

August 3, 2009

The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m. August 3, 2009 at the Millwood City Hall. Council members present were: Mr. Richard Schoen, Mr. Brian Ellingson Mr. Kevin Freeman, Mr. Glenn Bailey, and Mr. Shaun Culler. Also present: Attorney Brian Werst, Maintenance Supervisor Cleve McCoul, Planner Tom Richardson and Deputy Clerk-Treasurer Debbie Matkin.

Valerie Putnam led the Flag Salute. Pastor Manuel Deming gave the Invocation.

CONSENT AGENDA: Minutes of the Regular Meeting of July 6, 2009 and the Special Meeting held July 20, 2009. Claims for July 2009, \$141,493.98, Payroll for July 2009, \$30,178.92, and the Treasurer's Report for July 2009. Council members received the Payroll Warrant Register for the Payroll of July 31, 2009 and the Claims Warrant Register for Claims paid July 6, 2009. Mr. Freeman moved to approve the Consent Agenda, seconded by Mr. Bailey. The motion carried unanimously.

PUBLIC COMMENTS: Carl Major, 2815 N Laura Rd, asked about the no-parking signs going up on Laura Rd. Nicole Altmaier, 2828 N Laura, complained about people urinating in public during the baseball game on Sunday. She says the parking is a big problem and the parked cars make it impossible for emergency vehicles.

Heather Hanson, 2821 N Laura, said she contacted the property owners along Laura Rd and they do not want the no-parking signs. Mayor Mork said the city could have done a better job notifying the neighbors and he will revisit the ordinance. Mr. Freeman said for the past four years the council has heard repeated issues about parking in that area especially for emergency vehicles; this is not an issue that just came up recently. He said this needs to be looked at again, and we should have the Sheriff and Fire Department look at this.

Rich Coker, 2807 Laura, said the only time there is a problem is when there is a baseball game going on at the school.

Nicole Altmeier asked if a resident-only parking system could be set up. Mr. Werst said limiting parking just to residents is not allowed in Washington State due to the constitutional prohibition to gifting.

Mr. Ellingson asked Mr. Richardson about the width of the right of way. Mr. Richardson said the right of way is 40 ft wide and the asphalt roadway is typically 20 ft wide, which leaves 10 ft of public right of way outside of the paving.

Sandy Potts 2823 N Laura, asked what the signs will state. Mr. McCoul said that since the parking problem seems to be at the corner he might put up signs that limit parking a certain distance back from the corner.

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Mr. Freeman made a motion to not enforce the parking restrictions associated with Laura Road contained in Ordinance 382. Seconded by Mr. Bailey. Motion carried unanimously.

Steve Peters, 2918 N. Laura Rd, said that a portable toilet has been set up outside the fence at the ball field, which he understands is a violation.

Christy Zuniga, Spokane County Community Services, Housing and Community Development Department, spoke on the on-going needs assessment which is part of the 5 year consolidated plan update, and requested everyone complete the needs assessment survey. She handed out printed copies and said that people can fill out the survey on-line. She said Millwood currently does not have a representative appointed to the Housing and Community Development advisory committee.

June King, West Valley SCOPE office, reminded everyone that tomorrow evening is the Night Out event and encouraged everyone to participate.

**ARGONNE ROAD REBUILD PROJECT UPDATE:** Mr. Matt Gillis of Welch Comer Engineers advised that the sidewalk contractor, Cameron & Reilly, is substantially complete. The two damaged concrete sections at the intersections have been replaced. He said he is very confident that the funding for the paving extension south to Buckeye will be available and should be enough to go all the way to the end. The paving contractor, Poe Asphalt Paving, will start the shimming and leveling work tomorrow, so traffic will again be transitioned to one lane in each direction. Traffic will be opened up at night for the evening rush. He is working on the schedule for the grind and inlay and the final paving; right now it is looking like it will be the week of August 17. This requires coordination among the general contractor, paving sub-contractor, grind and inlay sub-contractor, and the railroad.

**PRESENTATION ON 2010 U.S. CENSUS:** Duane Wakan of the 2010 U.S. Census explained the importance of the decennial census next year. He is part of the effort to increase participation in the census, especially for undercounted people. He said cities are encouraged to make proclamations of support, and a model proclamation is available on the Census website. Mr. Schoen described his experience working as an enumerator on the 2000 census, and emphasized that the Census department takes great effort to protect the confidentiality of personal information.

**APPOINTMENT OF MAYOR PROTEM:** Mayor Mork nominated Kevin Freeman for the position of Mayor Pro Tem for the next six months. Mr. Bailey moved to elect Kevin Freeman for Mayor Pro Tem. Seconded by Mr. Ellingson. Motion carried.

**2009 COMPREHENSIVE PLAN AMENDMENTS:**

Mr. Richardson explained the amendments proposed by the Planning Commission for the Growth Management Act Update and the annual update of the Comprehensive Plan. He said the GMA update amendments would be taken up at the September

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council meeting, and he then presented the commission's written recommendation for approval of two land use map amendments for properties on E Frederick (CPA 2009-02) and in the historic district along Liberty, Hutchinson and Dalton (CPA 2009-03).

City council members deferred action until the next meeting when the amendments could be approved by ordinance along with the GMA update amendments.

