

JUNE 3, 2009

A Special Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 6:00 p.m. June 3, 2009 at the City Hall. Council members present: Mr. Richard Schoen, Mr. Brian Ellingson, Mr. Kevin Freeman, Mr. Glenn Bailey and Mr. Shaun Culler. Also present: Attorney Brian Werst, Maintenance Supervisor Cleve McCoul and Clerk-Treasurer Eva Colomb.

Mayor Mork stated the purpose of the Special Meeting: to award the contract for sidewalk construction on Argonne. Ms. Colomb advised that notices of the Special Meeting were posted at the three official posting places.

Mr. Bailey led the Flag Salute.

Matt Gillis, of Welch Comer, stated that he and Mr. Werst have reviewed the bids received and bidding requirements. Mr. Gillis explained the specifics of each add alternate to the base bid. Mr. Werst explained that in order for any of the work to be done, the City must obtain easements from property owners. Add alternate #1 cannot be scheduled as the property owner has declined to give an easement. An easement for add alternate #7 will require an easement from I. E. Paper which has not been requested as yet so cannot be included in the bid award now. Mr. Werst explained that add alternate 7 could be added on with a change order at a later date if desired and the easement obtained. Mr. Werst explained that the contract specifications include a progression award requirement but that if easements are not obtained for an alternate, it can be dropped and other alternates can occur. Mr. Werst explained that under the bid laws and contract specifications, add alternates #2 through #6 and alternate #8 could be awarded. Mr. Werst stated that the City has not asked any property owner to withhold easements. Mr. Werst advised that Cameron Riley is the lowest responsive bidder for the base bid and for the alternates. Discussion was held regarding the need for the contractors to cooperate. Council members discussed city matching funds that are required for construction of the add alternates. Council members reviewed the 2009 Budget and Revenue and Expense Recaps. Discussion was held regarding fund transfers between the Street and Current Expense Funds that are allowed under State law.

Mr. Freeman moved to award the sidewalk improvement contract to Cameron Riley, the lowest responsive and eligible bidder for the base bid and add alternates #2 through #6 and add alternate #8 for a total cost of matching funds by the City of \$26,707.66, and the Transportation Improvement Board to pay for the remainder. Mr. Schoen seconded the motion. The motion carried unanimously.

**SCHEDULE SPECIAL MEETING:** Discussion was held regarding the amount of time being spent on question and answer construction meetings on the Argonne Road Rebuild Project and the need for Council involvement in project decisions. The possibility of scheduling two meetings a month for the duration of the project was discussed.

Mr. Schoen moved to schedule a Special Meeting for June 15, 2009 at 7:00 p.m. for the purpose consideration of discussion and possible action on matters related to the Argonne Road Rebuild Project and traffic issues in the City.

ADJOURNMENT: Mr. Freeman moved to adjourn, seconded by Mr. Culler. Mayor Mork adjourned the meeting at 6:35 p.m.

  
DAN MORK    MAYOR

**Attest:**

  
Eva L. Colomb, Clerk-Treasurer