

DECEMBER 7, 2009

The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., December 7, 2009 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Maintenance Supervisor Cleve McCoul, and City Planner Tom Richardson serving as Clerk.

Miss Abby Freeman led the Flag Salute. Pastor Manuel Deming of Fountain Ministries gave the Invocation.

CONSENT AGENDA: Approval of Minutes of the Regular Meeting held November 2, 2009 and the Special Meeting held December 3, 2009; November Payroll \$21,395.76; November Claims \$143,537.35; Treasurer's Report for October. Council members received the November Claims Warrant Register, November, 2009 Payroll Warrant Register and a list of Claims to be paid December 7, 2009. Mr. Schoen moved to approve the Consent Agenda, seconded by Mr. Bailey. The motion carried unanimously.

SWEARING IN: Mr. Richardson said the county has not sent the election certification yet. Mayor Mork said the people elected in the November election would be sworn in before the January council meeting.

PUBLIC COMMENTS: None

PRESENTATION – PROJECT ACCESS: Kate Kennedy of the Spokane County Housing and Community Development Division explained the Spokane County Homelessness Prevention program, a new program paid for with federal stimulus money. Funds are available for certain households with less than 50% of median household income for rent or utility assistance. She asked if anyone could recommend ways to get the word out to needy people in Millwood. She distributed a flyer and said that people could inquire about the program by calling 211 or by going to the county's website. She said the county is working with Spokane Valley Partners on the program.

DESIGNATION OF MAYOR PRO TEM: Mayor Mork appointed Shaun Culler for Mayor Pro Tem for the next six months. The council agreed by consensus.

TRAFFIC STUDY REPORT: Matt Gillis of Welch-Comer Engineers presented preliminary data on the traffic counts taken in October. He identified the streets where the 85th percentile speeds exceeded the posted speed by more than five mph. Council members discussed various parts of the report. Mr. Mork said he would schedule a public meeting on this for some date in January. Mr. Bailey said a meeting in the spring might be more accessible for people due to weather conditions.

PUBLIC HEARING – 2010 ANNUAL BUDGET: Mayor Mork opened the hearing at 7:32 p.m. Mr. Richardson explained changes that were made since the first hearing on November 2. These were two items in the Street fund, and he distributed the proposed

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salary schedule. The mayor asked for public comments; there was none. The mayor closed the hearing at 7:40 p.m.

ADOPTION OF 2010 ANNUAL BUDGET: Mr. Bailey moved to approve Ordinance 388 adopting the budget for 2010. The motion seconded by Mr. Freeman. Motion carried unanimously.

AMENDMENT OF 2009 ANNUAL BUDGET: Mr. Richardson presented the proposed amendments to the budget. Mr. Werst explained that amending the budget requires a five day period between the date when the amendments are proposed and when the ordinance can be adopted. Mr. Richardson said the ordinance would be on the agenda for adoption on January 4; the final expenditures for 2009 will also be approved on that date.

AMENDMENT OF CHAPTER 18.08 CRITICAL AREAS ORDINANCE: Mr. Richardson explained the proposal to amend definitions and clarify language in the city's critical areas ordinance. No substantial changes are proposed. These changes were recommended by our planning consultant, and were submitted by the planning commission along with the amendments in Titles 14, 16 and 17 that were approved by council on November 2. Mr. Bailey moved to approve Ordinance 390. The motion was seconded by Mr. Schoen. Motion carried unanimously.

WASHINGTON STATE LOCAL GOVERNMENT INVESTMENT POOL: The Mayor said currently the City is receiving very little in investment interest with Bank of America. Mr. Richardson presented a resolution which would authorize the City's participation in the Local Government Investment Pool administered by the State Treasurer. The Mayor asked if this was the investment pool operated by the county. Mr. Richardson said that the state LGIP is different, and that the county in fact invests some of its funds in the LGIP as well. He said that the funds are subject to the adopted investment policies. Mr. Freeman asked if the state uses the money for the fund things like PERS. Mr. Richardson said the funds are invested very short term according to its adopted investment policies. Mr. Bailey asked if the city's funds are kept separately from those of other cities. Mr. Richardson said yes, they are, and we can get at our money on a daily basis. Mr. Schoen said it is like a bank which keeps its separate accounts for each customer. Mr. Bailey moved to approve Resolution 09-08 authorizing the City of Millwood to participate in the Local Government Investment Pool. The motion was seconded by Mr. Schoen. Motion carried unanimously.

FIRE DEPARTMENT REPORT: Chief Andy Hale gave the activity report for November. There were 15 responses, including five basic life support, three advanced life support, 3 motor vehicle accidents including one which involved a pedestrian, and one structure fire. Year to date Millwood is seeing higher responses while for the district as a whole responses are down. He said he would analyze the data further and give his final report at the end of the year. He said the Fire District adopted its budget for next year, which includes construction of a new station and replacement of one rescue truck. A

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new administration building is planned for 2011. Swift water rescue training will begin in January.

MAINTENANCE REPORT: Mr. McCoul reported activity in November as follows: Five water samples this month were all good. Chlorination equipment is installed and working. He said he is planning to chlorinate until the end of December. They hauled 84 loads of leaves this year which is average. Trucks have been readied for sanding and snow plowing. The new park shelter is complete and they did the final walk through with the contractor and architect. Both generators at the wells have been serviced and are ready for winter. All the parts for the Opti-com system have been delivered and have been turned over to the county for installation. White "candlestick" delineators have been installed on the curbs on Argonne at Bridgeport, Liberty and Dalton to address complaints about people driving into the bulb-outs. Mr. Mork read a petition from residents at Maple and Grace requesting that a stop sign be put in at that intersection. He asked Cleve to work with the traffic engineer for a recommendation, and he said he would send a letter to the neighbors acknowledging their petition.

PLANNING REPORT: Mr. Richardson said that the opportunity to submit requests for Comprehensive Plan and development regulation amendments is open until January 4. The Planning Commission will review proposed amendments at its meeting on January 25.

LEGAL REPORT: Mr. Werst said we are finally seeing positive results with two on-going code enforcement actions he has been working on. He has been working with the planning commission on the land use issues and is glad to see them completed. He said progress on the acquisition of the county right of way is slow because the county's priorities now are focused on their budget. The County has been positive on Millwood's intended use of the property, along with the cities of Spokane Valley and Liberty Lake.

PUBLIC COMMENTS: None.

CORRESPONDENCE: None.

ANNOUNCEMENTS: The Mayor attended the Northeast Mayor's association meeting. They reported that half of the \$8 billion of federal stimulus money designated to Washington State has been spent.

COUNCIL COMMENTS: Mr. Bailey asked Mr. McCoul about the status of the street light on Fairview Ct. Mr. McCoul said that Avista has it on their work schedule but he does not know what is delaying it. There has been disagreement on where to place the light. Mr. Mork said he received a request from a resident to put a barrier at the north end of Vista because cars have driven off the road there.

ADJOURNMENT: Mr. Bailey moved to adjourn, seconded by Mr. Freeman. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:08 p.m.

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Dan N. Mork
DAN N MORK, MAYOR

Attest:

Tom Richardson
Tom Richardson