

1. **CALL TO ORDER:** The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:00 pm, July 12, 2016 at the Millwood City Hall. Council members present: Shaun Culler, Dan Sander, and Andy Van Hees. Brian Ellingson and Richard Schoen were excused. Also present: Brian Werst, City Attorney, Matt Erdahl, Public Works, and Tom Richardson, City Clerk/Planner. Mayor Freeman announced a quorum was present.

2. **PLEDGE OF ALLEGIANCE:** Matt Erdahl led the Pledge of Allegiance.

3. **CONSENT AGENDA:** Minutes of Regular Meeting of June 14, 2016; June Payroll of \$55,559.47 and Claims of \$178,056.88; Treasurer's Report for June, 2016. Council received the June Claims and Payroll Registers, and a list of Claims to be paid June 14, 2016. Mr. Sander moved to approve the Consent Agenda as presented. Motion seconded and carried.

4. **PUBLIC COMMENTS:** Richard Gardner said he is concerned about abandoned cars, trailers in his neighborhood, and the speed limit on Empire and Dalton is not being adhered to. He also said there are encampments down at the end of Fowler and asked if there is a halfway house on Trent. Mr. Freeman said he has been working with the Public Works Director on traffic calming measures on Empire. He thinks engineering solutions will be more effective than spending money on traffic enforcement today. Mr. Van Hees said he spoke with a deputy who was doing traffic on Empire; he said two additional officers have been assigned to traffic so we should be seeing more traffic patrols.

Shirene Young reported on the 4th of July event in the park, and said that entrance sign tile sales are still ongoing but there would be a "last call" soon. She also reminded everyone of the Millwood Daze celebration on Aug 27, and asked about a pedestrian crossing for Argonne Rd.

5. **FIRE DEPARTMENT REPORT:** Chief Bruce Kroon reported that recent activity in Millwood has been typical. The remodel of the Millwood Station's kitchen and dayroom will get started in August; an open house is scheduled for December. During the day while construction is going on the crew will be working out of a facility at Felts Field.

6. **STANDPIPE RECOATING PROJECT, UNITED PAINTING:** Necia Maiani of Welch Comer Engineers presented a status report on the standpipe recoating project, and explained the second pay request which was approved in the Consent Agenda. Shaun Culler raised a subject mentioned to him by Council member Ellingson about the council's direction on the placement of the "Millwood" lettering on the tank. The mayor said the directions to the engineer were to place the letters in the most visible positions. Mr. Sander moved to approve the pay request. Motion seconded and carried.

7. **BUDGET AMENDMENT:** Mr. Richardson described the changes contained in the proposed budget amendment. The mayor explained the need to increase the seasonal

maintenance position to full time. Mr. Werst said this would be the first reading only, and would be placed on the August agenda.

8. **ORDINANCE DELETING UNUSED FUNDS AND ACCOUNTS:** Brian Werst said the ordinance would clean up obsolete funds and accounts that are no longer needed. He said this was a topic at the recent financial training which the treasurer attended. He noted one correction in the first section. Mr. Culler moved to adopt Ordinance 461 deleting unused funds and accounts as revised. Seconded by Mr. Sander. There were three aye votes, no nays, no abstentions. The ordinance was adopted.

9. **FINANCIAL POLICY – RESOLUTION #16-10:** Brian Werst presented the draft financial policy which he developed with the treasurer, Debbie Matkin. This was another topic discussed at the recent financial training. No action was taken.

10. **DESIGNATION OF MAYOR PRO TEM:** The mayor said he had appointed Andy Van Hees as the Mayor Pro Tem for the second half of 2016. Mr. Culler moved to confirm the appointment. Seconded by Mr. Sander. Motion carried.

11. **STAFF REPORTS:** Mr. Erdahl gave the staff report for Public Works. Water tests were good. The backflow testing program is making good progress. Streets, cross walk and stop bars have been striped. An emission Control Plan and annual report have been submitted to Spokane Clean Air. They will be getting quotes for asphalt patching and crack sealing next month. The replacement parts for the speed radar sign have been received and the pole will be set up next week. They are working with Avista on the lease for the east end of the substation property for storage. The wall project is proceeding and the wading pool is open. Timed locks for the park restrooms have been installed. Design work is being done on the Grace Ave Sidewalk Project. The glass in the city hall entry has been replaced.

Tom Richardson talked about the change in marijuana laws which have caused the medicinal marijuana stores to either be licensed by the state or shut down effective July 1. He distributed maps showing the location of licensed retail stores, producers and processors as of July 1 when the new regulations take effect. He introduced Mike Schramm, the newest Planning Commission member.

The mayor said Avista said it will start changing out the street lights with new LED fixtures in the fall. He said he appointed Jack St. Clair to a full term on the Planning Commission ending in January, 2023. Mr. Van Hees moved to confirm the appointment. Motion seconded and carried. He will be on a conference call with UTC and UP next week on the crossing grant.

11. **LEGAL REPORT:** Mr. Werst said he has been working with staff on complaints related to code enforcement and law enforcement issues.

12. COUNCIL COMMENTS: Mr. Culler thanked the staff for obtaining the Marguerite Rd railroad crossing funds. Mr. Van Hees said he spoke to a deputy doing traffic on Empire Ave who said two additional officers have been assigned to patrol in the area.

13. ANNOUNCEMENTS: None.

14. PUBLIC COMMENTS: Everett Allen, 9619 E. Fairview complained about the number of marijuana stores in Millwood. Also he said vehicles turning off of Trent to go to the marijuana businesses are causing traffic safety problems. He also said people are loitering near the marijuana businesses. The mayor said it is important to report these issues to Crime Check so the sheriff will know about them.

15. EXECUTIVE SESSION: None.

16. ADJOURNMENT: Mr. Van Hees moved to adjourn. Motion seconded and carried. Mayor Freeman adjourned the meeting at 8:10 p.m.

Approved:

Attest:

_s/ Kevin Freeman _____
Kevin Freeman, Mayor

s/ Thomas Richardson _____
Thomas Richardson, City Clerk