**CITY COUNCIL COMPENSATION:**

Mr. Freeman said that he has compared Millwood to other cities of our size offering our level of services; most other cities like Millwood have a city manager. Millwood's council and mayor compensation are in-line with that of other cities except that our compensation is limited to payment for a maximum of two meetings. Other cities do not have the per-meeting pay limited to two meetings. Council members should be fairly compensated for their time. If we have more than two meetings each month council members should be paid more.

Mr. Werst said changing the council compensation would be by ordinance amending MMC 2.16.010. Council directed staff to prepare an ordinance for the September 8 agenda.

The Mayor called a recess for five minutes at 8:05 to allow for a new recording disc. The meeting was reconvened at 8:10 p.m.

**SIX YEAR STREET PLAN:**

Mr. McCoul presented the projects included in the Six Year Street Plan. He said there are no projects for 2010 and 2011. Mr. Freeman asked if sidewalks were included; Mr. McCoul said they were not. Mr. Bailey asked why these particular streets were included in the street plan. Mr. McCoul said that Buckeye will need to be resurfaced by the last few years of the six year plan but the other streets are still in good shape. He broke Buckeye up into two sections of \$52,000 each (Argonne-Sargent, Sargent-Vista). Mr. Mork asked about the portion of Argonne at Trent. Mr. McCoul said the Argonne/Trent intersection is concrete and is in good condition. Mr. Freeman asked if we will need to do anything with either Fowler or Butler based on the traffic analysis. Mr. McCoul said not at this time. Mr. Ellingson asked if the Laura Rd project is a widening project. Mr. McCoul said yes it is. Mr. Mork said it would be better if the school district would do its half of Laura at the same time. Mr. Werst said a public hearing is required, after which council would adopt the plan by resolution. Mr. Schoen asked about the intersection of Empire and Fowler; Mr. McCoul said the traffic calming report is not done yet so we do not have any measures identified yet.

**REPORT ON TRAFFIC RESULTS:** Mayor Mork presented new information about the enhanced traffic patrols for the past several weeks. He said the enhanced enforcement will continue until the Argonne project is completed. He said the cost so far is a little over \$6,000. After the project he will ask council if they want to extend the program. He said he will go over this in a special meeting in September.

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**CITY HALL LANDSCAPE PLAN:** Mr. Mork presented the plans for the landscape work at city hall prepared by the contractor. He said there would be a handrail added east of the building. The total cost of the project is \$7,509.00. June King said that SCOPE has asked for a handrail going from the front door down to Argonne. Mr. Mork said that could be added. He said the messy tree would be removed also. Mr. Freeman moved to approve the project. Seconded by Mr. Bailey. Motion carried.

**VEBA RESOLUTION:** Mr. Mork explained that the Voluntary Employees Beneficiary Association would allow employees to have money taken out of their paychecks before taxes to be used for medical expenses. Ms. Matkin said this would actually save the city money because the gross that is used to calculate FICA taxes would be lower. Mr. Bailey moved to approve the VEBA resolution. Seconded by Mr. Ellingson. Motion carried.

**FIRE DEPARTMENT:** Valley Fire Deputy Chief Andy Hail said that there were no significant fire or medical activities in Millwood last month. He talked about regional efforts to respond and manage incidents in a coordinated manner with a number of our partners throughout the region. For several years Spokane County has had an Incident Management team. In recent months we have had a large disaster simulation of a rail accident, which would be relevant to Millwood considering the two railroads that traverse the city. He also noted that a burning ban has been put in place until Sept 15.

**MAINTENANCE REPORT:** Mr. McCoul reported on Public Works activities. The city hall roof has been replaced. He said there has been a lot of vandalism in the park this summer. He said he is making progress on the opti com equipment for emergency vehicles. He said he met with the architect to finalize plans for the gazebo in the park.

**LEGAL REPORT:** Mr. Werst said there would be an executive session this evening on potential litigation.

**CORRESPONDENCE:** The Mayor mentioned letters we have received on parking along Laura Road, which were handed out. Mr. Ellingson said he received a thank you from a citizen about the removal of the dirt pile on the tracks west of Marguerite.

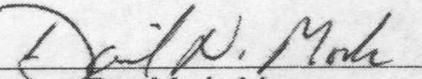
**ANNOUNCEMENTS:** Mr. Mork mentioned the Take Back Our Streets event. Shirene Young talked about the business community's plans for a community event all along Argonne on August 29<sup>th</sup> to celebrate the completion of the Argonne Road project. The Mayor said he would put that in his newsletter which will come out about two weeks before the event. He also noted that the mobile food bank was a big success.

**COUNCIL COMMENTS:** Mr. Ellingson asked about the mustang car show last month. Mr. Mork said it went very well and they had over 200 cars.

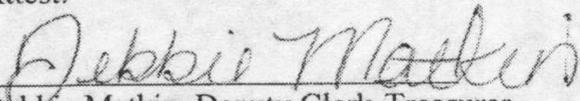
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EXECUTIVE SESSION: At 8:45 p.m. Mayor Mork recessed the Regular Meeting to convene Council in Executive Session pursuant to RCW 42.30.110(i) for 10 minutes to discuss pending litigation involving the City of Millwood. He said there would be no action taken after the executive session other than adjournment. At 9:00 p.m. the Regular Meeting was reconvened.

ADJOURNMENT: Mr. Mork reconvened the regular meeting at 9:00 p.m. Mr. Schoen moved to adjourn, seconded by Mr. Bailey. Mayor Mork adjourned the meeting at 9:00 p.m.

  
Dan Mork, Mayor

Attest:

  
Debbie Matkin, Deputy Clerk-Treasurer