REGULAR MEETING
APRIL 29, 2013
MINUTES

1. Call to Order. Chairperson Kelly Stravens called the Planning Commission meeting to order at 6:00 p.m. Other commission members present were Bobbie Beese, Josey Booth and Dan Hansen. Staff present: Tom Richardson, City Planner.

2. Approval of Minutes. Mr. Hansen moved to approve the minutes of the March 25, 2013 meeting as presented. The motion was seconded by Mr. Booth. The motion carried unanimously.

3. Work Session: Potential Amendments for Next Docket. Mr. Richardson reviewed materials that were included in the agenda packet including the City of Ritzville's historic preservation ordinance, and handed out the Bothell ordinance. There was discussion on the benefits to property owners if the city became a certified local government. He said the Washington State Department of Archaeology and Historic Preservation usually gives small grants to cities to help with administering the CLG program and conduct inventories of historic properties. There is a desire to have our own CLG, not join the Spokane/Spokane County CLG.

The commission requested that staff contact the DAHP to arrange additional training on certified local governments.

Mr. Richardson said another possible amendment would be a review of the city's residential zone regulations. Ms. Beese said the commission should look at the sign ordinance again, especially overly bright signs.

4. Staff Report. Mr. Richardson reported that the 2013 comprehensive plan amendments had been submitted to the Department of Commerce for the required 60-day comment period. He said it would be on the agenda for the June meeting before submittal to the council for the closed record hearing and approval.

He said Clean Up day is scheduled for May 4. He is working on the final deliverable documents for the DOE shoreline master plan update. Ms. Beese asked about the privately owned no-parking signs on public right of way. Mr. Richardson said Cleve McCoul, the public works superintendent, is aware of the situation and is thinking about asking for changes in the city's parking regulations. There was discussion of river access and city entrance signs.

5. Public Comments. None.

6. Adjournment. Mr. Stravens moved to adjourn. The motion was seconded by Mr. Hansen. The motion carried unanimously. The meeting was adjourned at 7:07 p.m.

Chairperson

Tom Richardson
Secretary