

REGULAR MEETING
MARCH 25, 2013
MINUTES

1. Call to Order. Chairperson Kelly Stravens called the Planning Commission meeting to order at 6:00 p.m. Other commission members present were Bobbie Beese, Josey Booth and Dan Hansen. Staff present: Tom Richardson, City Planner.

2. Approval of Minutes. Mr. Hansen moved to approve the minutes of the February 25, 2013 meeting. The motion was seconded by Mr. Stravens. The motion carried unanimously.

3. Public Hearing (continued): CPA 2013-02 Airport Overlay Zone. Chairperson Stravens reopened the hearing on the Airport Overlay Zone. Mr. Richardson presented a report on the airport overlay issue prepared by the city's planning consultant in 2009 as part of the GMA-compliance review of the comprehensive plan. He also presented proposed language for the comprehensive plan and the zoning overlay zone as requested at the previous meeting. The proposal would show the Airport Compatibility Zone on the official zoning map, and add a new subsection to 17.28.010 General provisions that would require that commercial building permits and land use applications (e.g. comprehensive plan amendments and conditional use permits) located within the Airport Compatibility Zone be sent to the Airport Board for review and comment.

The commissioners agreed to amend the second sentence of the third paragraph of the proposal to read

“However, ((~~in consultation with Felts Field Airport officials and Washington State Department of Transportation Aviation officials~~)) alternatives to this calculation may be allowed by the ~~Planning Director~~ city council if it is deemed to be compatible with Felts Field Airport and Washington State Department of Transportation-Aviation guidelines, as a conditional use following the procedures contained in sections 17.36.070 through 17.36.130.”

On the suggestion by Ms. Beese, the commissioners agreed to strike the word “individual” in the first sentence of the third paragraph.

Chairperson Stravens moved to approve the proposal as amended. The motion was seconded by Mr. Hansen. The motion carried unanimously. Mr. Richardson said he would have the written recommendation ready for approval at the next meeting.

4. Approval of Written Recommendation: CPA 2013-01 Maximum Lot Coverage in Industrial Zones. Chairperson Stravens moved to approve the written recommendation for CPA 2013-01 as presented. Ms. Beese seconded the motion. The motion carried unanimously.

4. Staff Report. Mr. Richardson reported that he had signed up the commissioners and city council members for the PlannersWeb website. He reported on city public works projects that are

being planned and the status of the Shoreline Master Program update which is under deliberation by the city council. Mr. Hansen asked if the Airport Board has talked to the city about the impacts of closing the air traffic control at Felts Field. Mr. Richardson said no. Ms. Beese said there is a street light in the alley in the church parking lot, and asked if the city was paying for it. She also said a street light at Argonne and Liberty is not working.

Mr. Stravens asked what is on the planning commission's agenda for the rest of this year; are we still planning to work on the historic district overlay? Mr. Richardson said it could be added to the next agenda.

Ms. Beese asked if the County's expansion of the Urban Growth Area would cause a decrease in the population that Millwood is expected to plan for. Mr. Richardson said no, the growth figure for Millwood has not changed.

Ms. Beese asked about the remodeling work going on in the basement of the dentist's building across the street from city hall. Mr. Richardson said it is being finished for use as office space.

5. Public Comments. None.

9. Adjournment. Mr. Stravens moved to adjourn. Motion seconded by Ms. Beese. Motion carried unanimously. The meeting was adjourned at 6:36 p.m.

Chairperson

Secretary