Werst, City Attorney, Paul Allen, Public Works Director, and Tom Richardson, City Clerk/Planner. Mayor Freeman announced a quorum was present.

2. PLEDGE OF ALLEGIANCE: Tom Richardson led the Pledge of Allegiance.

3. CONSENT AGENDA: Minutes of Regular Meeting of December 8, 2015; December Payroll of \$50,156.33 and Claims of \$146,758.51; Treasurer's Report for December, 2015, and a small contract for historic preservation consulting services with Ernest Robeson. Council received the December Claims and Payroll Registers, and a list of Claims to be paid January 12, 2016. Mr. Ellingson moved to approve the Consent Agenda. Seconded by Mr. Van Hees. The motion carried unanimously.

4. PUBLIC COMMENTS: None.

5. PRESENTATION: LINDA THOMPSON, GREATER SPOKANE SUBSTANCE ABUSE COUNCIL: Linda Thompson, executive director of the Greater Spokane Substance Abuse Council, presented a report on the GSSAC, the impact of marijuana on youth and the current state of funding for substance abuse prevention and treatment in Spokane County. Mr. Freeman commented that the state's approach to funding these services seems scattershot.

6. FIRE DEPARTMENT REPORT: None.

7. TASK ORDER FOR WATER TOWER PAINTING PROJECT: Necia Maiani, PE, from Welch Comer Engineers presented a proposed task order for engineering services for the water tank repainting project. Mr. Allen said the paint standard called for in the project is the same as what was used the last time the tank was painted. Mr. Culler moved to authorize the mayor to execute the task order as presented. Seconded by Mr. Sander. Motion carried unanimously.

8. MARIJUANA MORATORIUM – ORD. NO. 478: Mr. Werst presented the ordinance which was prepared during the moratorium on marijuana businesses adopted in September. He said the ordinance would codify the state's regulations on these businesses so that the city would be able to assist in enforcement. The ordinance would also set a minimum distance of 1,000 ft. between marijuana businesses. No change is recommended in the separation distance between marijuana businesses and protected land uses such as parks, schools and day care centers.

The mayor asked for council questions or comments. There were none. He asked for public comment. There were none.

The mayor said the proposed ordinance represents the original intent of the laws adoption.

Mr. Schoen moved for adoption of Ordinance 478. Seconded by Mr. Culler. The votes were five aye, no nay, no abstentions. The ordinance was adopted.

9. HRA/VEBA POLICY – RESOLUTION 16-01: Mr. Richardson explained the need to pass a resolution each year for the HRA/VEBA program. Mr. Sander moved to approve Resolution 16-01 as presented. Seconded by Mr. Van Hees. Motion carried unanimously.

10. JOINT POWER COOPERATIVE PURCHASING AGREEMENT – RESOLUTION 16-02: Mr. Werst explained the city’s interest in joining the National Joint Powers Alliance as another source for purchasing supplies and equipment. Mr. Schoen asked if the city was still participating in the state bid program. Mr. Allen said yes. Mr. Van Hees moved to approve Resolution 16-02 authorizing the mayor to execute the Joint Powers Cooperative Purchasing Agreement as presented. Seconded by Mr. Schoen. The motion carried unanimously.

11. BIAS PERMITTING PROGRAM: Mr. Richardson explained the need for the Permitting module which is part of the BIAS Software suite of products. He looked at two other systems but the BIAS program was best because it is integrated with the BIAS general accounting and utilities programs. It would be used for building permits, land use permits, business licenses and right of way permits. Mr. Culler moved to approve the BIAS Permitting license contract. Seconded by Mr. Van Hees. The motion carried unanimously.

12. STAFF REPORT: Mr. Allen reported that the water bacteria tests came back satisfactory. AES is working on the wireless modems and antennas for the telemetry system. The crew has been busy replacing meter registers and setting up a data base to track the warranties on the new registers. He is getting proposals for a manual transfer switch and portable generator at LS #2. The crew plowed several times and has been deicing after the snow fall to take care of the icy spots in the city. They changed out all the incandescent and CFL bulbs in the city buildings to LED bulbs. He attended a workshop sponsored by APWA about dealing with FEMA in the event of a disaster such as the recent wind storm in November.

Tom Richardson said he would be attending the WCIA annual board meeting in SeaTac on Friday. He also said he would like to take a group picture of the council at the next meeting, and would like to make a tradition of taking a council photo at the beginning of each new term.

The mayor reported that the governor has requested funding in the supplemental budget next year for 14 railroad crossings impacted by oil train traffic, of which Millwood is one.

13. LEGAL REPORT: None.

14. COUNCIL COMMENTS: None.

15. ANNOUNCEMENTS: Mayor Freeman reminded council members of the Millwood Trail public meeting on January 27.

16. PUBLIC COMMENTS: None.

17. EXECUTIVE SESSION: None.

18. ADJOURNMENT: Mr. Culler moved to adjourn. Seconded by Mr. Van Hees. Motion carried. The mayor adjourned the meeting at 8:26 p.m.

Approved:

Attest:

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Kevin Freeman, Mayor

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Thomas Richardson, City Clerk