

1. **CALL TO ORDER:** The Regular Meeting of the Millwood City Council was called to order by Mayor Kevin Freeman at 7:00 pm, August 9, 2016 at the Millwood City Hall. Council members present: Shaun Culler, Brian Ellingson, Dan Sander, and Andy Van Hees. Also present: Brian Werst, City Attorney, Debbie Matkin, Treasurer, and Tom Richardson, City Clerk/Planner. Mayor Freeman announced a quorum was present.
2. **PLEDGE OF ALLEGIANCE:** Dan Sander led the Pledge of Allegiance.
3. **IN MEMORIAUM: DICK SCHOEN:** The mayor noted the passing of Council member Richard Schoen, and asked for a moment of silence. He presented a plaque commemorating Dick's service on the fire department and city council which will be displayed at city hall.
4. **CONSENT AGENDA:** Minutes of Regular Meeting of July 12, 2016; July Payroll of \$55,295.79 and Claims of \$71,452.58; Treasurer's Report for July, 2016. Council received the July Claims and Payroll Registers, and a list of Claims to be paid August 9, 2016. Mr. Sander moved to approve the Consent Agenda as presented. Motion seconded and carried.
5. **PUBLIC COMMENTS:** Jean and Rick Pearson, 10202 E Empire Ave, said their property was burglarized and were concerned that it could have been done by customers of the marijuana retail stores on Trent. They wanted to know why Millwood had so many marijuana retail stores. They also complained about speeding traffic on Empire, and about a possible drug house on N Fowler. Mr. Werst said the number of marijuana stores has been capped but that the existing stores were licensed over the city's objections before Millwood could adopt restrictions to address marijuana retail in the city. Mayor Freeman noted that the city decided to allow marijuana stores because a majority of Millwood voters voted in favor of I-502. He said it is important to report criminal activity to Crime Check. He also said he has been working with public works on traffic calming measures for Empire. Mr. Richardson said he had received a complaint about the house on Fowler the day before and has referred it to code enforcement.
6. **PRESENTATION ON STA PROP 1:** The mayor introduced Susan Meyer, CEO of Spokane Transit Authority, who would present a factual presentation on Proposition 1 which will be on the ballot in November, and is not advocating either for or against the ballot measure. Ms. Meyer noted Dick Schoen's contributions to the STA board and said he would be greatly missed. She introduced Brandon Rapez-Betty, senior communications specialist, who described the proposal to increase sales tax by 0.2% on the November ballot in order to implement STA Moving Forward program.
7. **FIRE DEPARTMENT REPORT:** Chief Bruce Kroon said the past month activity has been normal. He said the renovation project at the Millwood station has been delayed but is expected to start soon. The district has hired a new risk reduction specialist, Alicia Spencer, who will be working on ways to improve service, looking at demographics and calls for service to see if there is anything that can be done to reduce incidents, e.g. smoke detectors or fall protection etc.
8. **STANDPIPE RECOATING PROJECT, UNITED PAINTING:** Necia Maiani of Welch Comer Engineers said that the project was completed on July 19, and recommended payment of the final pay request. Mr. Van Hees moved to approve the pay request in the amount of \$8,472.91. Motion seconded and carried.
9. **EASEMENT FOR ENTRANCE SIGN AND BUS SHELTER:** Mr. Werst reviewed the proposed easement document for the new entrance sign and bus shelter on the northwest corner of the

Trent/Argonne intersection. Mr. Culler moved to authorize the mayor to negotiate and execute the easement agreement on materially similar terms. Motion seconded and carried.

10. 2016 BUDGET AMENDMENT: The mayor asked if any council members had questions on the budget amendments which were presented at the previous meeting. He asked for public comments. Shirene Young, 8903 E Liberty, said she was in favor of the money allocated to the railroad crossing. There being no further discussion, Mr. Sander moved to adopt Ordinance 481 as presented. Seconded by Mr. Ellingson. There were four aye votes, no nays, no abstentions. Ordinance 481 was adopted.

11. FINANCIAL POLICY – RESOLUTION #2016-10: The mayor asked council if they had questions on the proposed financial policy which was presented at the previous meeting. Mr. Culler moved to approve Resolution 2016-10. Motion seconded and carried.

12. DESIGNATION OF SRTC SMALL CITIES BOARD MEMBER AND ALTERNATE: The mayor said the city needs to appoint someone to fill the vacant seat on the SRTC board representing small cities and towns. Mr. Ellingson moved to appoint Mr. Sander as the city’s representative on the SRTC board, with Mr. Van Hees as his alternate. Motion seconded and carried.

13. STAFF REPORTS: Debbie Matkin said she is preparing to issue the 2017 budget call letter. Mr. Sander asked about funds for traffic calming for Empire and Fowler. The mayor said he is interested in traffic calming measures and is also reviewing the sheriff’s contract to look at ways to improve traffic enforcement.

Tom Richardson said the BIAS permitting system was being installed this week, and he met with a web design company on a proposal to update the city’s website. He said he is working on the 2017 Comprehensive Plan Update.

14. LEGAL REPORT: Mr. Werst said he is working with the mayor on the process for appointing a new council member to fill Dick Schoen’s position.

15. COUNCIL COMMENTS: Mr. Van Hees said he plans to attend the Idaho-Washington Aquifer Collaborative meetings.

16. ANNOUNCEMENTS: None.

17. PUBLIC COMMENTS: Shirene Young, Millwood Community Association, said Jim Anderson was able to locate Millwood’s old 1943 Mercury fire truck which will be on display at Millwood Daze on August 27.

18. EXECUTIVE SESSION: None.

19. ADJOURNMENT: Mr. Culler moved to adjourn. Motion seconded and carried. Mayor Freeman adjourned the meeting at 8:30 p.m.

Approved:

Attest:

_____/ Kevin Freeman
Kevin Freeman, Mayor

_____/ Thomas Richardson
Thomas Richardson, City Clerk