

FEBRUARY 1, 2010

The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., February 1, 2010 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, and Richard Schoen. Kevin Freeman was excused. Also present: Attorney Brian Werst, Maintenance Supervisor Cleve McCoul, and City Planner Tom Richardson serving as Clerk.

Richard Schoen led the Flag Salute. Pastor Manuel Deming of Fountain Ministries gave the Invocation.

CONSENT AGENDA: Approval of Minutes of the Regular Meeting held January 4, 2010; January Payroll \$24,536.50; January Claims \$21,398.48 for 2009 and \$59,748.64 for 2010; Treasurer's Report for December. Council members received the January Claims Warrant Register, January, 2010 Payroll Warrant Register and a list of Claims to be paid February 1, 2010. Mr. Schoen moved to approve the Consent Agenda, seconded by Mr. Bailey. The motion carried unanimously.

PUBLIC COMMENTS: June King thanked Cleve McCoul for removing the plum tree in front of the SCOPE office at city hall. Shirene Young said that the Secretary of State has confirmed that the Inland Empire Paper Company's 100<sup>th</sup> anniversary of its incorporation would be this August. The mill is planning a celebration, possibly in conjunction with the fun run and other downtown activities similar to what occurred last year.

PRESENTATION: STANDARD OF COVER REPORT, CAPTAIN JEFF BORDWELL, SPOKANE VALLEY FIRE DEPARTMENT: Captain Jeff Bordwell presented a detailed report of call activities for the district and particularly for the Station 2 area which includes Millwood for the 2007 – 2008 period. This is part of the Fire Department's Standard of Cover report, which involves setting performance standards then reporting on the actual performance for these standards. Chief Hale discussed the national accreditation process, which involves setting performance standards. The standard of cover report includes a community risk assessment, levels of service, capability and allocation of resources. The train derailment in January, 2009 and the Argonne Road project in the summer of 2009 had an impact on response times. Mr. Schoen said Millwood is fortunate to be in an urban area with such short response times.

ORDINANCE 392 -- CREATING OFFICES OF CITY CLERK AND CITY TREASURER: Mayor Mork presented the ordinance which would replace the Clerk/Treasurer position with separate City Clerk and City Treasurer offices. Mr. Bailey moved to approve the ordinance. Seconded by Mr. Ellingson. Motion carried unanimously.

RESOLUTION NO. 10-02 -- HOMELESSNESS PREVENTION: Mayor Mork asked for council's approval of a resolution which would support the Regional 10 Year Plan To

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Address Homelessness. Mr. Bailey moved to approve the resolution. Seconded by Mr. Schoen. Motion carried unanimously.

**FIRE DEPARTMENT REPORT:** Chief Andy Hale gave a report for the 2009 calendar year. He said the Fire Department is considering the idea of requesting a re-evaluation of the insurance classification level. We are currently at level 4. There is a strong probability that we could upgrade to a 3. It would make a substantial difference for commercial occupancies. He said the Opticom system is installed and going through testing. He gave the report for January: 17 responses, 4 fire incidents, 5 Advanced Life Support, 8 Basic Life Support.

**MAINTENANCE REPORT:** Mr. McCoul reported that the water samples for the month were good. We are not chlorinating at this time. The tree in front of the SCOPE office has been removed. The software and new computer for the meter reading system has been received; two days of training has been completed. All the fire extinguishers for the town have been serviced. An informational street sign has been put at Argonne and Buckeye for a Millwood church. Several pot holes have been fixed. The pre-emption device for the Opticom system is completed; a test is scheduled for tomorrow. Matt Erdahl has been painting the bay where the Red Cross truck is stored.

**PLANNING REPORT:** Mr. Richardson asked if any members would be attending the Short Course on Local Planning on Wednesday. He reported that the Planning Commission held a hearing on Comprehensive Plan amendments in January. He said he is looking at a new email system which will allow us to archive them. The Mayor asked Brian Werst to clarify the new rules for saving emails. Mr. Culler suggested that elected officials should have a city email address.

**LEGAL REPORT:** He informed city council that effective January 25 he has joined the firm of K&L Gates. The firm has extensive experience in municipal law, and the access to other municipal attorneys has already been useful. He said there is no progress on the county right-of-way issue. Mr. Schoen asked about the portion of the right of way being used by the school district. Mr. Werst said he does not know what arrangements have been made. Mr. Werst said he was told by the county engineers that there are no property owners in Millwood who have a license to use the right of way. Mr. Werst reported on CIAW's response to the OFM Cease and Desist Order, and explained what has happened up to this date. Millwood will be faced with a reassessment in the future. He recommended that the city consider looking at other insurance options. If we decide to leave CIAW we are required to give them 12 month notice before September. He asked city council for direction. It was agreed that we should see what occurs in the next few weeks and consider requesting alternative proposals before September.

**CORRESPONDENCE:** Mayor Mork said that there would be an item on the ballot to raise the state 9-1-1 tax by 25 cents to modernize the 9-1-1 network. This would benefit deaf and hard of hearing .

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ANNOUNCEMENTS: The Mayor asked for council confirmation of his appointment of Dan Hansen to the planning commission. Avista has announced a 7% rate decrease beginning in March. He has been meeting with the Better for Business group and with Avista's street light person to find out what kind of light fixtures and poles are available. He will bring some design alternatives to council for recommendation. He is also working with the group on the gateway sign proposal. He asked council members to think about a date for a traffic planning meeting in March or April. Mr. Bailey suggested that we wait until summer.

COUNCIL COMMENTS: Mr. Bailey asked about completing the public disclosure information on-line.

ADJOURNMENT: Mr. Schoen moved to adjourn, seconded by Mr. Culler. Motion carried unanimously. Mayor Mork adjourned the meeting at 8:24 p.m.

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DANIEL N. MORK, MAYOR

Attest:

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TOM RICHARDSON, DEPUTY CLERK