

JANUARY 4, 2010

SWEARING IN: The following people elected in the November election were sworn into office: Dan Mork, Mayor, Kevin Freeman, Council position no. 1, Richard Schoen, Council position no. 2, Brian Ellingson, Council position no. 3, and Shaun Culler, Council position no. 5.

The Regular Meeting of the Millwood City Council was called to order by Mayor Dan Mork at 7:00 p.m., January 4, 2010 at the Millwood City Hall. Council members present were: Glenn Bailey, Shaun Culler, Brian Ellingson, Kevin Freeman and Richard Schoen. Also present: Attorney Brian Werst, Assistant Maintenance Supervisor Paul Allen, and City Planner Tom Richardson serving as Clerk.

Mayor Mork led the Flag Salute. Pastor Manuel Deming of Fountain Ministries gave the Invocation.

CONSENT AGENDA: Approval of Minutes of the Regular Meeting held December 7, 2009; December Payroll \$20,974.41; December Claims \$65,073.75; Treasurer's Report for November. Council members received the December Claims Warrant Register, December, 2009 Payroll Warrant Register and a list of Claims to be paid January 4, 2010. Mr. Bailey moved to approve the Consent Agenda, seconded by Mr. Ellingson. The motion carried unanimously.

PUBLIC COMMENTS: June King asked when the plum tree in front of the City Hall would be removed. Mr. Allen said he would check with Cleve and take care of it soon.

AMENDING 2009 BUDGET – ORDINANCE 389: Mr. Richardson explained one change made in the ordinance, which notes that the ordinance was presented on December 7. Mr. Schoen moved to adopt the ordinance as amended. The motion was seconded by Mr. Bailey. Motion carried unanimously.

AMENDING 2010 SALARY SCHEDULE – ORDINANCE 391: Mayor Mork explained the changes in the salaries for 2010. He will bring forward ordinances to remove the office of Clerk-Treasurer and create two new separate offices of City Clerk and City Treasurer. He said the state auditor's staff prefers that the two positions be separate. Tom Richardson will become full time and be appointed as City Clerk in addition to continuing as the City Planner. Debbie Matkin will be promoted to Treasurer part-time. Patty Peterson will be appointed to the new position of Administrative Assistant full-time. The Deputy Treasurer position will be vacant. Overall this will reduce staff salary costs by 14%. Also, the Mayor said he is planning to hire a municipal finance consultant to help with the transition. Mr. Freeman moved to adopt Ordinance 391. The motion was seconded by Mr. Schoen. Motion carried unanimously.

REVISING 2010 AD VALOREM TAX LEVY – RESOLUTION #10-01 Mr. Richardson explained that the County Auditor’s office has sent Millwood’s updated tax levy calculations and advised the City of Millwood that we could increase the tax levy up to the maximum legally allowed by revising the wording of the previous resolution adopted in November. Mr. Bailey moved to approve Resolution #10-01. The motion was seconded by Mr. Culler. Motion carried unanimously.

FIRE DEPARTMENT REPORT: Chief Andy Hale gave the activity report for December and for the 2009 year in full. He said the number of calls in Millwood in 2009 was higher than in the past, particularly for structure fires, countering a trend in the other parts of the district. Nothing of significance occurred in December in Millwood. He asked Council to set aside 30 minutes at a future meeting to allow the Fire District’s Jeff Bordwell to brief the Council on the Fire District’s standards of cover report as required by the state. Council agreed to set this for the agenda on February 1. Chief Hale said the Opticom equipment is close to being installed, probably within the next month.

MAINTENANCE REPORT: Mr. Allen described the progress on the Opticom equipment and how it will control the traffic on Argonne. He said the water quality tests for December were good, and the chlorination equipment has been taken off-line. Meter reading software is being upgraded this month. Several water line freeze ups occurred during the cold weather; a reminder was sent out with the newsletter in December. He said they sprayed deicer several times and plowed the arterials in mid-December.

PLANNING REPORT: Mr. Richardson reported that Richard Gardner has submitted his resignation from the Planning Commission, so there is a vacancy on the commission. He said he would be working with the staff of the Spokane Aquifer Joint Board on the assessment of land use policies and zoning regulations with respect to aquifer protection in the coming months.

LEGAL REPORT: Mr. Werst reported on his work on the railroad right of way acquisition; the Board of County Commissioners would be discussing this at its meeting on the following Tuesday afternoon. He is also working with Cleve McCoul on a water easement for the Albertson’s property.

CORRESPONDENCE: Mayor Mork talked about a letter received from the county concerning the Homeless Housing and Assistance Act requesting the city to assert responsibility to address homelessness; there is no cost to the city if we join the City of Spokane and Spokane County’s program.

ANNOUNCEMENTS: The Mayor mentioned several meeting and council training opportunities coming up. The Mayor announced that the Northeast Washington Mayor’s association meeting would be held in Spokane instead of Millwood on January 25 due to the size of the group. The governor will be attending, and each mayor has been asked to bring three questions. The Mayor cited the Spokane River water quality project which is of great concern to Inland Empire Paper Company.

JANUARY 4, 2010

COUNCIL COMMENTS: Mr. Bailey thanked Patty Peterson for updating the elected officials and staff contact information sheet.

ADJOURNMENT: Mr. Freeman moved to adjourn, seconded by Mr. Bailey. Motion carried unanimously. Mayor Mork adjourned the meeting at 7:42 p.m.

DANIEL N. MORK, MAYOR

Attest:

Thomas G. Richardson