

1. **CALL TO ORDER:** The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:00 pm, April 12, 2016 at the Millwood City Hall. Council members present: Brian Ellingson, Dan Sander (by telephone), Richard Schoen, and Andy Van Hees. Councilmember Shaun Culler was excused. Also present: Brian Werst, City Attorney, Paul Allen, Public Works Director, and Tom Richardson, City Clerk/Planner. Mayor Freeman announced a quorum was present.
2. **PLEDGE OF ALLEGIANCE:** Tom Richardson led the Pledge of Allegiance.
3. **CONSENT AGENDA:** Minutes of Regular Meeting of March 8, 2016; March Payroll of \$52,527.14 and Claims of \$172,142.43; Treasurer's Report for March, 2016. Council received the March Claims and Payroll Registers, and a list of Claims to be paid April 12, 2016. Mr. Schoen moved to approve the Consent Agenda as revised. Motion seconded. Motion carried.
4. **PUBLIC COMMENTS:** Shirene Young, 8903 E Liberty, said the Millwood Community Association is preparing welcome packets for new residents of the apartments on Columbia Ave. which are opening this spring.

Ron and Judy Seaman, Otis Orchards, owners of two fourplexes on East Frederick, said they had concerns about the proposed bike trail. Their dumpster is accessed by Waste Management from the county right of way, and their residents also use the right of way to access a parking area on the north side of the apartments. Closing off access from the trail would seriously impact their residents. Four of their renters said they would leave if the parking on the north side was taken away. There is no room for additional parking on Frederick Ave., and they do not have a place to move the dumpster. They said they have taken pride in ownership in their apartments, they have paid taxes and fees for many years, and have helped to reduce drug and other nuisances in the neighborhood. They said the city issued them permits and so the parking should be allowed to stay. Mayor Freeman asked staff to research the permits.

5. **FIRE DEPARTMENT REPORT:** Chief Andy Hail announced his retirement effective in May, and he introduced the new Deputy Chief Bruce Kroon. He said the Millwood fire station will be renovated this year, and he will be sure to notify Millwood staff of opportunities to participate. He said several hazardous material and pipeline safety exercises involving river crossings are planned for this spring, along with Rescue Task Force training which include partnership with law enforcement.
6. **COMPREHENSIVE PLAN AMENDMENT 16-02 – PUBLIC HEARING (CLOSED RECORD):** The mayor opened the public hearing on CPA-16-02. Mr. Richardson presented the Planning Commission's recommendation to deny the application by Fox Management LLC for rezone of the parcel at 2714 N. Stout Rd from UR-3 to C-2, and reviewed the alternatives for council action. Mr. Werst reviewed the criteria listed in the municipal code for consideration of comprehensive plan amendments and zone changes.

There being no public comment, the mayor closed the hearing. Mr. Ellingson moved to approve the Planning Commission's recommendation to deny application CPA-16-02. Motion seconded. Motion carried unanimously.

7. AWARD OF BID FOR STANDPIPE RECOATING PROJECT: Necia Maiani of Welch Comer Engineers presented the summary of the bids received for the Standpipe Recoating Project. She said she asked the lowest bidder, United Painting, to submit a list of five of their projects similar in size and complexity; these had not been received as of the time of the council meeting. She said there was a minor irregularity with the date of the bid bond but the city's attorney said it was not significant and could be waived by council. There was concern that the lowest bidder was not qualified. Mr. Werst reviewed the bidder responsiveness terms. Mayor Freeman said he did not want Millwood to be the bidder's first tank painting project. He was also concerned about the large spread between the low bid and the other bids. Mr. Sander said that since there is not much surface preparation (blasting) in this project then there does not seem to be much risk in terms of the bidder's experience in painting metal structures. The council deferred action on the award of bid, and the mayor called a special council meeting for 6:30 p.m. on Tuesday, April 19.

8. AWARD OF BID FOR CITY HALL WINDOWS: Mr. Allen presented three bids for replacement of the glass in the city hall atrium and the front office. He recommended award of bid to the low bidder, Valley Glass. Mr. Van Hees moved to award the bid to Valley Glass in the amount of \$11,000 plus sales tax. Motion seconded. Passed unanimously.

9. STA MOVING FORWARD: Mayor Freeman said the STA board is deciding whether to put the sales tax increase on the November or April ballot and at what level. He said Millwood has a role in the discussion and said we should indicate our preference. He said the STA board will make its decision at the next board meeting. He said he would send information to council members, and will ask for a resolution stating Millwood's position at the special meeting next week.

10. STAFF REPORTS:

Paul Allen distributed his written staff report. He said letters are being sent out to water customers with backflow preventers. He said the Department of Health has contacted him about starting the planning process for update of the Water System Plan which needs to be done by 2018. He said repairs are needed at the Old Park well and he will be getting a cost estimate. TIB has updated the pavement rating of city streets. Work on the parking along Frederick by the park has started. Mr. Schoen asked about the progress on the water rights consolidation. Mr. Allen said the attorney has been engaged but there is nothing to report.

Mr. Richardson reminded council members that the historic preservation workshop would be held this coming Saturday beginning at 9:00 a.m. at city hall. He distributed

copies of the historic preservation brochure which was funded by DAHP grant funds. Also, the second open house for the Millwood Trail will be on April 19 at 4:00 p.m.

11. LEGAL REPORT: None.

12. COUNCIL COMMENTS: None.

13. ANNOUNCEMENTS: The Mayor said the Council of Governments would meet on April 22 at the fairgrounds.

14. PUBLIC COMMENTS: Mary Anne Rettis introduced herself as the reporter for The Current weekly newspaper.

15. EXECUTIVE SESSION: None.

16. ADJOURNMENT: Mr. Schoen moved to adjourn. Motion seconded. Motion carried. Mayor Freeman adjourned the meeting at 9:00 p.m.

Approved:

Attest:

Kevin Freeman, Mayor

Thomas Richardson, City Clerk